

No. E-12017/01/2020-HR
Food Safety and Standards Authority of India
A Statutory Authority under Ministry of Health & Family Welfare, Govt. of India
(HR Division)
FDA Bhavan, Kotla Road, New Delhi-110 002

The 09th March, 2020

CIRCULAR

Subject: Filling up of various posts in the Food Safety and Standard Authority of India HQ, New Delhi and other Offices located at Ghaziabad, Mumbai, Chennai, Kolkata, Cochin and Guwahati through transfer on deputation on foreign service terms/Short Term Contract basis - reg.

The Food Safety and Standards Authority of India (FSSAI) is an autonomous statutory Authority set up under the Food Safety and Standards Act, 2006 for laying down science based standards for articles of food and to regulate their manufacture, storage, distribution, sale and import, to ensure availability of safe and wholesome food for human consumption.

2. FSSAI proposes to fill-up various positions from officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations on transfer on deputation on Foreign Service terms/ short term contract basis failing which from retired Govt. officers on contract basis as per the details contained in Annexure-I. Applicants fulfilling the eligibility criteria & having relevant experience, etc may apply online on the link available on the FSSAI website i.e. www.fssai.gov.in. **The last date of online application is 20.04.2020.**

3. The hard copy of online application form duly certified by the employer alongwith Certificate by employer/Cadre Controlling Authority in the prescribed format from the employer and other supporting certificates/ documents (Integrity certificate, vigilance clearance, Major/Minor penalty imposed during the last ten years and upto-date photocopies of APARs for the last 5 years duly certified copies) **must reach through proper channel to Assistant Director (HR), FSSAI, FDA Bhawan, Kotla Road New Delhi by 30.04.2020 failing which the online application will not be considered.**

4. The period of deputation would be initially for three years extendable. Further extension beyond three years would be subject to performance evaluation in the organization. The terms of deputation including pay of the officials selected on deputation will be governed by provisions laid down in the Department of Personnel and Training's Office Memorandum No.6/8/2009-Estt.(Pay II) dated 17th June, 2010 and other orders/guidelines issued in this regard from time to time. The period of deputation, in case of employees already on deputation in another ex-cadre


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post including the period of deputation held immediately preceding this appointment in the same or some other organization/Department shall not exceed five years. The maximum age limit for appointment on deputation shall be **56 years** on the last day of receiving the applications.

5. The period of contract with retired Govt. employees would be initially for one year. Further extension beyond one year would be subject to performance evaluation in the organization. The remuneration of retired employees appointed on contract basis shall be fixed as per norms.

6. The vacancies shown in the advertisement are indicative and includes the anticipated vacancies also which may increase or decrease. The Food Authority reserves the right not to fill up all or any of the vacancies or to cancel the advertisement at any stage.


(Vinay Kumar Tarun)
Assistant Director
Tel. 011-23214135

To

1. All Ministries/Departments/Organisations of Govt. of India/State Govt./UTs/ Autonomous Bodies as per Standard list.
2. The Under Secretary (Food), Department of Health and Family Welfare, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi- with a request to kindly send the advertisement to Department of Personnel and Training for uploading the advertisement on DOP&T website for wide circulation.
3. IT Division- for uploading on www.fssai.gov.in.

ANNEXURE – I

Posts proposed to be filled up in FSSAI on transfer on deputation basis (ISTM)/Contract basis

