



*Jharkhand State Mineral Development Corporation Ltd.*

*(A Govt. of Jharkhand Undertaking)*

Khanij Nigam Bhawan, Doranda

Ranchi – 834002.

CIN- U14290JH2002SGC012170

E-mail- contact@jsmdc.in

Phone No. 0651-2491841/2491842

Website : www.jsmdc.in

Fax No. – 0651/2491916

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## **RECRUITMENT NOTICE - 02/2018**

The Corporation hereby invites application for filling the following post on contractual basis;

<b>Name of Post</b>	<b>Number</b>
1. Accountant	- 03

The details relating to above alongwith Terms & Conditions and prescribed format of application are available on the website of the Corporation i.e. [www.jsmdc.in](http://www.jsmdc.in). All the notice/communications relating to the said recruitment shall be published on the website of the Corporation.

The applications must be emailed to [career@jsmdc.in](mailto:career@jsmdc.in) and [cmpaul@jsmdc.in](mailto:cmpaul@jsmdc.in) on or before 28-08-18 in the prescribed format.

Sd/-  
DY.CM-cum-Incharge  
Establishment



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Jharkhand State Mineral Development Corporation Ltd. (JSMDCL) a Govt. of Jharkhand Undertaking invites application for filling up the post of Accountant on contractual basis. The desired qualification, experience are detailed below :

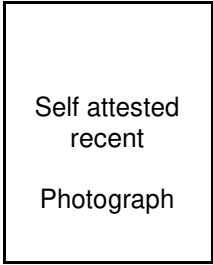
Sl. No.	Name of the Post	No. of Posts	Consolidated pay (per month)	Qualification	Post Qualification Experience
1.	Accountant Age- 50 Years (Max.)	Gen - 01 OBC - (Anx-1 ) 01 ST - 01	₹ 29060/-	B.Com with minimum 60% marks. Experience of minimum 5 yrs in relevant field <b>OR</b> Passed Intermediate examination in ICMA/CA with experience 3 yrs. in relevant field <b>OR</b> Passed Final Examination of ICMA/CA with experience 1 year in relevant field. <b>OR</b> MBA (Finance) with experience of minimum 3 yrs in relevant field. <b>Essential Knowledge of computer with Tally :</b>	Essential

**Terms & Conditions in details :**

1. The Corporation shall have full discretion to make appointment against the post in any manner and Corporations decision in this regard shall be final.
2. The applicants will have to appear for interview as and when decided by the Corporation.
3. Copy of Matric (10<sup>th</sup>) must be submitted regarding proof of age.
4. Candidates claiming relaxation in age shall submit case certificate issued by proper authority.
5. The application must be accompanied by proof of all academic qualifications, along with other testimonials relating to age, special achievement etc. (self attested copies)
6. The panel of selected candidates shall be prepared by the Selection Committee constituted by the Corporation.
7. Working officials should send their application through proper channel.
8. The applicants serving in Govt. organizations shall submit No Objection Certificate from their organizations.
9. The application in the given format is to be emailed to [carrear@jsmdc.in](mailto:carrear@jsmdc.in) and [cmpaul@jsmdc.in](mailto:cmpaul@jsmdc.in) on or before 28/08/18
10. Reservation will be applicable as per State Govt. norms.
11. The Corporation reserves the right to reject any or all the applications, at any stage without assigning any reason whatsoever.
12. Engagement of the contractual appointment shall be for a period of one year
13. No TA shall be admissible for attending the interview.

Sd/-  
(Ramesh Kr. Singh)  
Dy. Commercial Manager-cum-  
Incharge Establishment

APPLICATION FORMAT



- 1. Application for the Post of : .....
- 2. Name of the applicant (in capital letters) : .....
- 3. Father's/Husband's name : .....
- 4. Address for communication with pin code : .....

..... PIN : .....

- 5. Permanent Address : .....
- .....
- ..... PIN : .....

- 6. Date of Birth {as per 10<sup>th</sup> (matric) certificate} : .....
- (in words) : .....

7. Nationality : .....

8. Marital Status : .....

9. (a) Contact telephone number: .....

(b) Email ID, if any : .....

10. Educational & Professional Qualification :

Examination Passed	Name of Board/University	Year of passing	Class/Division

11. Other Qualification, if any : .....

12. Details of relative employed in JSMDCL (if any) :

a) Name : \_\_\_\_\_

b) Relationship: \_\_\_\_\_

c) Designation : \_\_\_\_\_

13. Experience (enclose attested copies of experience certificates):

Sl., No.	Name of Organization/Employer	Post held/ Designation	Date		Job responsibilities
			From	To	

14. Category (please Tick)

- a. General
- b. S.T.
- c. O.B.C –(Schedule- I)

15. Sex (please specify) : .....

**Declaration**

Certified that the information furnished by me herein above is true to my personal knowledge. I know that if anything stated herein above turns out to be false, the Corporation may cancel my candidature at any stage of selection process and may debar me from participating in the selection process at its sole discretion. Further, I know that if I obtain appointment under the Rules, based on any false or incorrect information, my appointment shall liable to immediate termination/revocation/cancellation and this may also entail my criminal prosecution under Penal Laws.

Date :

Place :

Signature of the candidate