

Most-Urgent

DELHI TRANSPORT CORPORATION
(GOVERNMENT OF NCT OF DELHI)
I.P.ESTATE: NEW DELHI.

No. PLD-I (Deputation)/2018/ 554

Dated: 29-06-18


Enclosed please find herewith the details of posts to be filled on deputation basis along-with application performa to be uploaded on website of this Corporation.

S.No.	Name of the Post	Grade Pay (as per 6 th PC	Number of Posts
1.	Dy. CGM (IT)	Rs. 7600/-	01
2.	Dy. CGM (Civil)	Rs. 7600/-	01
3.	Dy. CGM (Pers.)	Rs. 7600/-	01
4.	Dy. CGM (IR)/Gr.	Rs. 7600/-	01
5.	Dy. CGM (Traffic)	Rs. 7600/-	01
6.	Dy. CGM (Mechanical)	Rs. 7600/-	01
7.	Dy. CGM (S&P)	Rs. 7600/-	01
8.	Legal Advisor	Rs. 7600/-	01
9.	Addl. CAO	Rs. 7600/-	01
10.	Sr. Manager (Elect.)	Rs. 6600/-	01
11.	Sr. Manager (Traffic)	Rs. 6600/-	08
12.	Sr. Manger (Mech.)	Rs. 6600/-	07
13.	Sr. Manager (S&P)	Rs. 6600/-	01
	Total		26

The last date of inviting an application for the above posts on deputation basis is within one month of an Advertisement published in Employment News as well as in Social Media as approved by the competent authority.

This may please be treated as 'Most urgent'.

Encls:- As above


(Dr. Aradhana)
Dy. CGM (PLD-I)

✓ Dy. CGM (IT)

Application Format

Advertisement No. _____ Date _____

Name of the post applied for _____

Affix self attested recent passport size photograph.
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1. Full name(in capital) _____
2. Date of birth(in figure and words)_____
3. Gender:- Male, Female_____
4. Nationality _____
5. Father's Name _____
6. Permanent Address _____
7. Address for correspondence /Contact. Tel Ph. Number _____
8. Whether belong to SC/ST/OBC/General _____
9. All educational and professional qualifications:

Sl. No.	Exam/ Degree Passed.	Year of passing.	Division Grade % of Marks.	Duration of the Degree/ Diploma.	Name of Board/ Uni.	Subject	Subject of Specialization.

10. Any other specialized training/course under taken _____
11. Details of Employment/Experience in the relevant fields in chronological order:

S.No.	Office	Post held	Period	Pay Band+ Grade Pay.	Nature of duties.

12. Details of enclosures: Attested photocopies of documents in support of the information supplied in above columns such as Educational Qualification, Date of birth, SC/ST/OBC certificate, experience etc.
13. I hereby declare that all the statements made in the application are true and complete to the best of my knowledge and belief. I undertake that action can be taken against me by the Corporation (DTC) for furnishing false information mentioned herein.

Date-----

Place-----

Name & Signature of the Candidate

DELHI TRANSPORT CORPORATION
(GOVERNMENT OF NCT OF DELHI)
I.P. ESTATE: NEW DELHI.

DTC intends to fill up the following various Groups-A vacant posts on deputation basis from eligible officers who fulfill the requirement of RRs indicated against each post for deputation:-

S. No	Name of the Posts	Pre-revised Pay Band + GP (Rs.)	Nos. of vacant posts to be filled	Requirement as per Recruitment Rules.
1	2	3	4	5
1.	Dy.CGM (IT)	Rs.15600-39100+ Grade Pay Rs. 7600/- (Matrix level 12 in the 7 th Pay Commission)	01	<p>1.(a) Officers of the Central/ State Government/ Union Territories/ Autonomous bodies/ Public Sector Undertakings/ Statutory Organizations/ Research Institutions/ Universities/ Semi-Government Organizations, etc.</p> <p>i.Holding analogous post on regular basis.</p> <p style="text-align: center;">OR</p> <p>ii With 5 years regular service in posts in the scale of Rs. 15600-39100+G.P.Rs. 6600/- and (b) Possessing the following educational qualifications and experience: 2.: Essential Qualification A.(i) Master's Degree in Computer Applications/ Computer Science or M. Tech. (with specialization in Computer Application) or BE/ B. Tech. in Computer Engineering/ Computer Science/ Computer Technology of a recognized University or equivalent. ii) <u>For Programming</u> 8 years experience of Electronic Data Processing/ computer Oriented Optimization/ Information or Statistical System out of which, at least 4 years experience should be in actual computer Programming and System Design.</p> <p style="text-align: center;">OR</p> <p>B.(i) Degree in Computer Application/ Computer Science or Degree in Electronics/electronics & Communication Engineering from a recognized University or equivalent.</p> <p>(ii) <u>For Programming</u> 10 years experience of Electronic Data Processing/ Computer Oriented Optimization / Information or Statistical System out of which, at least 5 years experience should be in actual Computer Programming and System Design.</p> <p style="text-align: center;">OR</p> <p>C) (i) Master Degree of a recognized</p>