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
01	Advisor / Pay Level 14 (144200-218200)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:</p> <p>(a) (i) Holding analogous post on regular basis in the parent cadre or departments ; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay level 13 or equivalent in the parent cadre or department ; and</p> <p>with relevant experience and possessing</p> <p>(b) “Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p align="center">OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor’s degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor’s degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences and</p> <p>with eighteen years experience of working in research and development in Laboratories or Research Institutions or Scientific Organisations in the field of food science or standards or safety and out of the aforesaid eighteen years at least nine years should be in a supervisory capacity; or Doctorate Degree in any of the aforesaid subjects with fifteen years working experience in the Laboratories or research institutions or scientific organisations in the fields mentioned above in this para and out of fifteen years at least eight years should be in a supervisory capacity; and (v) Published research work of high standards in related field.</p>
02	Director / Pay Level 13 (123100- 215900)	07 (Technical -5, Admin & Fin- 2)	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi–Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Pay Level 12 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing</p> <p>(b) Bachelor's Degree from a recognised University or Institution; Desirable: Degree of Law or MBA degree or equivalent from a recognised university or Institution</p> <p style="text-align: center;">OR</p> <p>“Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p style="text-align: center;">OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences
03	Joint Director / Pay Level 12 (78800-209200)	Technical -02	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 11 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing</p> <p>(b) "Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p style="text-align: center;">OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences”</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor’s degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences</p>
04	Deputy Director / Pay Level 11 (67700-208700)	Admin & Finance-02	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre departments; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 10 or equivalent in the parent cadre or department; or</p> <p>(iii) With six years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 8 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing</p> <p>(b) Bachelor’s Degree from a recognised University or Institution;</p>
05	Assistant Director (Technical) / Pay Level 10 (56100-177500)	7	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>(a)(i) Holding analogous post on regular basis in the parent cadre or department;</p> <p>OR</p> <p>(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 8 or equivalent in the parent cadre or department;</p> <p>OR</p> <p>(iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department;</p> <p>OR</p> <p>(iv)with eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and</p> <p>with relevant experience and possessing</p> <p>(b) “Master Degree from a recognized University or Institution in Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance</p> <p>OR</p> <p>PG Diploma of atleast one year duration in Food Safety or Food Science or Food Processing or Quality Assurance in Food sector or Dietetic and Public Health or Nutrition or Dairy Science or Bakery Science or Post Harvest Technology from a Govt. recognized University/ Institute with a condition that candidates who have completed these PG Diploma courses, must</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>have studied anyone of following subjects at their Bachelor's degree level i.e. Chemistry or Biochemistry or Food Technology or Food Science & Technology or Food & Nutrition or Edible Oil Technology or Microbiology or Dairy Technology or Agricultural or horticultural Sciences or Industrial Microbiology or Toxicology or Public Health or Life Science or Biotechnology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Food Processing Technology or Fruit & Vegetable or Medicine or Veterinary sciences or Fisheries or Animal Sciences"</p> <p style="text-align: center;">OR</p> <p>BE or B.Tech in Food Technology or Dairy Technology or Biotechnology or Oil Technology or Food Process Engineering or Food Processing Technology or Fruit & Vegetable Technology or Food Safety & Quality Assurance or Bachelor's degree (not less than four years duration) in Medicine or Veterinary sciences or Fisheries or Animal Sciences</p>
06	Assistant Director (OL) / Pay Level 10 (56100-177500)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the pay Level 8 or equivalent in the parent cadre or department; or (iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent in the parent cadre or department; or (iv) With eight years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and</p> <p>(b) Possessing the following educational qualification and experience :-</p> <p>Masters degree from a recognized University in Hindi</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>with English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree from a recognized University in English with Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree from a recognized University in any subject other than Hindi or English, with Hindi medium and English as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's degree from a recognized University in any subject other than Hindi or English, with English medium and Hindi as a compulsory or elective subject or as the medium of examination at the degree level; OR Master's Degree from a recognized University in any subject other than Hindi or English, with Hindi and English as compulsory or elective subjects or either of the two as a medium of examination and the other as a compulsory or elective subject at degree level; and</p> <p>(ii) Three years's experience of using or applying terminology (terminological work) in Hindi and translation work from English to Hindi or vice-versa, preferably of technical or scientific literature under Central or State Government or Autonomous Body or Statutory Organization or Public Sector Undertaking or Universities or educational institutions</p> <p>OR Three years experience of teaching in Hindi and English or research in Hindi or English under Central or State Governments or Autonomous Body or Statutory Organization or Public Sector Undertakings or Universities or recognized research or educational institutions</p>
07	Assistant Director / Pay Level 10 (56100-177500)	Legal - 02	Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>(a)(i) Holding analogous post on regular basis in the parent cadre departments; or</p> <p>(ii) With two years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 8 or equivalent in the parent cadre or department; or</p> <p>(iii) With three years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 7 or equivalent in the parent cadre or department; or</p> <p>(iv) With eight years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 6 or equivalent in the parent cadre or department; and</p> <p>with relevant experience and possessing</p> <p>(b) Degree of Law from recognised University or institution with experience of handling legal matters or working experience as law officer in a Government or Autonomous body or Research Institution or Universities or Public Sector Undertaking</p>
08	Administrative Officer / Pay Level 8 (47600-151100)	20	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations :-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) with two years regular service in the grade rendered after appointment thereto on a regular basis in the pay level 7 or equivalent in the parent cadre or department; or</p> <p>(iii) with six years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department and</p> <p>with relevant experience and possessing</p> <p>Bachelor's Degree from a recognised University or Institution</p>
09	Assistant / Pay Level - 6 (Rs.35,400-1,12,400)	8	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>Undertakings or Semi-Government, Statutory or Autonomous Organisations :-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre; or (ii) with ten years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 4 or equivalent in the parent cadre or department and having three years' experience in administration, human resource development, or / and vigilance matters depending on the post requirement and possessing Bachelor's Degree from a recognised University or Institution</p>
10	Sr Private Secretary/ Pay Level- 8 (47600-151100)	4	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations with relevant experience :-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or (ii)With two years regular service in the grade rendered after appointment thereto on a regular basis in Pay Level 7 or equivalent in the parent cadre or department. with relevant experience and possessing</p> <p>Bachelor's Degree from a recognised University or Institution</p>
11	Personal Secretary / Pay Level - 07 (Rs.44,900-1,42,400)	15	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations with relevant experience :-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) with five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 6 or equivalent in the parent cadre or department. with relevant experience and possessing</p> <p>Bachelor's Degree from a recognised University or Institution</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
12	Senior Manager (IT) / Pay Level -12 (78800-209200)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 11 or equivalent;</p> <p>and with relevant experience and possessing</p> <p>B. Tech or M. Tech in Computer Science or any other relevant Engineering Discipline or MCA or Bachelor's Degree in Relevant field.</p>
13	Manager (IT) / Pay Level -11 (67700-208700)	02	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent;</p> <p>and with relevant experience and possessing</p> <p>B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field</p>
14	Deputy Manager (IT)/ Pay Level- 10 (56100-177500)	04	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or (ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>the Pay Level 7 or equivalent; and</p> <p>with relevant experience and possessing B. Tech or M. Tech in Computer Science or any other related Engineering Discipline or MCA or Bachelor's Degree in Relevant field</p>
15	Senior Manager / Pay Level - 12 (78800-209200)	01	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the pay level 11 or equivalent in the parent cadre or department;</p> <p>and with relevant experience and</p> <p>possessing Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute</p>
16	Manager / Pay Level- 11 (67700-208700)	02	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(a)(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With five years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 10 or equivalent in the parent cadre or department; and with relevant experience and possessing</p> <p>Post Graduate Degree or Diploma (Full Time courses)</p>

