

## HIGH COURT OF DELHI : NEW DELHI

### DETAILED VACANCY NOTICE

Online applications are invited from persons, who are citizens of India or subjects of Nepal as per instructions issued by the Government of India from time to time, for filling up following existing vacancies and for preparing a panel for future vacancies:

Post	Level in Pay-Matrix as per 7 <sup>th</sup> CPC	No. of Vacancies					Total
		GEN	EWS	OBC-NCL	SC	ST	
<b>Jr. Judicial Assistant / Restorer (Group 'C')</b>	5 <sup>th</sup>	36	21	33	26	16	132
Out of the aforesaid total 132 vacancies:-							
(i) Vacancies reserved for Ex-servicemen on horizontal basis –							22
(ii) Vacancies reserved for PwD on horizontal basis –							8
(iii) Break-up of aforesaid 8 vacancies reserved for PwD on horizontal basis:-							
(a) Blind (B) and Low Vision (LV) – 3 nos.;							
(b) Hearing Handicapped – 2 nos.;							
(c) Both Legs (BL), One Leg (OL), One Arm and One Arm & One Leg – 1 no.; and							
(d) Multiple disabilities from amongst persons under clause (a) to (c) above – 2 nos.							

**Essential Qualifications :** Graduate from a recognized University and having typing speed of not less than 35 words per minute on Computer.

#### **Schedule of Dates :**

Commencement of Online Registration, i.e., creation of New Log In, Filling of Application Form and making payment (as applicable)	19.02.2020 (11:00 Hrs)
Last date for creation of New Log In for online registration	11.03.2020 (22:00 Hrs)
Last date for filling Online Application Form and / or making payment through Debit Card / Internet Banking	11.03.2020 (23:00 Hrs)

**No off-line application will be entertained.**

Date of Examination will be notified / intimated later. Candidates are advised to visit website of Delhi High Court i.e. [www.delhihighcourt.nic.in](http://www.delhihighcourt.nic.in) regularly for updates.

**Age Limit :** Applicant-Candidate's age should not be below 18 years and over 27 years as on 01.01.2020. Thus, the applicant should have been born not earlier than 02.01.1993 and not later than 01.01.2002. Candidates should note that Date of Birth as recorded in Matriculation / Secondary Examination Certificate / Mark-Sheet or an equivalent Certificate only will be accepted for determining the age eligibility and no subsequent request for its change will be considered or granted.

The upper age limit for candidates belonging to the categories of Scheduled Castes/Scheduled Tribes and Other Backward Classes-Non Creamy Layer only shall be 32 years and 30 years respectively.

For Ex-servicemen, there will be a relaxation of 3 years for General candidates, 6 years for OBC and 8 years for SC/ST, after deduction of the military service rendered from the actual age as on 01.01.2020, subject to maximum age of 50 years.

The upper age limit for persons with disability (PwD) having benchmark disability to the extent of 40% or above of the categories for which vacancy has been reserved as mentioned in this Notice, shall be relaxable by 10 years (13 years for OBC & 15 years for SC/ST).

There shall be no upper age limit for persons who are in regular service in this Court, subject to their fulfilling requisite educational qualification. However, the relaxation in upper age limit will not be applicable to the candidates who are working in other Govt. Departments, Public Sector Undertakings, Delhi District Courts, etc.

**Reservation :** Consistent with maintenance of efficiency of Administration and subject to availability and orders passed by Hon'ble the Chief Justice from time to time, 15% posts for Scheduled Castes, 7.5% posts for Scheduled Tribes, 27% posts for Other Backward Classes (Non-Creamy Layer), 10% posts for Economic Weaker Section and 4% for Persons with Disability, shall be reserved for appointment through direct recruitment and reservation shall also be provided in direct recruitment to Ex-Servicemen in accordance with the Rules, Orders and Notifications issued from time to time by the Government of India.

SC/ST reservation shall be given to only those candidates, who are ordinarily resident(s) of Delhi and also in possession of proof in support thereof (i.e., Voter ID Card, Aadhar Card, Passport, BPL Card, while Driving Licence will not be treated as a valid proof thereof) on the last date of submission of applications. However, the eligibility of SC/ST candidates shall be subject to the final outcome of WP (C) Nos. 5200/18, 5240/2018 and 7109/2018 and other connected matters pending before Hon'ble High Court of Delhi wherein the issue related to the eligibility of outside Delhi SC/ST candidates is pending adjudication.

