

**Advertisement No. CC/03/2023**
**Date: 10.05.2023**

## Recruitment for The Post of Junior Officer Trainee (HR)

### Power Grid Corporation of India Limited (POWERGRID)

A Maharatna Public Sector Enterprise under the Ministry of Power, Govt. of India and one of the largest Transmission Utilities in the World, is engaged in power transmission business with the mandate for planning, co-ordination, supervision and control over complete Inter-State Transmission System. POWERGRID operates around 1,74,601 circuit kms of transmission lines along with 273 Sub-stations (as on 30<sup>th</sup> April, 2023) and wheels about 50% of total power generated in the country through its transmission network.

POWERGRID also owns and operates approximately 82,294 kms of Telecom Network, with points of presence in approx. 458 locations, points of Interconnections in 780 locations and intra-city network in 256 cities across India. POWERGRID, with its strong in-house expertise in various facets of Transmission, Sub Transmission, Distribution and Telecom sectors also offers consultancy services at National and International level.

POWERGRID has been making profit since inception, having Gross Turnover of Rs. 42,697.90 Crores and Profit After Tax of Rs. 16,824.07 Crores (FY: 2021-22).

### Central Transmission Utility of India Limited (CTUIL)

Incorporated on 28.12.2020, CTUIL is presently a wholly owned subsidiary of POWERGRID and is in the process of separation from POWERGRID. CTUIL shall function as an independent utility and shall be responsible for discharging functions of national importance in relation to its statutory functions under Section 38 of the Electricity Act, 2003 which inter alia includes to undertake transmission of electricity through Inter-State Transmission System (ISTS), to discharge all functions of planning & co-ordination related to ISTS and to provide non-discriminatory open access to the same. As a national utility, CTUIL shall be heavily invested in human capital thus contributing to the overall development & growth of power sector in India.

**POWERGRID is carrying out recruitment on behalf of CTUIL.**

**POWERGRID** and **CTUIL** are looking for bright, committed and energetic Graduates to join their fold as **JUNIOR OFFICER TRAINEE (HR)** for various regions/ Corporate Centre. The jurisdiction of various Regions is indicated below:

Entity	POWERGRID
Northern Region-II (NR-II)	Himachal Pradesh, Punjab, Part of Haryana, UT of J&K, UT of Ladakh, UT of Chandigarh
Northern Region-III (NR-III)	Part of Uttarakhand, Part of Uttar Pradesh, Part of Madhya Pradesh
Eastern Region-I (ER-I)	Bihar, Jharkhand
Eastern Region-II (ER-II)	West Bengal, Sikkim
Odisha Project	Odisha
Southern Region-I (SR-I)	Andhra Pradesh, Telangana, Part of Karnataka
Southern Region-II (SR-II)	Kerala, Tamil Nadu, Part of Karnataka
Western Region-I (WR-I)	Maharashtra, Chhattisgarh, Goa, Part of Madhya Pradesh
Western Region-II (WR-II)	Gujarat, Part of Madhya Pradesh, Part of Maharashtra, UT of Dadra & Nagar Haveli and Daman & Diu
Corporate Centre	NCT of Delhi
Entity	CTUIL
CTUIL	NCT of Delhi

**VACANCIES & RESERVATION**

Entity	Region	Post ID	Total	UR	EWS	OBC [NCL]	SC	ST	PwBD#	Ex-SM#	DEx-SM#
POWERGRID	NR-II	241	6	3	--	1	2	--	--	--	--
POWERGRID	NR-III	242	4	2	1	1	--	--	--	--	--
POWERGRID	ER-I	243	5	3	--	1	1	--	--	--	--
POWERGRID	ER-II	244	4	1	1	1	1	--	--	--	--
POWERGRID	SR-I	245	2	1	--	1	--	--	--	--	--
POWERGRID	SR-II	246	2	1	--	1	--	--	1 (HI)	--	--
POWERGRID	WR-I	247	6	3	1	1	1	--	1 (VI)	1	--
POWERGRID	WR-II	248	2	2	--	--	--	--	--	--	--
POWERGRID	Odisha Proj.	249	4	2	--	--	1	1	2 (VI-1 & LD-1)	--	--
POWERGRID	CC	250	11	5	1	3	2	--	1 (HI)	1	--
<b>POWERGRID</b>	<b>Total</b>	--	<b>46</b>	<b>23</b>	<b>4</b>	<b>10</b>	<b>8</b>	<b>1</b>	<b>5</b>	<b>2</b>	<b>--</b>
CTUIL	--	251	2	2	--	--	--	--	--	--	--

