

**THE TAMILNADU CO- OPERATIVE MILK PRODUCERS' FEDERATION LIMITED  
AAVIN ILLAM::MADHAVARAM MILK COLONY::CHENNAI – 600 051**

**DIRECT RECRUITMENT TO THE POST OF SENIOR FACTORY ASSISTANT IN TAMILNADU  
CO- OPERATIVE MILK PRODUCERS' FEDERATION LIMITED (AAVIN)**

**ADVERTISEMENT NO: 1050/PE3/2017-(1-6)**

**Dated: 24/06/2018**

**NOTIFICATION**

Applications are invited through online from 25/06/2018 to 16/07/2018 (09.00 a.m to 09.00 p.m) against the vacant posts of Senior Factory Assistant existing in the Tamilnadu Co-operative Milk Producers' Federation Limited (Aavin) under Direct Recruitment Rules, in the Scale of Pay Rs.15,700 – 50,000 (Pay Matrix Level 1) .

**1. Qualification:**

Must have passed HSC (12<sup>th</sup> Std)

OR

Must possess ITI in Any Trade

**Qualification in Tamil:**

Every candidate on the date of the Notification for the post should possess an adequate knowledge in Tamil.

**Explanation:**

For this purpose a person will be deemed to possess an adequate knowledge in Tamil.

- (a) In the case of a post for which the educational qualification prescribed is the Minimum General Educational Qualification and above, he/she must have passed the S.S.L.C Public Examination with Tamil as one of the subjects.

**[OR]**

- (b) The candidate should pass the Tamil language proficiency test, conducted by the Tamil Nadu Public Service Commission within 3 years from the date of entry into service.

**2. The details of vacancies existing in various units of the federation are given below:**

Sl.No	Name of the Units	Vacancies	District
1	Federation Units at Chennai	152	Chennai, Kancheepuram and Thiruvallur
2	Powder Plant Tiruvannamalai	35	Tiruvannamalai
3	NJ & SF, Ooty	35	Nilgiris
4	BFSS/DIPA, Erode	09	Erode
5	Quarantine Station, Attur	11	Salem
6	Rearing Station, Pudukudi	33	Tanjore
	<b>Total Vacancies</b>	<b>275</b>	

**3. Community wise break up of Vacancies in Federation Units at Chennai (Chennai, Kancheepuram and Thiruvallur districts) – 152 Posts.**

<b>I: General Turn : 47 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Priority General	10
2.	GT-Non Priority Women (DW)	2
3.	GT-Non Priority General	19
4.	GT-Non Priority Women	12
5.	GT-Non Priority Ex-ser-men	2
6.	GT-General-Blindness and low vision	1
7.	GT-General-Deaf and hard of hearing	1

<b>II: SC (Arunthathiyar) : 5 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SCA- Priority Women (DW)	1
2.	SCA-Non General Priority	3
3.	SCA-Non Women Priority	1

<b>III: SC : 23 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1	SC- Priority General	5
2	SC-Non Priority Women (DW)	1
3	SC-Non Priority General	9
4	SC-Non Priority Women	6
5	SC-Non Priority Ex-ser-men	1
6.	SC-General-autism, intellectual disability, specific learning disability and mental illness and multiple disabilities from amongst persons under blindness and low vision, deaf and hard of hearing, locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy, autism, intellectual disability, specific learning disability and mental illness including deaf-blindness in the posts identified for each disabilities	1

<b>IV: ST: 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1	ST – Priority General	1
2	ST – Non Priority General	1

<b>V: MBC &amp; DNC : 30 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC Priority General	6
2.	MBC & DNC Non Priority Women (DW)	1
3.	MBC & DNC Non Priority General	12
4.	MBC & DNC Non Priority Women	8
5.	MBC & DNC -Non Priority Ex-ser-men	2
6.	MBC & DNC - General- Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy	1

<b>VI: BC (Other than BC Muslim) : 40 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Priority General	8
2.	BC- Non Priority General	17
3.	BC - Non Priority Women (DW)	2
4.	BC- Non Priority Women	10
5.	BC- Non Priority Ex-ser-men	2
6.	BC-General-Deaf and hard of hearing	1

<b>VII: BC -Muslim : 5 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Muslim Priority General	1
2.	BC- Muslim Non Priority Women (DW)	1
3.	BC -Muslim Non Priority General	1
4.	BC- Muslim Non Priority Women	1
5.	BC-Muslim General- Blindness and low vision	1

**4. Community wise break up of Vacancies in Federation Unit at Powder Plant, Tiruvannamalai (Tiruvannamalai district) – 35 Posts.**