OBC candidates who had been issued their caste certificate from outside Delhi and/or the caste of which they belong is not recognised as OBC in Delhi, will not be entitled for OBC reservation. Thus, OBC reservation benefit shall be given to only those candidates who are in possession of OBC Certificate issued by the Competent Authority of the Govt. of NCT of Delhi for the caste recognised/notified as OBC by the Government of NCT of Delhi. However, the Certificate(s) issued by the Competent Authority of the Govt. of NCT of Delhi for the caste(s) recognised/notified by the Government of India for appointment to the posts reserved under the Government of India, will not be treated as a valid OBC Certificate. Candidates belonging to OBC category would also be required to submit the non-creamy layer (NCL) certificate issued from the Competent Authority of the Govt. of NCT of Delhi in case his/her Caste Certificate was issued in the previous financial year(s). The NCL certificate should have been issued in current financial year 2019-2020, i.e., between 01.04.2019 and 31.03.2020 by the Competent Authority of Govt. of NCT of Delhi, which has issued the OBC Caste Certificate.

The vacancies advertised under EWS category are as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide O.M. No. 36039/1/2019-Estt(Res) dated 19.01.2019 and 31.01.2019. EWS vacancies are tentative and subject to further directions of GoI and outcome of any litigation. The appointment against EWS category shall be provisional and is subject to the Income and Asset Certificate being verified through the proper channels and if the verification reveals that the claim of belonging to EWS is fake/false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake/false certificate. The Income and Asset Certificate in the prescribed format issued by any of the authorities mentioned therein shall only be accepted as proof of candidate's claim as belonging to EWS.

Candidates belonging to Persons with Disability (PwD) category and suffering from disabilities, other than both leg (BL), one leg (OL), blind (B), low vision (LV), hearing handicapped (HH), one arm (OA) and one arm and one leg (OAL) of **40% or more**, shall be required to fulfil the criteria applicable for their respective category and relaxation in age and marks shall be given to them as per their respective category only, if applicable. Only such persons would be eligible for reservation under the quota reserved for Persons with Disability, who suffer from **not less than 40%** of relevant disability mentioned above in this Notice. In other words, candidates belonging to PwD category suffering from such disability for which no vacancy has been reserved, such candidates would not be entitled for any relaxation in Marks as well as examination fee etc. on account of disability. All such candidates would be governed by the criteria applicable to their respective category (i.e., General / EWS / OBC / SC / ST, as the case may be), in order to be shortlisted for the next stage of the Examination.

Candidates belonging to SC/ST/OBC-NCL/EWS/PwD category, who are selected on the same standard as applied to General category candidates and who appear in the general merit list owing to their merit, would be treated as General candidates. Such candidates would be adjusted against unreserved point of the reservation roster. In other words, when a relaxed standard is applied in selecting an SC/ST/OBC-NCL/EWS/PwD candidate, for example, in the age limit, marks, etc., such SC/ST/OBC-NCL/EWS/PwD candidates shall be counted against reserved vacancies only and they would be deemed to be unavailable for consideration against unreserved vacancies.

**Mode of Selection :** Eligible candidates will be required to appear for Preliminary Examination (OMR based Objective Type), Main (Descriptive) Examination, English Typing Test and Interview, as per the following Scheme of the Examination:

<b>Stage – I (Qualifying Stage)</b>	
<p><b>Preliminary Examination (OMR based Objective Type)</b></p> <p><b>Total Marks – 120 Marks</b></p> <p><b>Total Time – 120 Minutes</b></p>	<p>The Preliminary Examination, having 120 Questions in total, would consist of the following three (3) parts:-</p> <p><b>(I) English Language &amp; Comprehension (45 Questions = 45 Marks);</b></p> <p>{Questions will be designed to test candidate's understanding of the English language – Vocabulary; Synonyms; Antonyms; Comprehension Passage; Idioms &amp; Phrases; One Word Substitution; Gender; Degrees; Preposition; Articles; Fill in the Blanks; Shuffling of Sentence Parts; Spot the Error; Active / Passive Voice; Conversion into Direct / Indirect Narration; etc.}</p> <p><b>(II) General Awareness / Knowledge and Current Affairs / Events (45 Questions = 45 Marks); and</b></p> <p>{30 Questions will be related to Salient Features of the Constitution of India; Indian Judiciary; Sports &amp; Games; Art &amp; Culture; Indian History, Polity &amp; Geography; Everyday Science; National / International Organizations / Institutions / Awards; Famous Personalities; Important Days; Inventions &amp; Discoveries; etc.; while 15 Questions will be related to Current Affairs / Events.}</p> <p><b>(III) General Intelligence, Reasoning Ability &amp; Numerical/ Arithmetic Ability (30 Questions = 30 Marks).</b></p> <p>{30 Questions of both verbal and non-verbal types will be on Analogies; Similarities &amp; Differences; Classification; Problem Solving / Decision Making; Relationship Concepts; BODMAS; Percentage (including Profit &amp; Loss, Discount, etc.); Simple &amp; Compound Interest; Time, Speed &amp; Distance/ Time &amp; Work; Ratio &amp; Proportion, etc.}</p> <p>There would be 25% negative marking (i.e., deduction of 0.25 Mark for each wrong answer).</p> <p>The following shall be qualifying criteria for the next stage of the Examination:</p> <p>General Category : 60 Marks (50% of 120 Marks) Reserved Category : 54 Marks (45% of 120 Marks)</p> <p>Same criteria of 54 Marks (45%) would be applicable for Ex-servicemen candidates as well as PwD candidates of categories for which post has been reserved, as mentioned in this Notice above.</p> <p>Out of successful / qualified candidates of Stage – I, i.e., Preliminary Examination (OMR based Objective Type) to the extent of <b>fifteen (15) times</b> the number of vacancies advertised in each category (i.e., GEN/EWS/OBC-NCL/SC/ST/Ex-servicemen/PwD) will be called for the next stage of the Examination, i.e., Stage – II / Main (Descriptive) Examination.</p>

<b>Stage – II</b>	
<b>Main (Descriptive) Examination</b>	<b>Main (Descriptive) Examination of English language would consist of two parts:-</b>
<b>Total Marks – 100 Marks</b>	<b>Part ‘A’ : Essay (250 words = 40 Marks) &amp; Letter (10 Marks); and</b>
<b>Total Time – 120 Minutes</b>	<b>Part ‘B’ : Grammar (30 Marks) &amp; Translation (25 words = 20 Marks).</b>
	Minimum passing marks for General Category candidates will be 50% (i.e., 50 Marks out of 100 Marks) and for Reserved Category candidates (including PwD & Ex-servicemen) will be 45% (i.e., 45 Marks out of 100 Marks).
	Only the successful candidates of Stage – II, i.e., Main (Descriptive) Examination will be called for the next stage of the Examination, i.e., Stage – III / English Typing Test.

<b>Stage – III (Qualifying Stage)</b>	
<b>English Typing Test</b>	Typing Test of ten (10) minutes’ duration will be conducted on computers to assess candidates’ minimum speed of 35 words per minute in English Typing on Computer.
	The criterion of ‘characters with space’ for calculating the typing speed will be adopted. Total number of mistakes permissible would be 3% of the total words typed, which figure / number will be round off to ‘.05’ in case of 0.01 to 0.49 and to ‘1.0’ in case of 0.51 to 0.99.
	All the successful / qualified candidates of Stage – III, i.e., English Typing Test will be called for the next stage of the Examination, i.e., Stage – IV / Interview.

<b>Stage – IV</b>	
<b>Interview</b>	Minimum Passing Marks for General Category candidates will be 12.5 Marks and for Reserved Category candidates (including PwD & Ex-servicemen) will be 11 Marks.
<b>Total Marks – 25 Marks</b>	

**Notes :**

1. There shall be no ‘rounding off’ of marks at any stage of the Examination.
2. The final select / merit list will be prepared by adding the marks secured by candidate(s) in Stage – II, i.e., Main (Descriptive) Examination and Stage – IV, i.e., Interview only; while Stage – I, i.e., Preliminary Examination (OMR based Objective Type) and Stage – III, i.e., English Typing Test are qualifying in nature.
3. The cases of tie of marks will be resolved by applying the following methods one after another:-
  - (i) Total Marks in Stage – II, i.e., Main (Descriptive) Examination.
  - (ii) Date of Birth, i.e., the candidate older in age gets preference over younger in age.
  - (iii) Alphabetical order of the names.