# Horizontal Reservation [PwBD : Persons with Benchmark Disabilities; Ex-SM : Ex-Servicemen; DEx-SM : Disabled Ex-Servicemen/ Dependent of Ex-Servicemen killed in action. }

**Note:**

- The vacancies are Region-specific and are not interlinked with each other.**
- Reservation for Persons with Benchmark Disability (PwBD)**

The Reservation of Posts for PwBD and identification of posts for different sub categories of PwBD in Group-C is as per Govt. of India notification. Candidates belonging to PwBD category may apply for above posts, identified as per the table given below, provided they meet the eligibility criteria prescribed for their respective category:

Name of Post	PwBD Sub-categories identified suitable
JOT (HR)	a) Visual Impairment (VI): Blind (B), Low Vision (LV) b) Hearing Impairment (HI): Deaf (D), Hard of Hearing (HH) c) Locomotive Disability (LD) : One Arm (OA) , Both Arms (BA), One Leg (OL), Both Legs (BL), One Arm Leg (OAL), Cerebral Palsy (CP), Leprosy Cured (LC), Dwarfism (Dw), Acid Attack Victim (AAV), Muscular Dystrophy (MDy) d) Mental illness (MI), Autism Spectrum Disorder (ASD), Specific Learning disability (SLD) e) Multiple Disabilities (MD) involving (a) to (d) above

## Recruitment of Junior Officer Trainee (HR)

### JOB SPECIFICATION

<b>Name of Post</b>	Junior Officer Trainee (HR)		
<b>Induction level</b>	Supervisor Trainee (ST) for initial one-year training. S1 grade after completion of training.		
<b>Essential Qualification</b>	<p>Three years full time Graduate Regular Degree – BBA/ BBM/ BBS or equivalent qualification^ from recognized Institute/ University with not less than 60% marks.</p> <p><b>Candidates with Post Graduate Degree/Diploma or equivalent higher education qualification shall not be allowed to apply for the said post.</b></p> <p>^POWERGRID reserves the right to decide the equivalency in qualification.</p>		
<b>Upper age limit</b>	27 years as on 30.05.2023 (Candidates should not have been born on or after 30.05.2005 and on or before 30.05.1996)		
<b>Other Details:</b>			
<b>Salary Package</b>	<b>Stipend during training period</b>	<b>Designation &amp; Level on successful completion of training period</b>	<b>Basic pay on Regularization</b>
	Rs. 27500/- pm	Junior Officer (HR) Gr-IV at S1 level in Supervisory category	Rs.25000/- in the pay-scale of Rs.25000-3%-117500/- (IDA)
<p>On regularization, Salary package includes Basic Pay, Dearness Allowance, Perquisites and Allowance as per cafeteria approach, Performance Related Pay, Company Quarters or HRA, Reimbursement of monthly conveyance expenditure, mobile, laptop, Provident Fund, Gratuity, Pension &amp; Leave encashment, Group Insurance, Group Personal Accident Insurance, etc.</p> <p>Corporations also offer excellent facilities like Short and Long-term Loans &amp; Advances including House Building Advance, Medical facilities for self and dependent, etc. to its regular employees in accordance with the policies of the organization from time to time.</p>			
<b>Service Agreement Bond</b>	The selected candidates on training will be required to execute a service agreement bond of Rs.2,50,000/- for General and OBC (NCL)/EWS candidates and Rs.1,25,000/- for SC/ST/PwBD candidates for serving the Corporation for a minimum period of three years after successful completion of training successfully.		
<b>Application Fees</b>	<p><b>Payment of Application fee (Non-refundable Rs. 300/-, wherever applicable).</b> SC/ST/PwBD/Ex-SM candidates are exempted from payment of application fee.</p> <p>For detailed instructions regarding payment of the application fee, Click here: (<a href="https://www.powergrid.in/online-payment-application-fees">https://www.powergrid.in/online-payment-application-fees</a>). Candidates are advised to go through the instructions carefully and ensure payment of fees on time.</p>		

