



Notification No.01/2023

Dated: 13<sup>th</sup> March 2023

Gwalior

Bhubaneswar

Noida

Goa

Nellore

## INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT

### EMPLOYMENT NOTICE

#### For various teaching and non-teaching position in IITTM

Indian Institute of Tourism and Travel Management (IITTM), Ministry of Tourism, Government India, is a premier national institute for tourism education, research and training. It operates from five campuses located at Gwalior (Head Quarter), Bhubaneswar, Noida, Goa and Nellore. Its profile of activities include running of tourism related graduate and post graduate management courses and conducting of training programmes for Ministry of Tourism, Govt. of India and many State Governments. This institute also actively engages itself in research and consultancy activities.

The work at IITTM provides the best possible atmosphere and experience of working in complex and diverse environments as well as opportunity to work on live projects is continuous and unmatched. IITTM invites applications for the following positions in the following areas of specialization:

Recruitment for teaching/non-teaching position					
Name of post	No. of posts	Category	Place of posting	Pay scale	Recruitment procedure
<i>Professor</i>	3	-	Any of the IITTM Centre	Academic Pay Level 14( 7 <sup>th</sup> CPC)	By Direct Recruitment
<i>Associate Professor</i>	1	-	In any of the IITTM Centers	Academic Pay Level 13( 7 <sup>th</sup> CPC)	By Direct Recruitment
<i>Assistant Professor</i>	6	02-UR 01-EWS 01-OBC 01-SC 01-ST	In any of the IITTM Centers	Academic Pay Level-10 (Rs. 57,700-182400) ( 7 <sup>th</sup> CPC)	By Direct Recruitment
<i>Programme Assistant</i>	01	01-UR	Gwalior	Pay Level- 06 (Rs. 35400-112400) ( 7 <sup>th</sup> CPC)	By Direct Recruitment
<i>Junior Engineer(Civi)</i>	01	-	Gwalior	Pay Level-06 ( Rs. 35400- 112400( 7 <sup>th</sup> CPC)	By Deputation

**Note:** IITTM required the faculty position in the relevant discipline i.e. Travel & Tourism, International Tourism Business, Tourism Service, Events Management, Cargo & Logistics. Preference will be given to the candidates having teaching experience in Tourism & Travel and their publications are also in the relevant field/ domain.

**1. Professor (Tourism & Travel)**

**Pay scale:** Academic Pay Level-14

**No. of posts:** **03** (Posting in any of the IITTM Centre)

**i) Essential Qualification: As per UGC Norms**



## **2. Associate Professor (Tourism & Travel)**

**Pay scale:** Academic Pay Level- 13

**No. of posts:** **01**

**i) Essential Qualification:** As per UGC Norms



### **3. Assistant Professor ( Tourism & Travel)**

**Pay scale:** Academic Pay Level-10 (Rs. 57,700-182400)

**No. of posts:** **06** UR-02, EWS-01, OBC-01, SC-01 & ST-01

**i) Essential Qualification:**

1. First Class Master's Degree in Business Management / Administration in Tourism & Travel Management related discipline or first class in two years' full time PGDM declared equivalent by AIU / approved by AICTE / UGC.
2. Preferably Ph.D Degree in Tourism and Travel Management domains and UGC-NET Qualified.

**ii) Desirable:**

1. Teaching, research, industrial and / or professional experience in a reputed organization.
2. Papers presented at Conferences and / or published in refereed journals.