<b>I: General Turn : 10 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Priority General	2
2.	GT-Non Priority General	3
3.	GT-Non Priority Women	3
4.	GT-Non Priority Ex-ser-men	1
5.	GT-General-Blindness and Low vision	1

<b>II: SC (Arunthathiyar) : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SCA- Priority General	1

<b>III: SC : 6 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1	SC- Priority General	1
2	SC-Non Priority General	3
3.	SC-Non Priority Women	2

<b>IV: MBC &amp; DNC : 8 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC - Priority General	2
2.	MBC & DNC - Non Priority Women (DW)	1
3.	MBC & DNC - Non Priority General	4
4.	MBC &DNC - Non Priority Women	1

<b>V: BC (Other than BC Muslim) : 9 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Priority General	2
2.	BC- Non Priority General	4
3.	BC - Non Priority Women	3

<b>VI: BC -Muslim : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Muslim Priority General	1

**5. Community wise break up of Vacancies in Federation Unit at NJ & SF, Ooty (Nilgris district) – 35 Posts.**

<b>I: General Turn : 11 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Priority General	3
2.	GT-Non Priority General	4
3	GT-Non Priority Women	3
4	GT-General-Blindness and Low vision	1

<b>II: SC (Arunthathiyar) : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SCA- Priority Women	1

<b>III: SC : 5 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1	SC- Priority General	1
2	SC-Non Priority General	2
3.	SC-Non Priority Women	1
4.	SC-Non Priority Ex-ser-men	1

<b>IV: MBC &amp; DNC : 6 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC - Priority General	1
2.	MBC & DNC - Non Priority General	3
3.	MBC & DNC - Non Priority Women	2

<b>V: BC Muslim : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC - Muslim - Priority Women	1
2.	BC - Muslim Non Priority General	1

<b>VI: BC - (Other than BC - Muslim) : 10 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Priority General	3
2.	BC- Non Priority General	3
3.	BC-Non Priority Women	3
4.	BC-Non Priority Ex-ser-men	1

**6. Community wise break up of Vacancies in Federation Unit at BFSS/DIPA, Erode (Erode district) – 09 Posts.**

<b>I: General Turn : 4 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Non Priority Women (DW)	1
2.	GT-Non Priority General	1
3.	GT-Non Priority Women	1
4.	GT-Non Priority Ex-ser-men	1

<b>II: SC : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SC- Non Priority Women (DW)	1

<b>III: MBC &amp; DNC : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC - Priority General	1
2.	MBC & DNC - Non Priority Women	1

<b>IV: BC - (Other than BC - Muslim) : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Non Priority General	2

**7. Community wise break up of Vacancies in Federation Unit at Quarantine Station, Attur (Salem district) – 11 Posts.**

<b>I: General Turn : 3 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Priority General	1
2.	GT-Non Priority General	1
3	GT-Non Priority Women	1

<b>II: SC(Arunthathiyar) : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SC (A)- Non Priority General	1

<b>III: SC : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SC - Priority General	1
2.	SC - Non Priority General	1

<b>IV: MBC &amp; DNC : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC - Non Priority General	2

<b>V: BC - (Other than BC - Muslim) : 2 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC- Non Priority General	1
2.	BC- Non priority Women	1

<b>VI: BC Muslim : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC - Muslim Non Priority General	1

**8. Community wise break up of Vacancies in Federation Unit at Rearing Station, Pudukudi (Tanjore district) – 33 Posts.**

<b>I: General Turn : 10 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	GT- Priority General	2
2.	GT-Non Priority General	4
3.	GT-Non Priority Women	3
4.	GT-General-Blindness and Low vision	1

<b>II: SC (Arunthathiyar) : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	SCA- Non Priority General	1

<b>III: SC : 4 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1	SC- Priority General	1
2	SC-Non Priority General	2
3.	SC-Non Priority Women	1

<b>IV: ST : 1 Post</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	ST – Priority Women (DW)	1

<b>V: MBC &amp; DNC : 7 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	MBC & DNC - Priority General	1
2.	MBC & DNC - Non Priority General	2
3.	MBC & DNC - Non Priority Women	3
4.	MBC& DNC - Non Priority Ex-ser-men	1

<b>VI: BC – (Other than BC – Muslim) : 10 Posts</b>		
<b>Sl.No</b>	<b>Name of the Communal Turn</b>	<b>Total</b>
1.	BC - Priority General	2
2.	BC - Non Priority General	4
3.	BC - Non Priority Women (DW)	1
4.	BC - Non Priority Women	2
4.	BC - Non Priority Ex-ser-men	1

**Note:** The estimated number of vacancies given above is tentative.

**Abbreviations:**

G.T: General Turn, BC: Backward Class, BC (M): Backward Class Muslim.  
MBC/DNC: Most Backward Class/Denotified Communities, SC: Scheduled Caste, SCA: Scheduled Caste Arunthathiyar, ST: Scheduled Tribe.



