

**Detailed Advertisement, Guidelines and Selection Process for recruitment of Community Health Officer (CHO) through four month Certificate training in Community Health for Nurses (CCHN) for 2022-23 session, National Health Mission, Uttar Pradesh**

**Advertisement Ref: No.: 636/SPMU/NHM/HR/CHO/2022-23/ 2571**

**Dated:- 19.07.2022**

The National Health Mission (NHM), Uttar Pradesh invites online applications for 04 Month Certificate in Community Health for Nurses (CCHN) Training for the 2022-23 session. This course is a part of initiative Under the Ayushman Bharat Scheme, GoUP envisioned to strengthen Sub-Health Centers as Health and Wellness Centers (HWCs) for improved implementation of Public Health Programs and to enable comprehensive primary healthcare service delivery, including disease prevention and health promotion. Candidates who successfully complete this course and pass the final examination will be posted as Community Health Officer (CHO) at Sub-Health Centers level HWCs on contract basis. The CHOs has to work in coordination with primary healthcare team.

**NHM, U.P.** is seeking applications from eligible candidates for **5505 contractual vacancies for Four Months training program in Certificate in Community Health for Nurses (CCHN)**, detail of which is mentioned below:-

S. No.	Position Name	UR	EWS	OBC	SC	ST	Total Vacancies	PwD (Horizontal)
1	Community Health Officer (CHO)	2202	550	1486	1157	110	5505	221

**Note:-**

1. Relevant required documents should be of on or before the last date of online submission of the Application.
2. Candidate belongs to OBC (NCL) and EWS category and claim benefit of the same, must upload the required OBC-NCL Certificate and EWS Certificate respectively on the prescribed format duly approved from competent authority, not older than 01.04.2022 and/or must obtained on or before the last date of online submission of application (01.04.2022 to last date of online submission of application) and only same shall be produced by candidate at the time of Document Verification Process (DVP). Document obtained after last date of online submission of application shall not be entertained.
3. OBC Candidate of creamy layer is not entitled for reservation under OBC category.

Please refer **Annexure-I** provided below for District Wise Vacancies Details of CHO.

Activity	Tentative Dates
Go-Live of Online Application form	20/07/2022 at 11:00 AM
Closure of Online Application form	09/08/2022 at 11:59 PM (Midnight)

**NOTE:**

- Candidate is being advised to go through Detailed advertisement before applying for On-line application.*
- Candidate in their own interest is advised, not to wait till the last date & time and register their application well within the stipulated time period. NHM shall not be held responsible, if the candidate is not able to submit their application due to last minute rush.*
- Candidate should read the instructions carefully before making any entry of selecting options for filling online applications.*
- Candidate, who is already working as a CHO in Uttar Pradesh, is not eligible for the current position.*
- Candidate engaged for COVID Management as outsourced/temporary HR/contractual*

*and worked at Public Health facilities and/or worked for Management of Covid through administration under Department of Medical Health and Medical Education in Uttar Pradesh on fulfilling the minimum eligibility criteria after obtaining minimum qualifying marks in CBT will be given additional percentage marks as per follows:-*

1. **05% Marks – who completed six months (cumulative) of active engagement.**
2. **10% Marks – who completed One year (cumulative) of active engagement.**
3. **15% Marks – who completed One year and six months (cumulative) of active engagement.**

<b>Minimum Qualifying marks in the Computer Based Test (CBT)</b>		
<b>GENERAL(UR) / EWS</b>	<b>OBC (Non Creamy Layer)</b>	<b>SC / ST / PwD</b>
Minimum 33% marks i.e. 33 Marks out of 100	Minimum 30% marks i.e. 30 Marks out of 100	Minimum 24% marks i.e. 24 Marks out of 100

For Example:- If any Un-Reserved candidate obtained <33% marks in CBT, S/he shall not be eligible for the aforesaid defined additional percentage marks. If Un-Reserved candidate obtained >=33% marks, then only S/he shall be eligible for the additional percentage marks.