#### 4. Programme Assistant

No. of Post: 01 (UR) (By Direct Recruitment) Pay Matrix Level-6, Rs. 35400-112400

**(i) Essential Qualification:**

- a. Graduate in any discipline
- b. Diploma or Degree in Tourism/Management

**(ii) Desirable:** Post Graduation in Tourism/Management

**Age Limit:** The maximum age limit is 30 years as on closing date of receipt of application (Relaxation as per DoPT instruction issued time to time)

#### 3. Junior Engineer (Civil)

No. of Post: 01 (By Deputation) Pay Matrix Level-6, Rs. 35400-112400

**i) Essential Qualification:**

- (i) Officer of Central Government/State Government or Public Sector/ Autonomous Organisations/ College/ Universities/ Educational Institutes: -
  - a. Holding analogous posts.  
Or  
Holding posts in the pay scale pf PB-1 Rs.5200- 20200 with GP-2800 (corresponding Matrix Level-5, as per 7<sup>th</sup> CPC) with 3 years regular service in the grade.  
Or  
Holding posts in the pay scale of PB-1 Rs. 5200- 20200 with GP-2400 (corresponding Matrix Level-4, as per 7<sup>th</sup> CPC) with 6 years regular service in the grade.
  - b. Possessing 10+2 followed by a Diploma in Civil Engineering from a recognized University/Polytechnic.

**Age Limit:** The maximum age limit is 56 years as on closing date of receipt of application.

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## GENERAL TERMS AND CONDITIONS

- i) IITTM requires the faculty position in the discipline in Tourism & Travel. The preference will be given to the candidate having education and teaching experience in the field/ domain of Tourism & Travel and their publications should also be in the same field.
- ii) Aspirants are advised to satisfy themselves before applying for the post that they possess at least the minimum essential qualification as laid down in the advertisement/IITTM website.
- iii) In the institutions where grading system is followed, applicants are required to convert the grade obtained by them into its equivalent percentage giving the standard conversion formula.
- iv) The aspirants for the job of Assistant Professor in IITTM are required to submit their applications with completed **Datasheet** based on data, as on the last/closing date of receipt of applications. The applicant should submit 3 sets of 5 major publications that have been published subsequent to their placement in the post of Assistant Professor Stage-II. A certificate about the date of placement in Assistant Professor stage-II issued by the competent authority of their organization must be attached with the application.
- v) The Mere possession of the essential qualifications will not entitle the aspirant to be called for interview. Where the number of applications received in response to the advertisement, are large it may not be possible to interview all the aspirants. IITTM, at its discretion, may restrict the number of aspirants to a reasonable limit, on the basis of higher qualifications/experience than the minimum as prescribed in the advertisement.
- vi) Certificate in support of experience of the aspirant should be in proper format i.e. it should bear the organization's letter-head, the date of issue, specific period of work, name and designation of issuing authority along with signature and official seal.
- vii) Relaxation in educational qualification, experience, age, etc. in the case of reserved category aspirants will be permissible as per Government of India rules.
- viii) Aspirants belonging to SC/ST category must submit the reservation certificate issued by the competent authority, not below the rank of Tahsildar. In the case of OBC candidate, recent certificate should be issued by the competent authority particularly with reference to Non-creamy layer. Those who fail to submit the required certificate(s) on the last date of application, will be treated as General Category candidates, subject to fulfillment of other terms & conditions.
- ix) The UR candidates applying for the post of Assistant Professor and satisfying the norms for reservation under EWS category must produce the Income & Assets Certificate valid

for the year 2023-24, issued by the competent authority as laid down in DOPT OM No. 36039/1/2019-Estt(Res) dated 31.01.2019.