				<p>University or equivalent or Degree in Engineering of a recognized University or equivalent.</p> <p>(ii) <u>For Programming</u> 12 years experience of Electronic Data Processing/ computer Oriented Optimization information or Statistical System out of which at least 6 years experience should be in actual Computer Programming and System Design.</p>
2.	Dy.CGM (Civil)	Rs.15600-39100+Grade Pay Rs.7600/- (Matrix level 12 in the 7 th Pay Commission)	01	<p>1.Officer under the Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc.</p> <p>Holding analogous post on regular basis.</p> <p>Or</p> <p>With five years regular service in the Pay band of Rs.15600-39100 + G.P. of Rs.6600/-.</p> <p>2. Essential Qualification Degree in Civil Engineering of a recognized University or equivalent. At least 7 years experience as Executive Engineer in Govt. Deptt. or other Public Sector Organization. Experience in Planning, designing and construction of all type of buildings suitable to the Urban environment, particularly the RCC structures or structures required in an Urban Bus Transport System.</p>
3.	Dy.CGM (Personnel)	Rs.15600-39100+ Grade Pay Rs.7600/- (Matrix level 12 in the 7 th Pay Commission)	01	<p>1.Officer under the Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc.</p> <p>Holding analogous post on regular basis.</p> <p>Or</p> <p>With five years regular service in the Pay band of Rs.15600-39100 + G.P. of Rs.6600/-.</p> <p>2. Essential Qualification Degree of a recognized University or equivalent.</p> <p>ii) About 10 years experience in a responsible capacity in administrative and personnel matter in a large organization.</p> <p>iii) Experience of handling labour.</p> <p>Desirable: Degree in a law or Post Graduate Diploma in Personnel Management or Business Management or Industrial Relations or Labour Management.</p>
4.	Dy. CGM (Industrial Relations &Grievances	Rs.15600-39100+Grade Pay Rs.7600/- (Matrix level 12 in the 7 th Pay	01	<p>1.Officer under the Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc.</p>

)	Commission)		<p>Holding analogous post on regular basis. Or With five years regular service in the Pay band of Rs.15600-39100 + G.P. of Rs.6600/-.</p> <p><u>2. Essential Qualification</u> i) Degree of a recognized University or equivalent. ii) 10 years experience in a responsible capacity in personnel management/industrial relations in a large organization. iii) Experience in General Administration.</p> <p><u>Desirable:</u> Degree in a law or Post Graduate Diploma in Personnel Management/Industrial Relations/ Labour Law/Social work.</p>
5.	Dy. CGM (Traffic)	15600-39100+7600 Matrix level-12 as per 7 th P.C.	01	<p>1. Officer under State Transport Undertaking/Public Transport Corporation. A (i) Holding analogous post on regular basis. Or (ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 6600/- with following qualification: - a) <u>Essential Qualification:</u> i) Degree of a recognized University or equivalent. ii) At least 7 years experience in a responsible supervisory capacity in the Traffic Department or a big Road Transport Undertaking, preferably big city Transport Undertaking. iii) Special knowledge or an experience in Planning of routes, schedules and allied matters. b) <u>Desirable:</u> Diploma or a certificate of the Institute of Road Transport of India or equivalent.</p>
6.	Dy. CGM (Mechanical)	15600-39100+7600 Matrix level-12 as per 7 th P.C	01	<p>Officer under State Transport Undertaking/Public Transport Corporation. A (i) Holding analogous post on regular basis. Or (ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 6600/- with following qualification: <u>Essential Qualification</u> i) Degree in Mechanical or Automobile Engineering of a recognized University</p>