#### a. Essential Qualification

- i. Final Year / Semester students of academic year 2022-23, who expect their results by 14-Aug-2023 may also be considered eligible, provided they fulfill minimum percentage marks or equivalent CGPA in aggregate of all semesters / years up to pre-final examination required for the respective category at the time of applying for the above post. Their candidature shall be provisional and will be considered for appointment in the event of selection, only if they meet all the eligibility criteria specified.
- ii. The Percentage of Marks in Essential Qualification shall be considered without rounding off.
- iii. For instruction on conversion of CGPA into percentage, refer to point 7 of "GENERAL INFORMATION AND INSTRUCTIONS".

### RELAXATIONS AND CONCESSIONS

1. Reservation/ relaxation/ concession to OBC (NCL)/ EWS/ SC/ ST/ PwBD/ Ex – SM/ Victims of Riots shall be as per Government of India directives.
2. Persons suffering from not less than 40% of the relevant disability shall only be eligible for the benefit under PwBD category. Persons claiming concessions/ relaxations/ reservation under PwBD category are required to upload their Disability certificate in the format prescribed by Government of India.
3. **Relaxation in Marks pertaining to essential qualification for SC/ST/PwBD/ Ex-SM candidates:** Qualifying Marks in essential qualification is relaxed to pass marks for posts reserved for the respective category.

## Recruitment of Junior Officer Trainee (HR)

### 4. Relaxation in Upper Age Limit:

a)	For OBC(NCL)	3 years (for the posts reserved for the respective category)
b)	For SC/ ST	5 years (for the posts reserved for the respective category)
c)	For PwBD	10 years over & above category relaxation
d)	Ex-Servicemen	As per Govt. of India directives Ex-Servicemen with a minimum of six month's continuous service are allowed relaxation to the extent of the period spent in service plus three years subject to the condition that the resultant age after deducting his period of service from his actual age does not exceed the prescribed age limit by more than three years.
e)	Victims of riots	As per Govt. of India directives

### 5. Reservation/ Relaxation / Concession will be subject to:

a)	For EWS	Submission of a copy of the latest EWS Certificate in the prescribed format issued by a Competent Authority at the time of application.
b)	For OBC(NCL)	Will be subject to submission of <b>latest and valid</b> OBC (NCL) certificate in the format prescribed by the Govt. of India for "Appointment to posts under Govt. of India" from a competent authority at the time of application. OBC (NCL) candidates should also submit NCL declaration in the format prescribed by the Govt. of India. The name of caste, community of the candidate must appear in the Central List of OBCs available on National Commission for Backward Classes (NCBC) website- <a href="http://www.ncbc.nic.in">www.ncbc.nic.in</a> .
c)	For SC/ ST	Submission of relevant Caste Certificate in the prescribed format issued by a Competent Authority.
d)	For PwD/ PwBD	Submission of disability certificate in prescribed format issued by Government Medical Board.
e)	Ex-Servicemen	Submission of relevant Discharge certificate etc. in the prescribed format issued by a Competent Authority. Ex-Servicemen candidates whose experience of service in the Armed Forces has been equated by the Government of India with qualification prescribed in this advertisement, then the said experience shall be acceptable as an induction level qualification for the said post in this recruitment. <b>The Ex-Servicemen candidate shall however have to produce certificate issued by respective Armed Forces stating that their experience/ training has been equated to or has equivalency of required level of qualification, failing which their candidature will not be considered.</b>
f)	Victims of riots	Submission of relevant Age relaxation cum Domicile certificate in the prescribed format issued by a Competent Authority.

6. In case Caste/ Category certificate is issued in a language other than Hindi or English, candidates are advised to produce a certified translation of the same in either Hindi or English at the time of Document Verification, if called for.
7. Candidates working in POWERGRID / CTUIL are advised to refer to internal circular of POWERGRID, before filling up the application.
8. Trainees/ Apprentices working in POWERGRID / CTUIL shall not be considered as Departmental Candidate.
9. Scribe facility shall be allowed to eligible candidates as per Govt. of India directives subject to submission of certificate for person with specified disability covered under the definition of Section 2 (s) & 2(r) of the RPwD Act, 2016 and having difficulty in writing.

