



Department  
of Biotechnology,  
Government of India



**Biotechnology Industry Research Assistance Council  
(A Govt. of India Enterprise)**

*Set up by Department of Biotechnology, Ministry of Science & Technology, Govt. of India*

**Vacancy at BIRAC, New Delhi, India.**

- i. Applications are invited from qualified and experienced professionals for the following positions in the Biotechnology Industry Facilitation Cell for Make in India at BIRAC, New Delhi, India:

Position Code	Positions
M-01	Manager, Research Analysis and Facilitation (Vacancy-1)
M-02	Officer, Research Analysis and Facilitation (Vacancy-1)

**1. M-01 - Manager, Research Analysis and Facilitation**

**Job Description:**

- Co-ordinate with Department of Industrial Policy and Promotion (DIPP) for updating and reporting on the status of Make in India milestones, preparing action taken reports in consultation with the Management and stakeholders
- Timely fulfillment and delivery of services relating to the mandate of Make in India.
- Engage and partnering with states to promote and assist in addressing the challenges faced in building a strong Biotech Innovation ecosystem.
- Engage and Partner at State Level to promote commercialization of innovative products, technologies from Biotech Startups, SMEs through potential adoption at State Level public health system, public / private procurement.
- Support / respond against queries, influence policy making by providing 6 monthly recommendations based on queries analysis report.
- Outreach events: National and International level participation in Exhibitions and facilitate access to investment opportunities to startups and SMEs in Biotech Sector.
- Global connect: Create and facilitate Global Startup connects to gain International expertise, regulatory guidance and access to Global market.

## **Eligibility Criteria:**

### **Essential Requirements:**

- A Ph.D / equivalent in life sciences, biological sciences or allied areas.
- 3 to 5 years of relevant work experience in any reputed life science industry.
- Age limit up to 38 years
- Knowledge of Indian and global life science industry
- Understanding of public funding ecosystem, biotech start-ups and tax regimes
- Excellent written and verbal communication skills

### **Desirable**

### **Requirements:**

- MBA in Business Management / Administration
- Experience in Business Analysis or related field.
- Exceptional analytical and conceptual thinking skills
- Excellent documentation skills
- Experience in making detailed reports and giving presentations

**Compensation: Rs. 90,000/- (Consolidated)**

## **2. M-02 - Officer, Research Analysis and Facilitation**

### **Job Description:**

- To assist Manager / Coordinator for formulating the SOP for working of the Make in India Facilitation Cell, in consultation with Management of Stake holders.
- Regularly follow updates and prepare detailed reports relevant to the subject areas of Make in India in Biotechnology sector
- Receiving the queries/concerns of the potential investors, analyse them and communicate the appropriate response to them including providing information on policy and various incentive schemes from the reliable sources (multiple resource persons from various Government Ministries and Departments) and communicating the same to the query seeker
- Prepare and present queries' analysis report to the Management that can help in formulation of any policy in accordance with the initiative,
- To prepare and submit Statement of Expenditure (SE) and consolidated Utilization Certificate (UC) for submission to DBT.
- Developing content for the Make in India micro website and ensuring its regular update
- Any other work deemed to align with the mandate of Make in India.

**Eligibility Criteria:****Essential Requirements:**

- M.Sc / B.Tech in life sciences, biological sciences or allied areas.
- 2 to 3 years of relevant work experience in any reputed life science industry.
- Age limit up to 32 years
- Excellent written and verbal communication skills
- Excellent documentation skills

**Desirable****Requirements:**

- A Ph.D or equivalent in life sciences, biological sciences or allied areas.
- MBA in Business Management / Administration
- Exceptional analytical and conceptual thinking skills
- Experience in making detailed reports and giving presentations

**Compensation: Rs. 60,000/- (Consolidated)**

The positions are purely temporary and on contract basis. The tenure of appointment will be for three years or closing of the Cell whichever is earlier. The appointees will be kept on probation for a period of six months.

Interested Candidates should apply at [vacancy.birac@nic.in](mailto:vacancy.birac@nic.in) in the prescribed format enclosed as **Document I**.

**Last date for Application is 18<sup>th</sup> September, 2018.**

Application of candidates who have not applied in the prescribed Proforma will not be considered. Applications sent by post also will not be considered.