**(VI) Candidate is being advised to apply atleast 7 days prior to last date of submission of online application at concern District with self hand written application with valid/live mobile number for the aforesaid experience certificate. Candidate also ensure to obtain the experience certificate on time to fill online application form. Failure of the same shall be the sole responsibility of the candidate and NHM, UP shall not be held responsible for the same and recruitment drive will not be affected due to this failure.**

**(VII) Candidate must upload their Covid experience Certificate on prescribed Format and in such a manner as uploaded on the Portal by the Department i.e.NHM, UP.**

**(1) MINIMUM ELIGIBILITY CRITERIA AND REGISTRATION:-**

1. **Qualification**: General Nursing and Midwifery (GNM)-RNRM from a recognized Institute or B.Sc. Nursing or Post Basic B.Sc. Nursing from a recognized Institute/University.
2. Less than 35 years of age as on dated 20<sup>th</sup> July 2022.
3. Candidates must be registered as Nurse and Midwife from UP Nurses & Midwives Council and have valid registration certificate at the time of online submission of application.

**(2) SALARY AND PERFORMANCE BASED INCENTIVE:**

1. Rs. 10,000/- per month will be offered as stipend during the training period, which includes boarding & lodging allowances.
2. Maximum Rs. 35,500/- per month (Rs 20,500 per month salary plus up to Rs 15,000 per month performance-based incentive) will be offered at the time of posting at SC-HWC in the district as a CHO subject to guideline issued by Gol.
3. National Health Mission, UP shall provide support for course fee and transportation cost for practicum etc. (one time only).
4. A Surety Bond of Rs. 2.50 lakh (Two Lakh and Fifty Thousand) on the stamp paper of Rs. 100/- must be submitted by the candidates before joining of training.
5. After successful completion of CCHN training, a Surety Bond of Rs. 2.50 lakh (Two Lakh and Fifty Thousand) on the stamp paper of Rs. 100/- must be submitted by the candidates at the time of joining as CHO to serve for minimum three years at Sub Health Centre level HWC in UP.
6. Candidates will have maximum one additional attempt to pass the course in upcoming Session.
7. Candidates who have successfully completed CCHN training in past (prior to Mar'2022) are NOT ELIGIBLE to apply in this session.

**(3) INSTRUCTIONS FOR FILLING ONLINE APPLICATION FORM:**

Online recruitment application is spread over different Modules/Sections designed to capture information of the candidates related to Personal Information, Contact details, Age, Educational Qualification, Experience, Location preferences and upload of relevant document etc. Details can be filled in multiple sessions after Registration. Before closing each session, applicants must save the information filled by clicking 'Save' button.

#### **(4) SELECTION PROCESS**

Before applying, candidates should ensure that they fulfill the eligibility criteria. Admission to Computer based Test will be purely provisional. Candidature will be subject to verification of details/documents uploaded at the time of online submission of application, when the candidate reports for document verification process (DVP), if shortlisted. No new document will be admitted at the time of DVP.

**4.1 TEST CITIES:** The Computer Based Test will be held at major cities of Uttar Pradesh as mentioned in the online application form. Candidates may opt for three test cities preferred from the list and the same cannot be changed after the online form is submitted. NHM reserves the right to allocate any test city or change the test city opted by the candidate. NHM reserves the right to add or delete any city(s) from the list based on the number of applicants.

**4.2 COMPUTER BASED ONLINE TEST:** The Computer based Online Test will be held for duration of 2 hours (*in one sitting*) consisting of two sections of total 100 marks. Section-I (80 Marks) will consist of Professional Knowledge (Discipline related) and Section-II (20 Marks) will consist of General Aptitude, Reasoning, General Awareness and Basic Computer knowledge with **100 multiple choice questions (MCQ)**. Each question will carry 1 mark and there is **NO NEGATIVE** marking for wrong answer. No marks will be awarded for un-attempted questions. The question paper shall be set in bilingual language i.e. English and Hindi only. However, in case of any inconsistency in Hindi version, the English version of the question shall be valid & final.

#### **4.3 MINIMUM QUALIFYING MARKS SHALL BE AS FOLLOWS:**

<b>Minimum Qualifying marks in the Computer Based Test</b>		
<b>GENERAL(UR) / EWS</b>	<b>OBC (Non Creamy Layer)</b>	<b>SC / ST / PwD</b>
Minimum 33% marks i.e. 33 Marks out of 100	Minimum 30% marks i.e. 30 Marks out of 100	Minimum 24% marks i.e. 24 Marks out of 100

Candidates are required to appear in the Computer based Online Test at their own expenses and if shortlisted in the Computer based Online Test as per the above criteria, they will be called for Document Verification. Waitlist will be prepared in the ratio of 1:3 (3 candidates against 1 vacancy in respective category).

