



# दिल्ली मेट्रो रेल कॉर्पोरेशन लि० DELHI METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVERNMENT OF INDIA AND GOVT OF DELHI)

ADVT. No. DMRC/PERS/19/HR/2019 (07)

## ANNEXURE I

### DMRC APPLICATION FORMAT

(TO BE FILLED IN CAPITAL LETTERS BY THE APPLICANT IN HIS/HER OWN HANDWRITING)

S.No.	DETAILS	PARTICULARS				
1 A	POST NAME	Consultant PA				
B	POST CODE	CPA 01				
C	PREFERRED PLACE OF POSTING					
2	APPLICANT NAME (Sh./Smt./Ms.)					
3	FATHER / HUSBAND NAME (Sh.)					
4	DATE OF BIRTH (dd/mm/yyyy)					
5	AGE as on 01/01/2019 (Min 58 years - Max 62 years)	YEARS	MONTHS	DAYS		
6	CORRESPONDENCE ADDRESS					
		STATE:	PINCODE:			
7	CONTACT NUMBER WITH STD CODE					
8	MOBILE NUMBER					
9	EMAIL ID					
10	CATEGORY (SC/ST/OBC/GENERAL)					
11	EDUCATIONAL QUALIFICATIONS					
	Qualification	Particulars	Specialization	Institute / University	% or CGPA	Passing Year
A	GRADUATION					
B	OTHER					
12	WORK EXPERIENCE (AS ON LAST DATE OF RECEIPT OF APPLICATION) (FILL ONLY THE APPLICABLE COLUMN)					
I	TOTAL EXPERIENCE	YEARS	MONTHS	DAYS		
DETAILS OF EXPERIENCE						
II	CURRENTLY EMPLOYED / SUPERANNUATED					
III A	CURRENT ORGANIZATION (if currently employed)					

<b>III B</b>	<b>LAST ORGANIZATION</b>			
<b>IV</b>	<b>DATE OF SUPERANNUATION (dd/mm/yyyy)</b>			
<b>V</b>	<b>FOR APPLICANT in <u>CDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)</b>			
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (CDA)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>VI</b>	<b>FOR APPLICANT in <u>IDA</u> SCALE (Complete details of service / position held since joining) (separate sheet may be attached)</b>			
	<b>Post Held</b>	<b>Organization Name</b>	<b>Pay Scale (IDA)</b>	<b>Period (From – To) dd/mm/yy – dd/mm/yy</b>
<b>A</b>				
<b>B</b>				
<b>C</b>				
<b>D</b>				
<b>VII</b>	<b>ESSENTIAL WORK EXPERIENCE</b>			
	<b>WORKING EXPERIENCE OF VARIOUS COMPUTER APPLICATIONS LIKE MS OFFICE ETC.</b>		<b>YES / NO</b>	
<b>VIII</b>	<b>BRIEF DESCRIPTION OF THE WORK EXPERIENCE (Separate sheet may be attached)</b>			
<b>13</b>	<b>WHETHER ANY PUNISHMENT WAS AWARDED TO APPLICANT IN LAST 10 YEARS</b>		<b>YES / NO</b>	
	<b>IF YES, DETAILS OF CASE</b>			
<b>14</b>	<b>WHETHER ANY ACTION OR INQUIRY IS GOING ON AGAINST APPLICANT</b>		<b>YES / NO</b>	
	<b>IF YES, DETAILS OF INQUIRY</b>			
<b>15</b>	<b>NOC FROM CURRENT EMPLOYER ENCLOSED (IF CURRENTLY SERVING)</b>		<b>YES / NO</b>	

<b>16</b>	<b>ANNUAL PERFORMANCE APPRAISAL REPORTS FOR LAST 5 YEARS ENCLOSED (IF CURRENTLY SERVING)</b>	
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I hereby declare that the particulars furnished above are true. I understand that my candidature will be cancelled if any information is found to be incorrect or false at any point in time.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate

Name: \_\_\_\_\_  
Mobile No. : \_\_\_\_\_  
Email ID: \_\_\_\_\_

**Documents to be enclosed (whichever applicable)**

1. Educational Certificates (Graduation, Post - Graduation & Others)
2. Work Experience Certificate
3. NOC from Employer (In Case of Serving Employee)
4. APAR Last 5 years