### SELECTION PROCESS

The selection process shall consist of Application Scrutiny, Written Test / Computer Based Test of eligible candidates, Document Verification, Computer Skill Test & Pre-Employment Medical Examination.

<b>Application Scrutiny</b>	Application scrutiny shall be based on the Job Specification, Relaxation and Concession as mentioned in the detailed advertisement and supporting documents uploaded on the application portal. Hence, <b>candidates are advised to be very careful while uploading the relevant documents.</b> The decision of POWERGRID regarding the scrutiny of application and short listing for Computer Based Test shall be final and binding.
-----------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

## Recruitment of Junior Officer Trainee (HR)

<b>Written Test / Computer Based Test</b>	Admission to the Written Test/ Computer Based Test will be on production of Admit Card. The admit card indicating Roll Number, Name of the allocated Test Centre and guidelines for the test will be made available, to the candidates found provisionally eligible based on the online data only, in the Candidate Login. The candidate has to download his / her Admit card, Test Guidelines etc. for appearing in the test from the website only. <b>Please note that the admit card will not be sent by post.</b>		
	<b>Test Duration</b>	2 hrs. (Extra time allowed to PwD/ PwBD candidates solely to those having difficulty in writing as per GOI directives)	
	<b>Questions</b>	<ul style="list-style-type: none"> <li>• Objective Type. Each question shall have four answer options.</li> <li>• Part-I [Professional Knowledge (PKT)] – 120 Questions and Part-II [Aptitude Test (AT)] – 50 Questions</li> <li>• All questions carry equal marks (1 mark)</li> <li>• Wrong and multiple answers would result in negative marks of ¼.</li> </ul>	
	<b>Test qualifying criteria</b>	As per posts reserved for the respective category in respective Region:	
		<b>Vacancy Reservation</b>	<b>Qualifying Criteria</b>
Unreserved Vacancies		Minimum 30% in each: Part-I & Part-II <b>separately</b> and Minimum 40% marks in aggregate	
Reserved Vacancies	Minimum 25% in each: Part-I & Part-II <b>separately</b> and Minimum 30% marks in aggregate		
Candidates who qualify in Written Test/ Computer Based Test on merit as per qualifying criteria mentioned in detailed advertisement, will be called for Computer Skill Test in the ratio of 1:5 for vacancies up to 3, 15 for vacancies of 4 and 1:3 for vacancies of 5 or more advertised in any category for this post. Number of candidates called for Computer Skill Test may change as per availability of suitable candidates at cut-off.			
<b>Document Verification &amp; Computer Skill Test</b>	The Computer Skill Test will be of Qualifying in nature and Qualifying marks in test shall be 50% for Unreserved and 40% for reserved category candidates, subject to reservation of posts in respective Region.		
<b>Empanelment of Candidates</b>	Those who qualify in CST shall be empaneled in order of merit as per their marks in written test. Final merit for selection will be decided based on marks secured by the candidates in Written Test/ Computer Based Test (100% weightage) subject to qualifying in Computer Skill Test which is qualifying in nature and carries no weightage in the final merit. Candidates who will qualify as per qualifying criteria shall be shortlisted category-wise for empanelment, in proportion to the number of vacancies in the respective category.		
<b>Offer of Appointment &amp; Pre-employment Medical Examination</b>	The Offer of Appointment shall be issued to the suitable candidates in the order of merit and based on the requirement. Appointment of selected candidates will be subject to their being found medically fit in the Pre-Employment Medical Examination to be conducted as per POWERGRID Norms and Standards of Medical Fitness. <b>Health Standards:</b> Candidates must ensure that they meet POWERGRID's health standards before applying. For details of standards on medical fitness, please visit career section of our website <a href="http://www.powergrid.in">www.powergrid.in</a> .		