#### **(5) IMPORTANT INSTRUCTIONS**

- i) Candidates of Uttar Pradesh State, who are claiming reservation in their respective category (OBC, SC, ST, PWD and EWS), must submit the caste/requisite certificates in the prescribed format issued by competent authority and the time of document verification. Candidates having domicile of another state will be treated under the Un-reserved category.
- ii) The appointment after successful completion of CCHN training will be purely on contractual basis for a period of one-year, renewable subject to satisfactory performance and subject to the approval from Government of India. Any claim for absorption in the regular position shall not be entertained in the future.
- iii) If at any stage of recruitment, it is found that the candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his /her candidature will stand cancelled. The decision of the NHM, UP in any matter relating to the recruitment at any stage will be final and binding upon the

candidates.

- iv) Incomplete details in application or application submitted without photograph along with signature/supporting documents shall be rejected.
- v) Applicants are required to provide all the mandatory information [**Marked with \*(asterisk) sign**] in the application form.
- vi) The applicants must ensure that all the details are correctly filled and successfully submitted online before the closing date. Applicants should ensure that the Applicant Status on Application Form is "Submitted Successfully"; Half-filled applications shall be treated as incomplete and shall be deemed to be rejected.
- vii) Request for change or correction of any information shall not be entertained once online form is submitted. However, after the publication of screening outcome, if there would be any query regarding the screening outcome and their status.
- viii) If a candidate submits more than one application form, his/her candidature shall be liable to be cancelled. No communication shall be sent in this regard.
- ix) No TA/DA will be paid to eligible candidates for appearing examination.
- x) Result will be prepared based on the merit in the computer-based test.
- xi) District allocation will be based on merit and preference of the posting shall be filled by the candidate.
- xii) NHM, UP reserves the right to cancel any or all positions at any stage of the recruitment process. Vacancies may vary in number and category at any stage during the recruitment process.
- xiii) Waitlist shall be generated in the ratio of 1:3 amongst the eligible candidate (who have achieved the cut-off marks in the respective category).
- xiv) Candidate does not have the right for being posted at any specific district. Any decision regarding district allocation to candidates shall be at the sole discretion of the NHM, UP.
- xv) RESERVATIONS AND RELAXATIONS: Reservations and relaxations for SC/ST/OBC (Non-Creamy Layer) /PwD(**Percentage of Disability - 40% or above**) candidates will be provided for the purpose. The reservation for PwD is on horizontal basis.
- xvi) In the case of Person with Disability (PwD), applicants shall be invited for candidates having OL (One Leg affected Right or Left) as per GO 35/65-03-11-78/99 dated 13.01.2011
- xvii) All relevant required documents should be on or before the last date of online submission of Application. For Example OBC (NCL) Caste Certificate/EWS Certificate should be valid, which is furnished on or before the last date of online submission of application.
- xviii) The Scheduled Caste(SC), Scheduled Tribes (ST), Other Backward class(OBC-NCL), Economically Weaker Section (EWS) & PwD candidate, who do not have the permanent residence of Uttar Pradesh shall not be given the benefit of reservation/age relaxation.
- xix) In case of Female candidate, the valid caste certificate issued from father side will be treated valid.
- xx) Selection/appointment of the candidate for the contractual position is purely provisional, unless verification of documents and genuineness of the candidature is verified. In case of any incorrect/falsification/tempered/fabrication found, selection/appointment will be liable to be cancelled forthwith and appropriate legal action may be taken against the candidate.
- xxi) No request for transfer shall be entertained to another District Health Society/District in any circumstances.
- xxii) Candidate is being advised to apply at concern District with self hand written application for the aforesaid experience certificate from Dated 20.07.2022 at 04.00 PM & onwards and till dated 05.08.2022 at 05.00 PM.

**(6) UPPER AGE LIMIT (as on 20<sup>th</sup> July 2022): 35 Years**

Candidate should note that the Date of Birth as recorded in the Matriculation/ Secondary Examination Certificate or an equivalent Certificate only will be accepted by the NHM, UP for determining the age and no subsequent request for its change will be entertained.

