

APPLICATION FOR THE POST OF:

Self attested
passport size
photograph

1. Name of applicant with designation and complete office address (in block letters), e-mail & telephone No.
2. Father's Name
3. Residential Address with Phone No.
4. Permanent Address
5. Date of Birth (in Christian era)
6. Whether belongs to SC/ST/OBC
7. Date of retirement under Central/State Govt. Rules
8. Educational Qualifications
9. Whether belongs to All India or Organized Gr. A Service
If yes, then mention name of Service and Batch
10. Post held on regular (i.e. substantive) basis and the date from which held with grade pay
11. Present pay
12. Details of Employment, of last 10 years in chronological order
enclose a separate sheet, duly authenticated under your signature.

Name of office / organization where employed	Post held	From	To	Basic pay	Grade pay	Major Duties
1	2	3	4	5	6	7

13. Nature of present employment, i.e. ad hoc or temporary or permanent
14. In case the present employment is held on Deputation / contract basis, please state
- a) The date of initial appointment
- b) The period of appointment on deputation/ contract
- c) Name of the parent office/organization to which you belong
15. Training/Courses attended
16. Additional details about your present employment
Please state whether working under –
- a) Central Government
- b) State Government
- c) Autonomous Organizations
- d) Central Public Sector Undertaking
- e) State Public Sector Undertaking
17. Additional information, if any, which applicant may like to mention in support of his / her suitability for the post vis a-viz the "duties" mentioned in column 2 of Annexure-A. Enclose a separate sheet, if required.
18. Preference for posting in ICPs:
I). II). III).

Date:

(SIGNATURE)

Mobile No:

Address (for communication)

Declaration by Applicant

1. I, hereby declare that my posting on deputation as..... in LPAI shall not bestow any right to me to claim either seniority in the said post in respect of the services rendered by me on deputation or regular appointment.
2. I will not claim absorption in LPAI in the said post.
3. I am liable to be repatriated to my parent organization for any inaccuracies in the details noted above or for contravention of any provisions in the rules/orders governing the deputation.

Date:

Place:

Signature of the applicant

CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE / OFFICER NOT
BELOW THE RANK OF UNDER SECRETARY IN GOI WHILE FORWARDING THE
APPLICATION

1. Certified that the particulars furnished by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. The record of the service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/ she is clear from vigilance angle.
6. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.

Signature _____

Name _____

Designation _____

Telephone No. _____

Date:
Place:

Official Seal

Note : All Terms & Conditions deputation /foreign service will be followed as per DoP&T O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and its amendment issued time to time.