### TEST CENTRE

Interested and eligible candidates are advised to select test center from amongst the list of test centers mentioned below against the name of Region, in which the candidate is willing to apply i.e. the test center shall be available to the candidates based on the Region for which the candidate has applied for. Computer Based Test shall be tentatively held at the following centers:

Entity: Region	Test Centre
POWERGRID: NR-II	Jammu, Srinagar, Chandigarh
POWERGRID: NR-III	Lucknow, Varanasi, Agra
POWERGRID: ER-I	Patna, Ranchi
POWERGRID: ER-II	Kolkata, Siliguri
POWERGRID: SR-I	Hyderabad, Vijayawada, Visakhapatnam
POWERGRID: SR-II	Bangalore, Chennai, Kochi
POWERGRID: WR-I	Nagpur, Pune, Raipur
POWERGRID: WR-II	Vadodara, Bhopal
POWERGRID: Odisha Proj.	Bhubaneswar, Rourkela
POWERGRID: CC	Delhi (NCR)
CTUIL	Delhi (NCR)



## Recruitment of Junior Officer Trainee (HR)

POWERGRID reserves the right to alter the test centres. The decision of POWERGRID regarding test centres shall be final and binding. Efforts will be made to allot city for Computer Based Test to the candidates in order of the choice opted by them in their application. However, in exceptional circumstances, a nearby different city may be allotted.

### HOW TO APPLY

**It is mandatory that candidates go through the full text of the advertisement and agree to all the conditions given, while applying for the post. Once application submitted, no change is allowed under any circumstances.**

Computer Based Test of notified post shall be conducted on “**Single Day in Single Session**” for all Entity & Regions. Hence, interested and eligible candidates are advised to apply for “Any One Entity/ Region” only.

**Once opted for an Entity-Region by the candidate in the online application form, the option to change the Region shall not be allowed under any circumstances. The candidate shall not be considered for the post of any other Region i.e. the candidature of the applicant shall be considered only for the Region for which the application is submitted.**

- Interested and eligible candidates should apply only through On-line Registration System of POWERGRID. To apply log on to <http://www.powergrid.in> → Careers Section → Job Opportunities → Openings → Regional Openings and then “**Recruitment of Junior Officer Trainee (HR)**”. No other means / mode of application shall be accepted. POWERGRID will not be responsible for bouncing back of any email sent to the candidate.
- Before registering and submitting their applications on the website, the candidate should possess a valid E-mail ID, Alternate E-mail ID and Mobile number. This is Mandatory. In case a candidate does not have a valid personal e-mail ID, he / she should create his / her new email ID before applying online. **These would be required for accessing information through candidate login during the later stages of the recruitment process.** Candidates are advised to keep the e-mail ID and Mobile number entered in the online application form compulsorily active for at least one year.
- Candidates are advised to take a print out of the submitted online application, same is required at the time of Document Verification and note down the user ID (i.e., primary email ID) and password (i.e., registration ID) generated at the time of online registration.
- Candidates are advised to upload legible copies of the following documents while submitting online application in the space earmarked in the online application. The candidates called for Document Verification are required to produce uploaded documents in original for verification: -

SN.	Document	Size (Max)	Format
a)	Recent passport size color photograph (in white background) Candidates should keep sufficient copies of same photographs in reserve for future use, which they are using in the Online Registration.	50 KB	.jpg
b)	Signature (in Blue/ Black Ink)	30 KB	.jpg
c)	Date of Birth Proof: Matric / Birth Certificate (wherein DOB is mentioned)	01 MB	.pdf
d)	Qualification Certificate (Degree) along with Mark Sheets of all years / semesters along with Proof of norms adopted by the Technical Board / Institute to convert CGPA / OGPA / DGPA into percentage (if applicable) <b>(all Qualification Certificate &amp; Mark Sheets are required to be scanned in one pdf)</b>	10 MB	.pdf
e)	Candidates working in Govt. / PSU are required to apply through the proper channel and need to upload “No-Objection Certificate” from the present employer	01 MB	.pdf
f)	Caste Certificate/EWS Certificate in the prescribed Govt. of India format issued by Competent Authority (if applicable)	01 MB	.pdf
g)	PwBD/ PwD Disability Certificate in the prescribed Govt. of India format issued by Competent Authority (if applicable)	01 MB	.pdf
h)	In case of requirement of scribe, Certificate in prescribed format issued by Competent Authority as per Govt. of India guidelines regarding physical limitation by the candidate to write along with Photo ID Proof & Qualification documents of Scribe	01 MB	.pdf
i)	Ex-Serviceman Discharge Certificate, <b>Undertaking and Proforma of Certificate for Employed Officials</b> in case of Ex-Servicemen in the prescribed format (if applicable)	01 MB	.pdf
j)	Domicile cum Age relaxation certificates for Candidates from J&K State / Riots Victim in the prescribed Govt. of India format issued by Competent Authority (if applicable)	01 MB	.pdf