				<p>or equivalent.</p> <p>ii) About 10 years experience in a responsible capacity in a automobile workshop of a repute connected both with maintenance and repairs.</p> <p>iii) Administrative experience in a Road Transport Undertaking including preparation of standard estimates and planning for efficiency.</p>
7.	Dy. CGM(Stores & Purchase)	15600-39100+7600 Matrix level-12 as per 7 th P.C	01	<p>Officer under State Transport Undertaking/Public Transport Corporation.</p> <p>A (i) Holding analogous post on regular basis.Or (ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 6600/- with following qualification:</p> <p>Essential Qualification</p> <p>i)Degree in Mechanical/Automobile Engineering. ii) 10 years experience in Planning and running of a big Auto Stores, purchasing and disbursement organization or in production department connected with automobile manufacture of which at least 5 years must be in a responsible capacity.</p>
8.	Legal Advisor	Rs.15600-39100+Grade Pay Rs.7600/- (Matrix level 12 in the 7 th Pay Commission)	01	Suitable Officers holding analogous posts under State/Central Govt. or State Undertaking/Public Transport Corporation.
9.	Addl. CAO	Rs.15600-39100+Grade Pay Rs.7600/- (Matrix level 12 in the 7 th Pay Commission)	01	Officer in the Pay Band of Rs. 15600+39100+Grade Pay Rs. 7600/- (as per 6 th Central Pay Commission) and now in Pay Matrix Level – 12 (as per 7 th Central Pay Commission) on deputation basis in Delhi Transport Corporation from Officer with not less than 5 years service in the grade of Rs.15600-39100+Grade Pay Rs.6600/- from the Organized Accounts Service e.g. Indian Civil Accounts Service, Indian Audit and Accounts Service, Indian Defence Accounts Service or Indian Railways Accounts Service failing which Officers of permanent cadre of Accounts/Audit services with similar duration of experience and grade as above.
10.	Sr. Manager (Elect.)	Rs.15600-39100+Grade Pay Rs.6600/- (Matrix level 11 in the 7 th Pay Commission)	01	<p>1.Officer under the Central/State Govt./UT Govt./Public Sector Undertaking including Central Police Organization/State Police Organization etc.</p> <p>Holding analogous post on regular basis. Or</p>

				<p>With five years regular service in the Pay band of Rs.15600-39100 + G.P. of Rs.5400/-</p> <p><u>2. Essential Qualification</u></p> <p>i) Degree in Electrical Engineering from a recognized University or equivalent. ii) 5 years experience in providing, repairing & maintaining electrical installations for industrial, commercial and residential buildings in a responsible position.</p>
11.	Sr. Mgr. (Traffic)	15600-39100+6600 Matrix level-11 as per 7 th P.C	08	<p>Officer under State Transport Undertaking/Public Transport Corporation.</p> <p>A (i) Holding analogous post on regular basis.</p> <p>Or</p> <p>(ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 5400/- with following qualification:</p> <p><u>Essential Qualification</u></p> <p>i) Degree of a recognized University or equivalent. ii) At least 5 years experience in a responsible supervisory capacity in the Traffic Department of a big Road Transport Corporation preferably City Transport Corporation. iii) Knowledge of Planning of routes, framing of schedules and other allied matters.</p>
12.	Sr. Mgr. (Mechanical)	15600-39100+6600 Matrix level-11 as per 7 th P.C.	07	<p>Officer under State Transport Undertaking/Public Transport Corporation.</p> <p>A (i) Holding analogous post on regular basis.</p> <p>Or</p> <p>(ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 5400/- with following qualification:</p> <p><u>Essential Qualification</u></p> <p>i) Degree in Mechanical or Automobile Engineering of a recognized University or equivalent. ii) About five years experience in repairs and maintenance of Heavy duty automotive diesel vehicles in a responsible supervisory capacity in a large workshop. iii) Adequate knowledge of latest production techniques and quality control. iv) Capacity for administrative work and for handling civilian labour.</p> <p>b) Desirable: Knowledge of Cost Accounting.</p>

13.	Sr Manager (Stores & Purchase)	15600-39100+6600 Matrix level-11 as per 7 th P.C.	01	<p>Officer under State Transport Undertaking/Public Corporation.</p> <p>A (i) Holding analogous post on regular basis.</p> <p style="text-align: center;">Or</p> <p>(ii) With five years regular service in the Pay band of Rs. 15600-39100+GP Rs. 5400/- with following qualification:</p> <p><u>Essential Qualification</u></p> <p>i) Degree in Mechanical or Automobile Engineering.</p> <p>ii) Five years experience of purchase of Mechanical and/or automobile engineering stores, plant vehicles and other equipments at Officer level.</p> <p>iii) Adequate experience of holding stores stocking and accounting or engineering/automobile and general stores.</p> <p>b) Desirable:</p> <p>i) Practical knowledge of Kardex Licensing procedures for Imports and Exports and related regulations, Data Processing etc.</p>
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The candidates should apply through proper channel on the prescribed application form up-loaded on website. Period of deputation ordinarily is not exceeding 3 years. The list of documents to be attached along with application by his/her department is as under:

- i) Photo copy of educational qualification certificates.
- ii) Vigilance, disciplinary & criminal clearance certificate.
- iii) Integrity certificate.
- iv) Last five year APARs.

The Last date of inviting applications for the above posts on deputation basis is within one month of an Advertisement published in Employment News as well as in Social Media as approved by the competent authority. The candidates who have applied earlier need not to apply.

Dy. CGM (PLD)