

HOW TO APPLY (INSTRUCTIONS TO CANDIDATES)(Detach this page while submitting the application form)

- 1. The Candidates should carefully go through the terms and conditions of the advertisement, particularly (i) Educational qualification (ii) Age limit and (iii) Experience where experience is necessary.
- 2. Only those candidates who fulfil all the terms and conditions of the advertisement in respect of the post for which they are applicants shall be entertained. Others need not apply.
- **3.** The amount of Examination fees/Application fees if specifically asked in the Advertisement shall be deposited by the candidate through treasury challan/online mode, wherever applicable.
- 4. (i) All candidates whether in Government Service or in Government owned undertaking or other similar organizations/Corporations/Boards/Bodies or in private employments may submit their application direct to the Commission subject to fulfilling the condition laid down in the advertisement and with intimation that his/her controlling officer has been informed about his/her application for the posts If any such candidate forwards his/her application through his/her Controlling Officer/Employer, he/she should ensure that the application reaches the Assam Public Service Commission within the closing date, failing which it is liable to be rejected even if it had been submitted to the Controlling Officer/Employer before the closing date. In cases where there is necessity to obtain NOC from the employer before applying, the candidate may obtain NOC as required and furnish copy along with the application form.
 - (ii) The Commission shall in no way be responsible in the event of any candidate after appointment is not released by the concerned authority to enable him/her to join the new post.
- **5.** Applications must be accompanied by self attested copies of the under-mentioned documents, which should be tagged well without any chance of getting lost on transit.

Applications which are not accompanied by anyone of the under mentioned documents will not be entertained.

- (a) Original treasury receipt depositing prescribed examination fees.
- **(b)** Age certificate (HSLC/Class X Board Admit Card/Pass Certificate).
- (c) Certificates & mark sheets of all examinations from HSLC onwards up to the level of qualifying examination.
- (d) Caste certificate (wherever necessary) of reserved categories issued by appropriate authority.
- (e) Disability certificate(wherever necessary)
- (f) Two copies of recent passport size photograph with white background.
- (g) Signature(scanned copy to be uploaded in online mode when available)
- (h) Experience certificates, if necessary (The experience column of the application form should be filled as and when specifically mentioned in the advertisement)
- (i) BPL certificate/EWS certificate (wherever necessary)

No document other than the HSLC or Class X Board Examination Admit Card/Pass Certificate, in which the date of birth is recorded, will be accepted by the Commission for determination of age.

- 6. The candidates shall have to produce identity proof like Pan Card, Driving License, Passport, current ID card issued by educational Institutions, Voter ID Card at the time of Written Test and Viva-Voce Interview. Aadhar card may be produced, if available.
- 7. The candidates should visit the Commission's website www.apsc.nic.in regularly. If the Commission decides to hold written examination/screening test, the syllabus will be uploaded only in the APSC website.

 The eligible candidates shall have to download the Admit cards/Call letters from the APSC website.



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SAM PUBLIC SERVICE COMMISSION	photograph of size 3.5
APPLICATION FORM	cm×4.5 cm & Sign in the box below.

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20. Detail	s of Enclosures (Put serial num	nbers on Annexure):	-					
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respect of h	nis/her candidature shall be treat							

DECLARATION

Form- "A"

[See rule 5 (1)]

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2) I have	(number) living children as on toda	ay. Their names, s	sex and date of birth a	re:
	Name	Se	ex Date	e of Birth
3) I am aware the to the post.	nat if I have more than two living chile	dren, I am liable t	to be disqualified for t	the appointment
4) I also declare	t married / I am married and my spou	se and I have not	violated the provision	n of legal age of
5) I am aware t	hat marrying in violation of the proven (2007) shall be disqualification for ap			riage Act, 2006
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Date:				
			Signature of	the applicant