5. **Candidates are not required to forward the hard copies of applications to POWERGRID.**
6. Also, candidates called for Document Verification are required to produce the following documents in original & Self-attested copies for verification:
- Copy of online generated resume
  - Documents related to Essential Qualification (Passing Certificate & Mark sheets.)
  - Documents related to Other Qualifications (Passing Certificate & Mark sheets)
  - Proof of norms adopted by the University/Institute to convert CGPA / OGPA / DGPA into percentage.
  - Proof of Date of Birth (X class certificate / Birth Certificate)
  - Caste (SC / ST / OBC-NCL / EWS) Certificate for claiming Reservation / Relaxation / Concessions (as applicable)
  - For Ex-servicemen candidates, Discharge Certificate
  - For PwBD candidates, Disability Certificate
  - In case of requirement of scribe, certificate for person with specified disability covered under the definition of Section 2 (s) & 2(r) of the RPwD Act, 2016 and having difficulty in writing.
  - Any other relevant document
- Candidate will have to bring these documents along with original for verification at the time of document verification / medical / joining, if called for.**
- k) Candidates should submit only one application for a post. **Application once submitted cannot be altered.** Accordingly, no requests for change in applicant data after submission of online application shall be entertained. **A valid e-mail ID is essential for submission of the online application.**

### GENERAL INFORMATION AND INSTRUCTIONS

- Only **Indian Nationals** of age **18 years** or above are eligible to apply for POWERGRID.
- The candidature of the candidate at all stages of the selection process shall be provisional in nature.
- Mere submission of application to POWERGRID does not guarantee the adequacy of candidature for being considered for further selection process.
- Before applying, the candidate should ensure that he / she fulfils the eligibility criteria and other norms mentioned in this advertisement. Candidates not meeting the specified criteria shall not be considered for selection.
- Applications in which the essential qualification / age cannot be fully ascertained will be liable for rejection. Accordingly, it is the responsibility of candidate to satisfy that he / she meets the eligibility criteria (as mentioned in this advertisement) fully before applying, to properly fill the application and provide necessary documents asked for. The online application form will not be checking the eligibility.
- The candidate must possess qualifications recognized by the relevant statutory bodies like UGC/ DTE/ AICTE etc. Essential qualification should be recognized in India and from a recognized Institution or University.
- Wherever CGPA / OGPA / DGPA or Letter Grade in degree is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by the University/ Institute.
- Percentage of marks must be indicated in the application form as per norms adopted by University / Institute.
- Percentage of marks obtained by the candidate in the essential qualification shall be calculated based on the practice followed by the university/institution from where the candidate has obtained the degree. In case the candidates are awarded grades/CGPA instead of marks, the conversion of grades/CGPA to percentage of marks shall be based on the procedure certified by the university/ institution from where they have obtained the bachelor's degree.  
  
In case the university/ institution does not have any scheme for converting CGPA into equivalent marks, the equivalence would be established by dividing the candidate's CGPA by the maximum possible CGPA and multiplying the result with 100.
- Marks in Essential Qualification will not be rounded off for deciding eligibility of any candidate.**
- For the Un-Reserved (UR) vacancy, SC/ST/EWS/OBC (NCL) candidates can apply subject to meeting all general standards of eligibility.