Upper Age Limit is relaxed by:

- 3 Years for OBC(Non Creamy Layer)

- 5 Years for SC/ST
- Persons with Disabilities candidate:
  - By 10 Years for General(UR)
  - By 13 Years for OBC(Non Creamy Layer)
  - By 15 Years for SC / ST

**(7) SYLLABUS FOR THE COMPUTER BASED TEST OF CHO:**

**Paper-1**

- a. Midwifery and Obstetrical Nursing;
- b. Community Health Nursing;
- c. Child Health Nursing;
- d. Medical Surgical Nursing;
- e. Health Education and Communication Skills & Environmental Hygiene;
- f. Mental Health Nursing;
- g. Nutrition;
- h. First Aid;
- i. Basic Anatomy and Physiology;
- j. Administration and Ward Management

**Paper-2**

General Aptitude, Reasoning, General Awareness and Basic Computer Knowledge

**(8) APPLICATION FEE : NIL**

**(9) INSTRUCTIONS FOR FILLING UP THE ON-LINE FORM:**

- i) The candidates shall apply through online mode only as per the qualifications and eligibility criteria indicated above.
- ii) Candidates are required to apply On-line through NHM website in **English only**. No other means/mode of submission of applications will be accepted under any circumstances.
- iii) Candidates should take utmost care to furnish the correct details while filling in on-line application. Any mistake committed by the candidate shall be his/her sole responsibility. Once the application is submitted, no change/edit will be allowed, thereafter.
- iv) Candidates should enter their Name, Father's Name and Date of Birth as recorded in the Matriculation certificate only. In case of name change, candidates should indicate their changed Name only in the online application. However, other details should match with the Matriculation certificate. Date of such change (or) application for such change should be prior to the date of ONLINE registration.

Gazette Notification or any other legal document as applicable for such cases should be submitted at the time of Document Verification (DV).

- v) The on-line registration process involves 02 (two) steps for successful filling up of the application form.
- vi) The candidates should ensure the completion of both the Step 1 and Step 2 of the registration process within the stipulated date. Candidates in their own interest are advised, not to wait till the last date & time and register their application well within the time. NHM shall not be held responsible, if the candidates are not able to submit their application due to last minute rush on account of heavy load on internet/website jam/disconnection etc.
- vii) Candidate should have a valid personal e-mail ID and Mobile number. It should be kept active during the entire recruitment process. Registration number, password, etc for document verification or any

other important communication will be sent on the same registered e-mail ID of candidate (also check email in spam/junk box). Candidate is, therefore, requested to check regularly their e-mail for any communication from NHM. Under no circumstances, the candidate should share/mention e-mail ID or password to/ or any other candidate / person. **Please note that the Admit Card for Computer Based Test (CBT) will not be sent by post.**

viii) The candidates found provisionally eligible shall be issued admit cards for appearing in Computer Based Test, at their own expenses.

## **(10) INSTRUCTIONS REGARDING UPLOAD OF DOCUMENTS:**

- i) There are separate links for uploading :
  - Photograph,
  - Signature,
  - Passing Certificate/Mark sheet of High School for age proof.
  - Final year mark sheet of BSc (Nursing)/ PB BSc Nursing/GNM.
  - Nursing Registration Certificates from UP Nurses and Midwives Council.
  - Valid Category Certificate at the time of online submission of application.
  - Valid Covid experience Certificate on prescribed Format.

Click on the respective link to Upload Photograph/Signature/Certificates.

- ii) Select the location where the scanned Photograph/Signature/Certificates files have been saved. Select the file by clicking on it.
- iii) Click the 'Open/Upload' button. The photograph/signature/certificate file will get uploaded. If the file size and format are not as prescribed, an error message will be displayed. In such a case, change the size and format of the file as required and re-upload.
- iv) Candidates should upload the scanned (digital) image of their photograph, signature and other relevant Certificates as per the process given below. The applicant should note that only **jpg or jpeg** formats are acceptable:

### **Photograph:**

- i) Photograph must be a recent passport size color photograph (not older than 03 months).
- ii) Make sure that the picture is in color, taken against a light-colored, preferably white, background. Look straight at the camera with a relaxed face.
- iii) Dimensions of the image should be approximately 200X230 pixels. It will not be possible to accommodate larger images. Size of file should be between 50kb-80kb in jpg/jpeg format only.
- iv) If the size of the file is too large, then adjust the settings of the scanner such as the DPI resolution, number of colors etc., during the process of scanning. Minimum resolution should be 200 dpi.

### **Signature image:**

- i) The applicant has to sign on white paper with Black ink pen.
- ii) The signature must be of the applicant only and not of any other person. If at any stage the signature is not found to be matching with the candidate's actual signature, the applicant's candidature may be summarily rejected.
- iii) Please scan the signature area only and not the entire page.
- iv) Dimensions of the image should be approximately 140X60 pixels. Size of file should be between 10kb-30k in jpg/jpeg format only.