Post Code	Post/ Pay Level	No of Posts	Eligibility/experience
			<p>in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute OR Master's degree in Library Sciences or Library and Information Science from a recognized University or Institute</p>
17	Deputy Manager / Pay Level -10 (56100-177500)	04	<p>Officers of the Central Government or State Governments or Union Territories or Universities or Recognized Research Institutions or Public Sector Undertakings or Semi-Government, Statutory or Autonomous Organisations:-</p> <p>(i) Holding analogous post on regular basis in the parent cadre or department; or</p> <p>(ii) With three years regular service in the grade rendered after appointment thereto on a regular basis in the Pay Level 7 or equivalent;</p> <p>and with relevant experience and</p> <p>possessing Post Graduate Degree or Diploma (Full Time courses) in journalism or Mass communication or Public Relation or MBA with specialization in Marketing from a recognized university or Institute OR Post Graduate Degree or Diploma in Social Work or psychology or Labour and Social Welfare from a recognized university or Institute OR Master's degree in Library Sciences or Library and Information Science of a recognized University or Institute</p>

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2 Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. _____
- ii) His/ Her integrity is certified.
- iii) His/ Her CR Dossier in original are enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt, of India or above are enclosed.
- iv) No major/ minor penalty has been imposed on him/ her during the last 10 years **Or** A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed. (as the case may be).

Countersigned

(Employer/Cadre Controlling Authority with Seal)