**The post reserved for SC Arunthathiyar is on preferential basis. If no qualified Arunthathiyar candidates are available such vacancies shall be filled up with qualified SC candidates.**

**If no qualified women candidates are available against the post reserved to them, the same will be filled up with qualified male candidates from the respective community.**

**If no qualified Ex-servicemen candidates are available against the post reserved to them, the same will be filled up with qualified Non-Ex-servicemen candidates from the respective community.**

### **9. Priority Certificate**

In the case of an applicant who claims priority under "Priority category", a certificate from the following authority noted against each should be produced in the form as specified.

<b>Order of Priority</b>	<b>Competent authority to issue the Certificate</b>
1. Destitute Widow	R.D.O / Asst. Collector / Sub Collector / Personal Assistant (General) to the Collector of Chennai / District Adi-Dravidar Welfare officer.
2. Inter caste marriage (one of spouse should belongs to Hindu Adi Dravida)	Tahsildar.
3. Ex-Servicemen, Dependants of Ex-serviceman, Dependants of Serving Military service personnel's	Assistant Director, Ex-servicemen Office. , For serving ex-servicemen Commandant, Army Headquarters.
4. Freedom Fighter – Tamil language (only sons and daughters)	Tahsildar.
5. Burma / Ceylon Repatriates	Tahsildar.
6. Owners of land acquired by Government	Tahsildar.
7. Physically handicapped exclusively Ortho.	Competent Medical authority
8. Orphans	Tahsildar, Institutions concerned

Candidates claiming priority Under Priority category should submit the certificates issued by the competent authority only. The certificates issued by other than competent authority will not be considered. They will in that case be considered under non-priority category only.

**If suitable and sufficient number of candidates are not available under the priority category, such vacant posts shall be filled up with Non-Priority candidates from the respective community.**

### **10. Community Certificate**

In the case of an applicant who claims to be a member of SC/SC(A) or ST or MBC/DC or BC (Other than BCM) or BCM, a certificate from the following authority noted against each should be produced in the form as specified in G.O.Ms.No.781, Revenue Department, Dated 2<sup>nd</sup> May 1988.

<b>Name of the Community</b>	<b>Competent authority to issue the Certificate</b>
1. ST	R.D.O /Asst. Collector / Sub Collector / Personal Assistant (General ) to the Collector of Chennai / District Adi-Dravidar Welfare officer.
2. SC/SC (A)	Taluk Tahsildar.
3. MBC/DC,BC (other than Muslim) and BCM	Revenue officers not lower in rank than a Tahsildar or Head Quarters Deputy Tahsildar or Special Deputy Tahsildar appointed to issue Community Certificate. Additional Head Quarters Deputy Tahsildar and Zonal Deputy Tahsildar.
4. Thottia Naicker (including Rajakambalam, Gollavar, Sillavar, Thockalavar. Thozhuva Naicker and Erragollar) included in the list of MBC/DC)	Head Quarters Deputy Tahsildar.

Community Certificate should have been issued by the competent authorities referred to above, in whose jurisdiction the candidate claims to have permanent residence. The Certificate obtained by the candidates in the form other than the one prescribed in G.O.Ms.No.781, Revenue Department, Dated 2<sup>nd</sup> May 1988 and solely based on the entries in S.S.L.C or Transfer Certificate or other School / College records will not be accepted.

Candidates are warned that if the community recorded in the certificate produced by them from the competent authority is not included in the list of Scheduled Castes, Scheduled Tribes, Most Backward Classes / De-notified Communities or Backward classes, they will not be considered as belonging to Scheduled Caste, Scheduled Tribes or Most Backward Classes/De-notified Communities or Backward Classes as the case may be. They will, in that case, be considered only under 'Others' and if they are not qualified to be considered under 'Others', their applications will be rejected.

**11. AGE: As on 01.01.2018.**

Category	SCA	SC	ST	MBC & DNC	BC	BC(M)	OC
Minimum Age Limit	<b>18 Years completed</b>						
Maximum Age Limit in years	35	35	35	32	32	32	30

**Age Relaxation:**

Relaxation of age upto 10 years will be considered in respect of differently abled persons under each community as per G.O.Ms.No.704 public (Services – A) Department dated 15.04.1964.

