



Indian Institute of Tourism and Travel Management
(An Autonomous Body under Ministry of Tourism, Govt. of India)
Govindpuri, Gwalior– 474 011 (MP)

APPLICATION FORM FOR THE POST OF ASSISTANT PROFESSOR

Details of Bank payment

Demand Draft Number	Date	Amount	Name of the Bank

Paste one
passport size
colored photo
here

1	Advertisement No.	
2	Position applied for	
3	Name of the applicant (in BLOCK letters)	
4	Father's name	
5	Mother's name	
6	Date of Birth	
7	Gender	
8	Nationality	
9	Religion	
10	Marital status	
11	Whether belongs to SC/ST/OBC/EWS category (please attach attested copy of certificate)	Yes/ No If yes please give details:
12	Whether physically disabled, indicate the relevant particulars: (please attach attested copy of certificate)	Yes/ No Percentage of disability a. Blindness or low vision : b. Hearing impairment : c. Locomotors disability or cerebral palsy (includes all cases of Orthopedically handicapped) :

13	Permanent /address (With contact No., Fax No. & E-mail address)	Contact No Fax. Email Address.....
14	Address for correspondence (With contact No., Fax No. & E-mail address)	Contact No Fax. Email Address.....

15. Academic records beginning with high school examination:

Sr. No	Examination passed	Board/ University	Subject (s)	Year of passing	Division (with per cent of marks)	Distinctions if any

16. Work experience with particulars of posts held: *(please attach certificate)*

Sl. No.	Post held	Name & Address of Employer	Pay Band, AGP and Basic pay	Nature of work / duties	Period of experience From- To

19. MDP/ Workshops/ Seminars/ Consultancy conducted:

S.N.	Topic of the programme	Duration	Dates	Organisation/ Places

20. Experience of Administrative Responsibilities in Academic Institutions:

From	To	Administrative Position	Major responsibility

21. Names and addresses of two referees (*one may be the present employer*):

(i) **Name:**

Address:

.....

Email address**contact no.**

(ii) **Name:**

Address:

.....

Email address**contact no.**

22. List of enclosures:

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Note: All particulars should be supported by relevant documents.

DECLARATION

I certify that the foregoing information is correct and complete to the best of my knowledge and belief. I am not aware of any circumstances which may impair my fitness for employment in the IITM.

Date:

Place:.....

Signature of the Candidate

To be filled in by the forwarding authority

The applicant has been working in this office/organization as sinceand is still in service. We have no objection to his candidature being considered for the post he is applying.

Date :

Place :

Signature :

Designation & Seal:

INDIAN INSTITUTE OF TOURISM AND TRAVEL MANAGEMENT

DATA SHEET FOR ACADEMIC AND RESERCH RECORDS OF CANDIDATES FOR THE POST OF

ASSISTANT PROFESSOR

Section A: General

Name of the candidate	
Name of the institute where presently working with postal address	
Post applied for	
Category (SC/ST/OBC/PH/EWS)	

Section B: Academic Records

Sr. No.	Items	Self assessment score
1.	PG degree (10 per cent of per cent of marks PG. e.g. 6.0 points for 60 per cent, 7.0 points for 70 per cent)	
2.	Additional relevant qualifications	
	Ph.D. (5 points)	
	M.Phil / UGC- JRF/ NET (5 points)	
3.	Total	

Section C: Research and academic Records

S No.	APIs	Type of publication	Max. points	Self assessment score
A	Research Papers published in:	Refereed Journals*	15 / publication	
		Non-refereed but recognized and reputable journals and periodicals, having ISBN/ISSN numbers.	10 / Publication	
		Conference proceedings as full papers, etc. (Abstracts not to be included)	10/ publication	
B	Research Publications (books, chapters in books, other than refereed journal articles)	Text or Reference Books Published by International Publishers with an established peer review system	50 /sole author; 10 /chapter in an edited book	
		Subject Books by / national level publishers/State and Central Govt. Publications with ISBN/ISSN numbers.	25 /sole author, and 5/ chapter in edited books	
		Subject Books by Other local publishers with ISBN/ISSN numbers	15 / sole author, and 3 / chapter in edited books	
		Chapters contributed to edited knowledge based volumes published by International Publishers	10 /Chapter	
		Chapters in knowledge based volumes in Indian/National level publishers with ISBN /ISSN numbers and with numbers of national and international directories	5 / Chapter	
C	RESEARCH PROJECTS			
C (i)	Sponsored Projects carried out/ ongoing	Major Projects amount mobilized with grants above 5.0 lakhs	20 /each Project	
		Major Projects Amount mobilized with minimum of Rs. 3.00 lakhs up to Rs. 5.00 lakhs	15 /each Project	
		Minor Projects (Amount mobilized with grants above Rs. 25,000 up to Rs. 3 lakh)	10/each Project	
C (ii)	Consultancy Projects carried out / ongoing	Amount mobilized with minimum of Rs. 2.0 lakhs	10 per every Rs.2.0 lakhs,	
C (iii)	Completed projects : Quality Evaluation	Completed project report (Accepted by funding agency)	20 /each major project and 10 / each minor project	

C(iv)	Projects Outcome / Outputs	Major Policy document of Govt. Bodies at Central and State level	30 / each national level output or patent /50 /each for International level,	
D	RESEARCH GUIDANCE			
(D) (i)	M.Phil.	Degree awarded only	3 /each candidate	
(D) (ii)	Ph.D	Degree awarded	10 /each candidate	
		Thesis submitted	7 /each candidate	
(E)	TRAINING COURSES AND CONFERENCE /SEMINAR/WORKSHOP PAPERS			
(E) (i)	Refresher courses, Methodology workshops, Training, Teaching-Learning- Evaluation Technology Programmes, Soft Skills development Programmes, Faculty Development Programmes (Max: 30 points)	(a) Not less than two weeks duration	20/each	
		(b) One week duration	10/each	
(E) (ii)	Papers in Conferences/ Seminars/ workshops etc.**	Participation and Presentation of research papers (oral/poster) in		
		a) International conference	10 each	
		b) National	7.5 / each	
		c) Regional/State level	5 /each	
		d) Local –University/College level	3 / each	
(E) (iv)	Invited lectures or presentations for conferences/ / symposia	(a) International	10 /each	
		(b) National level	5	
Total score				

*Wherever relevant to any specific discipline, the API score for paper in refereed journal would be augmented as follows:

- (i) Indexed journals – by 5 points;
- (ii) Papers with impact factor between 1 and 2 by 10 points;
- (iii) Papers with impact factor between 2 and 5 by 15 points;

(iv) Papers with impact factor between 5 and 10 by 25 points.

** If a paper presented in Conference/Seminar is published in the form of Proceedings, the points would accrue for the publication (a) and not under presentation (e)(ii)).

Notes:

The API for joint publications will have to be calculated in the following manner. Of the total score for the relevant category of publication by the concerned teacher, the first/Principal author and the corresponding author/supervisor/mentor of the teacher would share equally 60% of the total points and the remaining 40% would be shared equally by all the authors.

Certified that the scores mentioned above under Section B and C are true to the best of my knowledge and supported by documentary evidences.

Date -----

Signature of the candidate

Name of candidate: -----