**Examination Fee:**

A non-refundable online fee of Rs.600/- (Rupees Six Hundred Only) along with applicable transaction charges will be payable by General/OBC-NCL/EWS candidates and Rs.300/- (Rupees Three Hundred Only) along with applicable transaction charges will be payable by the candidates belonging to the categories of SC/ST/Ex-servicemen/PwD suffering from disability both leg (BL), one leg (OL), blind (B), low vision (LV), hearing handicapped (HH), one arm (OA) and one arm and one leg (OAL).

It is clarified that the examination fee, once paid, shall not be refunded under any circumstances. It is also clarified that no chargeback will be entertained. Therefore, the candidates, before applying, should ensure that they are eligible for the post.

## How to apply :

Application Forms shall be filled up online by visiting the website of this Court, i.e., [www.delhihighcourt.nic.in](http://www.delhihighcourt.nic.in). The candidates already in Government Service should intimate their Department/Office where they are serving and shall be required to produce "No Objection Certificate" at the stage of Interview, if declared successful in different stages of the Examination prior to the stage of Interview.

No request for change of any data / particulars / category submitted by the applicant-candidate in on-line application will be accepted / entertained. However in case of any error in the earlier application, the applicant-candidate can submit another on-line application and in that case, requisite fee will have to be paid by him / her again.

## General Instructions :

The medium of Examination(s) shall be English language only.

No scrutiny of applications for the eligibility and other aspects will be undertaken at any of the stages prior to the stage of Interview. Therefore, the candidature of the candidates/applicants will be provisional only and subject to scrutiny at the stage of Interview. The candidates are advised to go through the requisite requirements of educational qualification, age, reservation, relaxation, examination fee, etc. and satisfy themselves that they are eligible before applying. Copies of supporting documents will be sought at the time of Interview only from those candidates, who will be shortlisted for Interview. When scrutiny is undertaken, if any claim made in the application is not found substantiated and/or false, the candidature of such candidates shall stand cancelled/ rejected without any notice or further reference and this Court's decision in this regard shall be final and no further correspondence shall be entertained.

As regards age, the cut-off date would be 01.01.2020, i.e., candidates must fulfil the age criteria as on 01.01.2020. As regards educational qualification, reservation, etc., candidates must fulfil the criteria on the last date of creating Log In/registration. Similarly, candidates belonging to Persons with Disability (PwD) category and suffering from disability of both leg (BL), one leg (OL), blind (B), low vision (LV), hearing handicapped (HH), one arm (OA) and one arm and one leg (OAL) of 40% or more, the disability certificates should have been issued on or before the last date of creating Log In/registration.

Candidates must invariably produce and submit true copies of the documentary proofs with respect to date of birth, educational qualifications, residential address(es), reservation, disability, relaxation, NOC in case of candidates already in government service, etc. before the Authority in this Court, whenever the same is demanded. Candidates belonging to SC/ST/OBC-NCL/PwD/Ex-servicemen categories must also invariably produce and submit true copies of valid Caste Certificate and valid NCL Certificate (applicable in the case of OBC candidates only) and Valid Income Certificate issued by a Competent Authority (applicable in the case of EWS candidates only) before the Authority in this Court, whenever the same is demanded. Failure to produce valid Certificates or any of the documentary proofs and/or submit true copies thereof, at the relevant point of time, shall result in cancellation/rejection of the candidature and no further correspondence in this regard shall be entertained.

Candidate(s), who are subjects of Nepal, shall be a person in whose favour a certificate of eligibility has been issued by the Government of India. Such candidates, if successful and appearing in the final select / merit list, will be given offer of appointment only after the necessary eligibility certificate has been issued to him / her by the Government of India.