### **Category/Educational Qualification & other relevant Certificates:**

- i) Please scan the relevant certificates (issued by competent authority) and should be clearly visible.
- ii) Size of file should be between 50kb-1000kb in jpg/jpeg format only.

### **Note:**

- i) Only online submission of application is acceptable.

- ii) Candidates of Uttar Pradesh state who are claiming reservation in their respective category (OBC, SC, ST, PWD, and EWS) must submit the Caste/requisite certificates in the prescribed format issued by the competent authority at the time of document verification. Candidate having domicile of another state will be treated under Un-reserved category.
- iii) If at any stage of recruitment, it is found that candidate does not fulfill the eligibility criteria and/or that he/she has furnished incorrect/false information/certificate/documents or has suppressed any material fact(s), his/her candidature will stand cancelled. The decision of the Society in any matter relating to the recruitment at any stage of the recruitment process will be final and binding upon the candidates.
- iv) **Tie Breaking Criteria** - In case of tie of marks obtained by more than one Candidates, the resolution will be done in following order:
  - a. Candidate achieved higher marks in discipline related part i.e. Section 1 will be placed higher in the merit.
  - b. In case of tie as mentioned at (a) above, the candidate older in Date of birth, will be placed higher i.e. the candidate in age seniority will be placed higher.
  - c. In case of tie as mentioned at (a) and (b) above, the candidate with name in alphabetical order will be placed higher.
- v) A Surety Bond of Rs. 2.50 lakh (on the stamp paper of Rs. 100/- must be submitted by the candidates before joining the training to serve for minimum three years at Sub Health Centre level HWC in UP after successfully completing the CCHN training.
- vi) All disputes will be subject to Jurisdiction of Court of Law at Lucknow-Uttar Pradesh.
- vii) **In case of any query, candidate may call Help Line No 022-61306219 (10.00 AM to 05.00 PM on working days) or Help Line No 104 and e-Mail nhmuprecruitment@gmail.com.**

**Mission Director  
NHM, Uttar Pradesh**

<b>District wise breakup of 5505 CHO vacancies under NHM, UP.</b>						
<b>S.No.</b>	<b>District</b>	<b>Total vacancies</b>		<b>S.No.</b>	<b>District</b>	<b>Total vacancies</b>
1	Agra	42		39	Jaunpur	188
2	Aligarh	60		40	Jhansi	8
3	Ambedkarnagar	80		41	Kannauj	41
4	Amethi	73		42	Kanpur Dehat	26
5	Amroha	49		43	Kanpur Nagar	15
6	Auraiya	14		44	Kasganj	29
7	Ayodhya	87		45	Kaushambi	78
8	Azamgarh	217		46	Kushinagar	196
9	Baghpat	10		47	Lakhimpur Kheri	198
10	Bahraich	297		48	Lalitpur	7
11	Ballia	124		49	Lucknow	0
12	Balrampur	121		50	Maharajganj	149
13	Banda	10		51	Mahoba	4
14	Barabanki	137		52	Mainpuri	40
15	Bareilly	65		53	Mathura	10
16	Basti	108		54	Mau	38
17	Bhadohi	55		55	Meerut	0
18	Bijnor	95		56	Mirzapur	79
19	Budaun	98		57	Moradabad	60
20	Bulandshahr	93		58	Muzaffar Nagar	26
21	Chandauli	30		59	Pilibhit	82
22	Chitrakoot	24		60	Pratapgarh	127
23	Deoria	107		61	Prayagraj	172
24	Etah	47		62	Raibareli	68
25	Etawah	29		63	Rampur	73
26	Farukhabad	67		64	Saharanpur	32
27	Fatehpur	53		65	Sambhal	75
28	Firozabad	46		66	Sant Kabir Nagar	70
29	G.B.Nagar	0		67	Shahjahanpur	88
30	Ghaziabad	0		68	Shamli	22
31	Ghazipur	157		69	Shravasti	17
32	Gonda	218		70	Siddharth Nagar	112
33	Gorakhpur	123		71	Sitapur	186
34	Hamirpur	8		72	Sonbhadra	94
35	Hapur	12		73	Sultanpur	119
36	Hardoi	116		74	Unnao	53
37	Hathras	23		75	Varanasi	18
38	Jalaun	10			<b>Total</b>	<b>5505</b>