

Annexure
FORMAT FOR SUBMISSION CV

1. **Full Name:**
2. **Nationality** (attach a copy of evidence):
3. **Complete Permanent Address** (attach a copy of evidence):
4. **Police Station:**
5. **Current Address:**
6. **Telephone/ Cell No.:**
7. **Email address:**
8. **Date of Birth** (attach a copy of evidence):
9. **Current Designation:**
10. **Current Employer's FULL Address with contact email and phone number:**
11. **Educational qualification** (attach a copies of evidences):

Paste self
attested Recent
Passport Photo

Sl.	Examination	Year of Passing	Name of School/College	Name Board/ University	Class/ Percentage of marks obtained
1.	HSLC/Class-X				
2.	HSSLC/Class-XII				
3.	Graduation in				
4.	Post graduation in				

12. **Training details relevant to the position applied** (attach a copy of evidence):

Sl.	Training Field	Period of Training
1.		
2.		
3.		

13. **Total Experience in relevant field (in years):** (give break up)
14. **Experience (in years) in Government Projects:**
15. **Languages known:**
16. **Computer proficiency:**
17. **Employment Record (Starting from the latest):**

From:	To:
Employer:	
Position Held:	
Monthly Remuneration (attach copy of latest salary certificate):	
Summary of services provided:	

Add boxes as required

18. **Works/Activities undertaken that best illustrates the experiences in similar position(s) applied for** (clearly showing role played, duration of input, complexity of work undertaken, and core competencies)

Name of assignment or project: Year: Employer: Main Features of the project: Positions held: Activities performed:	
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Add boxes as required

Attach self attested certificates/testimonials.

IMPORTANT Note: Candidates should provide CV (not more than 8 pages) as per the above format, along with self attested copies of testimonials/certificates (not more than 12 pages), evidencing that he/she is qualified to perform the services. **The complete CV along with certificates/testimonials shall not be more than 20 (twenty) pages or else CV may not be considered.****