12. **Recruitment of Junior Officer Trainee (HR) is conducted on regional basis against requirement of concerned regions. Hence, candidates joining in such positions in regions are not entitled for Inter-region transfer request.** However, candidates are liable to be posted at the discretion of management to serve at any of the company's offices / establishments / units or any other government departments, statutory body or public sector undertaking anywhere in India or abroad.
13. **Application Fee is non-refundable even if the candidature is rejected for any reason.**
14. Applications should be submitted through online mode only.
15. Candidates claiming reservation under OBC (NCL)/EWS should belong to respective category as on last date of online submission of application and must possess valid OBC (NCL)/EWS Certificate as on the closing date of submission of online application to POWERGRID.
16. All computations of Age etc., shall be as on closing date of online application i.e., **30.05.2023**. Date of issuance of final mark sheet shall be taken as the date of acquiring qualification.
17. If any certificate etc. is issued in a language other than Hindi / English, candidates are advised to submit a certified translation of the same in either Hindi or English language at the time of application or whenever called for.
18. Candidates working in Govt./PSU are required to submit "No Objection Certificate" at the time of filling application and/or Document Verification.
19. Computer Based Test of all notified post shall be conducted on "**Single Day in Single Session**" for all Regions. Hence, interested and eligible candidates are advised to apply for "**Any One Entity-Region**" only.
20. The vacancies are **Entity-Region-specific** and are not interlinked with each other i.e. the vacancy notified for a particular Region will be treated as separate vacancy for that Region only. **Post-wise Separate Common Merit List** shall be drawn for each Region/CC.
21. In case of selection, the offer of appointment shall be issued by the concerned Region for which the application is submitted and subsequently appeared for Computer Based Test (CBT) & Computer Skill Test.
22. In case a candidate submits more than one application for the same post, the application with the latest registration number shall only be considered.
23. SC/ST/PwBD Candidates shall be reimbursed sleeper class rail fare/bus fare by shortest route for to and fro travel for the purpose of appearing in Computer Based Test, provided they meet the laid down criteria, on production of railway ticket/number/bus ticket for onward journey and self-attested copy of SC/ST/PwBD certificate, restricted to distance between the address for communication and the test centre.
24. Candidates are required to fill in their bank details such as bank A/C No, Bank's name Branch Name, IFSC code etc. in the online application form to enable to process TA payment online, if applicable.
25. There is no provision of re-checking / re-evaluation of Response Sheets / Answers.
26. Candidature is liable to be rejected at any stage of recruitment / selection process without notice or if joined services are liable to be terminated, if any information provided by the candidate is not found in conformity with the eligibility criteria notified or if POWERGRID comes across any evidence / knowledge that the qualification / experience and any other particulars indicated in the application / personal resumes / other forms / formats are not recognized / false / misleading and /or amounts to suppression of information / particulars which should have been brought to the notice of POWERGRID or that the candidate has been shortlisted for next stage in the process / has secured employment in POWERGRID through or adopting any unfair means.
27. Management reserves the right to cancel / restrict / enlarge / modify / alter the recruitment / selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
28. Management reserves the right to raise or lower the qualifying standards in any stage of the selection process depending on availability of sufficient number of candidates.
29. Complaints attributable to the incompatibility of the Client Systems, ignorance of users, non-availability of internet connectivity or any other aspects beyond the direct control of POWERGRID employees or systems will not be entertained.
30. No correspondence regarding this recruitment; made in Complaint Management System of POWERGRID will be entertained.
31. Legal jurisdiction will be NCT of Delhi in case of any cause / dispute.



## Recruitment of Junior Officer Trainee (HR)

32. All information regarding this recruitment process would be available in the career section of POWERGRID website <http://www.powergrid.in> only and no separate communication shall be made. Applicants must regularly visit & check the website for important updates vis. dates of Written Test / Computer-Based Test, downloading of Admit Card, Result of Written Test / Computer-Based Test, Computer Skill Test, Medical Standards & Fitness, Offer Letter etc. Once registered for POWERGRID, all correspondences shall be made through their registered email ID / SMS or candidate login only.
33. **For any queries regarding this recruitment please send email to [recruitment@powergrid.co.in](mailto:recruitment@powergrid.co.in).** Candidates are required to add this email-id to their address book in order to avoid any email communication gap. Please write "Recruitment of Junior Officer Trainee (HR) -2023 <subject matter>" in the subject line of e-mail.
34. In order to avoid last minute rush, the candidates are advised to apply early. POWERGRID/ CTUIL will not be responsible for network problems or any other problem in submission of online application.

### IMPORTANT DATES

Sl. No.	Description	Date
1.	<b>Opening date</b> of online submission of application and online payment of application fee	<b>15.05.2023</b>
2.	<b>Closing date</b> for online submission of applications and online payment of application fees	<b>30.05.2023 (2359 hrs.)</b>
3.	Cut-Off date for determining eligibility	<b>30.05.2023</b>
4.	Availability of Admit Cards on website	Will be notified separately on website
5.	Date of Written Test	Will be notified separately on website

-----END OF DOCUMENT-----