



## **AIR INDIA LIMITED**

### **WALK-IN RECRUITMENT FOR THE POST OF OPERATIONS AGENT (ON FIXED TERM CONTRACT)**

Air India Limited wishes to engage energetic Indian Nationals at Mumbai, who meets with the requirements specified herein, for the post of **OPERATION AGENT** on Fixed Term Contract (FTC) basis:-

#### **1. ELIGIBILITY CRITERIA AS ON 1ST JUNE, 2019**

##### **1.1 EDUCATIONAL QUALIFICATION AND UPPER AGE LIMIT :**

<b>Name of the post</b>	<b>No. of vacancies</b>	<b>Upper Age Limit</b>	<b>Educational Qualification</b>	<b>Experience</b>
<b>Operation Agent</b>	SC-05 ST-05 OBC-15 EWS*-05 GEN-32	General : 35 years SC/ST : 40 years OBC : 38 years  (Ex-Servicemen will be given age relaxation as per rules)	Graduate in 10+2+3 pattern (Preference to Science Graduate)	01 year experience in a Scheduled Airline in the functions of Operations Dept, Inflight Services Dept, Commercial Airport Handling, Crew Movement Control, Crew Rostering, Crew Scheduling.

\*Candidature of candidates belonging to EWS category and their engagement in the Company against the vacancies reserved for EWS, will be subject to outcome of litigation pending in various Courts of Law

##### **1.2 REMUNERATION AND OTHER BENEFITS :**

<b>REMUNERATION</b>	During the period of FTC, candidate will be eligible for remuneration of approx. Rs.25,200/-p.m.(CTC) which includes Employers' contribution towards Provident Fund and the same will be applicable after completion of one year of service.
<b>OTHER BENEFITS</b>	During the tenure of FTC, candidates will also be eligible for Annual Increments, Leave, PF, Gratuity, Medical Benefits (Self Only) as per rules of the Company.

**NOTE: Candidature of candidates currently working on direct Contract with the subsidiary companies of Air India Limited will not be considered.**

##### **1.3 POSTING:**

On appointment, candidates will be positioned at Mumbai. They may however, be transferred at any Station/Base on Air India Network based on operational requirements at the sole discretion of the Management.

#### 1.4 DURATION OF FIXED TERM CONTRACT:

Selected candidate will be engaged on a Fixed Term Contract for a period of 05 years. The Fixed Term Contract is however, extendable depending upon the performance and Company requirements.

#### 1.5 PROCESS FOR WALK-IN SELECTION:

Interested candidates, who fulfil the above eligibility criteria as on 01.06.2019, would be required to report for registration followed by personal interview on same/subsequent day/s, at the following venue and date between **1000hrs to 1230hrs:-**

**WALK-IN DATE** : **24<sup>TH</sup> June 2019 (Monday)**

**WALK-IN VENUE** : **Air India Limited**, Gate No.2, 2<sup>nd</sup> Floor, Operations Conference Room, Operations Department, Old Airport, Gate No.2, Kalina, Santa Cruz (E), Mumbai -400 029

#### 1.6 CANDIDATES WOULD BE REQUIRED TO BRING WITH THEM:-

- i. A duly fill in Application Form in the prescribed format which is available on Career Page of our website [www.airindia.in](http://www.airindia.in).
- ii. A recent passport size photograph pasted in the space provided in the Application Format.
- iii. On set of SELF ATTESTED photocopies of supporting testimonials for Date of Birth (SSC Passing or School Leaving Certificate, Educational Qualification, Technical Qualification (if any), Caste Certificate (For SC/ST/OBC candidates only), EWS Certificate in the prescribed Format issued by the Competent Authority (For EWS Candidates only) and Experience proof such as Appointment Letter, Photo Identity card, Salary Slip, Experience Letter from the previous employer etc. wherein the Job Description is clearly indicated) along with ORIGINALS.
- iv. A demand Draft for an amount of **Rs.500/-** (Rupees Five Hundred only) in favour of **Air India Limited** payable at **Mumbai** being the Application Fee (Application fee is not applicable in case of SC/ST candidates). Mention your Full Name and Mobile Number on the reverse of the Demand Draft.
- v. Candidates belonging to OBC category should be in possession of Category Certificate in the prescribed format meant for Central Government employment along with Non-Creamy Layer status. Please note that the validity of "Non-creamy layer" Certificate should not be older than 06months from the date of Eligibility Criteria for this Advertisement.
- vi. Applicants serving in Government/Semi-Government/Public Sector Undertakings or Autonomous bodies must walk-in with the Complete Application Format routed through proper channel or along with the "No Objection Certificate" from their present Employer.

**2. GENERAL:**

- i. The short listed candidates will be considered for engagement on a fixed term Contract basis, subject to their Medical Fitness, prescribed for the position.
- ii. The entire cost of Pre-Employment Medical Examination will be borne by the candidate.
- iii. Candidates belonging to SC/ST categories residing beyond 80kms from the Walk-in Venue and not employed in any Government / Semi-Government / Public Sector Undertaking or Autonomous Bodies, will be entitled for reimbursement of second class return rail/bus fare (whichever is shortest) on production of receipt/ticket of the same, as per rules. After verification of documents, if their eligibility is established and they appear for Personal Interview, reimbursement of fare will be made by cheque and sent to them by post. No other expenses, whatsoever will be reimbursed.
- iv. Candidates must ensure that they fulfill the requisite eligibility criteria as on 01.06.2019 and the particulars furnished by them in the Application Format are correct in all respects. At any stage of the Selection Process, if the particulars provide by the candidates or the testimonials attached/provided, are found incorrect/false or it is found that the candidates do not possess the laid down qualification/stipulated eligibility criteria as on the date of reckoning eligibility, i.e.01.06.2019, their candidature is liable to be rejected at any stage, without entering into any correspondence with them in the matter and if appointed, services will be terminated without giving any notice or reasons thereof.
- v. Management reserves the right for change in above schedule/conditions, based on requirements.
- vi. Any canvassing by or on behalf of the candidate or bringing political or other outside influence with regards to their selection/appointment shall be considered as DISQUALIFICATION.
- vii. Performa Application format, Caste Certificate and EWS Certificate is attached.

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