Ex-servicemen who have already secured regular Government job on civil side (including Public Sector Undertakings, Autonomous Bodies / Statutory Bodies, Nationalised Banks, etc.) after availing of the benefits of reservation given to Ex-servicemen for their re-employment are not eligible for reservation in Ex-servicemen category and fee concession. However, such candidates can avail of the benefit of reservation as Ex-servicemen for subsequent employment if he / she immediately after joining civil employment, given self-declaration / undertaking to the concerned employer about the date-wise details of applications for various vacancies for which he / she had applied for before joining the initial civil employment as mentioned in the OM No. 36034/1/2014-Estt (Res) dated 14<sup>th</sup> August 2014 issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India.

The Certificate of Disability issued under the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995 will also be valid for the period specified therein.

Candidates belonging to PwD Category, having a benchmark disability to the extent of 40% or more and wish to opt for either availing the services of scribe or compensatory time during the Examination (Preliminary as well as Main), are required to submit a Certificate (in original) in the prescribed format (**Annexure-'A'**) regarding physical limitation in an examinee to write which shall be issued by CMO / Civil Surgeon / Medical Superintendent of a Government Healthcare Institution / Hospital. The Certificate should be given by a Specialist of the relevant stream / disability. The candidates are also required to submit an affidavit on a non-judicial stamp paper of Rs.10/- duly attested by Notary, in the prescribed format (**Annexure-'B'**). All such candidates, who opt for scribe facility or for compensatory time without scribe, would be allowed 40 minutes' time in addition to the prescribed time, subject to the condition that they must submit the aforesaid Certificate (in original) and the affidavit in the office of the Deputy Registrar (Examinations except DHJS & DJS) in advance at least 5 days' prior to the date(s) of Examination or must bring the same at the Examination Centre itself on the date(s) of Examinations (Preliminary as well as Main), failing which, they will not be allowed to avail the services of either scribe or compensatory time.

Candidates, who wish to avail the facility of scribe in the Preliminary Examination, should note that they will not be allowed to read the Question Paper or Mark/Write Answers of their own and only the scribe will be allowed to read out the Questions and Mark/Write Answers. Similar will be the position in Main (Descriptive) Examination.

**While applying for the post, the applicants should bear in mind that the selected candidates will also have to work even at odd hours and on holidays, if so required.**

This Court reserves the right to cancel a part or entire process of the Examination due to administrative reasons and/or in case of unfair means, cheating or other irregularities/malpractice noticed by the Court.

If any candidate is found to be indulged at any stage of the Examination in any of the malpractices / irregularities {such as cheating, copying, impersonation; making false / untrue statements or suppressing material information, submitting forged / fabricated documents, etc.; leaving the examination venue uninformed; misbehaving; obstructing smooth conduct of the Examination; possession of written material on any paper, item or body parts; possession of electronic gadgets (including mobile, blue-tooth devices, etc.) in any mode and, fire arms / weapons; intimidating or threatening in any manner with the Examination functionaries; assault, use of force, causing bodily harm in any manner to the Examination functionaries; etc.} prior to or during the conduct of the Examination or thereafter; obtaining support / influence for his / her candidature by any means; their candidature will be cancelled for this recruitment process and they will be debarred for other recruitment processes conducted by this Court at least for a period of two years or more, as may be decided by this Court, apart from legal action as per law.

The candidature of all candidates will be entirely provisional at all stages of the Examination and mere issuance of Admit Card or appearance in Written Test(s), Typing Test and / or Interview shall not entitle him / her to raise any claim for appointment to the post.

No TA / DA will be payable to the candidates for appearing in Written Test(s), Typing Test and / or Interview.

It is also notified that no correspondence (either by post or by e-mail etc. received in this Court) with respect to the change of date of examination, change of category of applicant-candidate, eligibility criteria of any category, permissible documentary proofs and after conduct of the examination, with respect to the expected date of declaration of result of any stage of the Examination, conduct of interview, etc., will be entertained. For regular updates, applicants-candidates are advised to visit the Delhi High Court website i.e. [www.delhihighcourt.nic.in](http://www.delhihighcourt.nic.in) under the link **Public Notice – Job Openings**.

Sd/-

(MANOJ JAIN)  
REGISTRAR GENERAL

Date : 03.02.2020.