- x) The Aspirants applying under PWD Category are required to submit the Disability Certificate issued by the competent authority in the format prescribed by Government of India for this purpose.
- xi) No TA/DA shall be paid to the Aspirants for attending the written test/interview.
- xii) IITTM can verify the antecedents as well as documents submitted by aspirant at the time of appointment or during the tenure of service. In case of submission of any fake document, clandestine antecedents or suppression of material information, services of the incumbent in the IITTM shall be terminated forthwith.
- xiii) In case of any inadvertent mistake detected in the process of selection after the issue of appointment, IITTM reserves the right to modify/withdraw/cancel any offer of appointment made to the Aspirant in the case of selection.
- xiv) The Application form as per the prescribed format may be created or downloaded in **A-4** size paper.
- xv) The last date for receiving of completed applications and crucial date for calculation of essential qualification & experience is **12<sup>th</sup> April, 2023**.
- xvi) Aspirants are advised to submit their applications well in time and do not wait till the last date of application. The IITTM will not be responsible for any postal delay etc. and no correspondence or telephonic/electronic query will be entertained from Aspirants regarding postal delay, conduct and result of interview and reasons for not being called for interview. Canvassing directly or indirectly at any stage of the recruitment process will lead to disqualification.
- xvii) For the post of Assistant Professor - Aspirants those already in service may submit their applications **through proper channel along with their PBAS certified by a Group-A level Officer**. An advance copy could be sent directly before the prescribed last date of submission of applications, and in that case, a No Objection Certificate (NOC) will be produced at the time of written test/interview.
- xviii) For the post of Programme Assistant- Aspirants those already in service may submit their applications through proper channel. An advance copy could be sent directly before the prescribed last date of submission of applications, and in that case, a No Objection Certificate (NOC) will be produced at the time of written test/interview.

- xix) IITTM reserves the right not to fill any of the post(s). There could be an increase or decrease in the number of posts.
- xx) The IITTM reserves the right to make any corrections/additions in the advertisement/website before the last date prescribed for the receipt of applications. Aspirants are therefore advised to be in continuous lookout for announcement in the website: [www.iittm.ac.in](http://www.iittm.ac.in)
- xxi) Completed application with **application fee of Rs.1000.00 (Rs.500/- for SC/ST) in the form of Bank Draft** drawn in favour of **the Director, IITTM**, payable at **Gwalior**, may be submitted to the **Director, Indian Institute of Tourism and Travel Management, Govindpuri, Gwalior (MP)- 474011** on or before **12<sup>th</sup> April, 2023**.
- xxii) Applications should be sent/submitted by super-scribing the name of the **post applied for** on the top of envelope.
- xxiii) IITTM will not be responsible for any postal delay in the matters of call letters/ correspondence with the applicants/aspirants.
- xxiv) Application received after the closing date or incomplete in any manner i.e. without required papers/enclosures/information as prescribed, without signature or without the prescribed fee, shall be summarily be rejected.

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**GENERAL TERMS AND CONDITIONS FOR JUNIOR ENGINEER**  
**(CIVIL) ON DEPUTATION**

- i) Completed application as per the prescribed format duly forwarded through proper channel with **application fee of Rs.1000.00 (Rs.500/- for SC/ST/PH) in the form of Bank Draft** drawn in favour of **the Director, IITTM** payable at **Gwalior**, should reach the **Director, Indian Institute of Tourism and Travel Management, Govindpuri, Gwalior (MP)- 474 011** latest by **12<sup>th</sup> April 2023**.
- ii) The selected official shall be on deputation for a period of one year initially which can be curtailed or extended depending on the requirement. The standard terms and condition of deputation will be applicable.
- iii) Candidates should submit their applications through proper channel along with their APARs for the last 05 years, certified by a Concerned Officer along with Cadre clearance and Vigilance clearance respectively.
- iv) Applications should be **supported by relevant documents (attested)** in all respects. Applications not supported by relevant documents as prescribed, will be summarily rejected.
- v) No TA/DA shall be paid to the candidates for attending the interview.
- vi) IITTM will not be responsible for any postal delay.
- vii) Application received after the closing date or incomplete in any manner shall not be entertained.
- viii) Candidates are advised to satisfy themselves before applying for the post that they possess at least the required minimum essential qualification mentioned in the advertisement/IITTM website.
- ix) Applications should be sent/submitted by super-scribing the name of the post applied for on the envelope.
- x) The Application form as per the prescribed format may be downloaded from IITTM website i.e. [www.iittm.ac.in](http://www.iittm.ac.in), in **A-4** size paper.

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