The maximum age limit for destitute widow will be as that of the age limit followed for scheduled caste candidate i.e. 35 years of age for all community as per G.O.Ms.No.225 personnel and administrative reforms (personnel – M) department dated 08.03.1984.

For Ex – Serviceman candidate belonging to general category, the maximum age limit will be 48 years of age and for Ex – Serviceman candidate belonging to all other community other than general category i.e. Scheduled caste, Scheduled caste Arunthathiyar, Scheduled tribe, Backward class, Backward class Muslim, Most Backward class, De - notified communities, the maximum age limit will be 53 years of age as per G.O.Ms.No. 988 Personnel and administrative reforms (PER – R) department dated 22.09.1981.

**12. How to Apply:**

Eligible candidates should apply through Online only. **Candidates who have been sponsored by Employment Exchange should also apply through on-line. The Ex-serviceman candidates sponsored by the Directorate of Ex-serviceman welfare should also apply through online.** For applying through online, candidate can visit the Website: **www.omcaavinsfarecruitment.com**. Candidates are instructed to go through the guidelines before filling the application online.

Candidates are advised to apply through online for the vacancies existing in each federation units separately. A candidate can apply for all the six federation units.

**Illustration:**

If a candidate has to be considered for all the vacancies existing in six federation units, he/she has to apply for all the six federation units separately. Otherwise the candidate's application will be considered for the vacancies existing in the federation units in which he/she has applied.

**Note:**

Candidates are advised to read carefully, important instructions / guidelines given in the website before applying online. However, in case of a candidate applying without being eligible, his / her application will be summarily rejected and his / her fee will be forfeited. No communication will be entertained in this matter.

**13. Application Fee and Mode of Payment:**

**Application fee of Rs. 100/- +18% GST shall be paid through Debit card/Credit card and Net banking of any of the bank by the candidates belonging to OC/BC/BCM/MBC & DNC communities.**

**Application fee of Rs. 50/- +18% GST shall be paid through Debit card/Credit card and Net banking of any of the bank by the candidates belonging to SC/ST/SCA communities.**

**The Application fee paid by the candidates are non-refundable under any circumstances.**

**14. Selection Process:****Minimum marks prescribed for selection**

Those candidates who have an overall score of less than 40 % shall not be considered for selection.

The selection of candidate will be based on merit cum Communal Rotation under 200 point Communal Roaster as per G.O.Ms.No. 142, P & AR (K) Department dated 14.10.2009 read with G.O.Ms.No. 55, P & AR(S) Department dated 08.04.2010.

The merit will be based on the weightage marks of 100. Out of which a maximum of 40 marks will be given as weightage marks for SSLC/10<sup>th</sup> std and a maximum of 60 marks will be given as weightage marks for +2/ITI.

**Procedure prescribed for awarding marks:****a) Candidate having qualification of +2**

<b>Sl.No</b>	<b>Details</b>	<b>Maximum Marks</b>
<b>1</b>	Marks obtained in the SSLC/X Std	40
<b>2</b>	Marks obtained in +2	60
<b>Total</b>		<b>100</b>

**b) Candidate having qualification of ITI**

<b>Sl.No</b>	<b>Details</b>	<b>Maximum Marks</b>
<b>1</b>	Marks obtained in the SSLC/X Std	40
<b>2</b>	Marks obtained in <b>ITI</b>	60
<b>Total</b>		<b>100</b>

**Illustration for awarding marks:**

Sl. No	Details	Max Marks	Marks scored as per Mark list		Marks that should be given		Marks awarded
			Attempt I	Attempt II	Attempt I (1.0)	Attempt II (0.9)	
1.	Marks obtained in the SSLC/X Std	40	100% 90% : : 84% 58% 40%	100% 90% : : 84% 58% 40%	40.00 36.00 : : 33.60 23.20 16.00	36.00 32.40 : : 30.24 20.88 14.40	
2.	Marks obtained in +2/ITI	60	100% 90% : : 76% 60% 40%	100% 90% : : 76% 60% 40%	60.00 54.00 : : 45.60 36.00 24.00	54.00 48.60 : : 41.04 32.40 21.60	

Similarly if a candidate had passed SSLC/10<sup>th</sup> std in 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> attempt, the multiplier factor will be 0.8, 0.7, 0.6 respectively for the conversion of weightage marks for 40 marks.

Similarly if a candidate had passed +2/ITI in 3<sup>rd</sup>, 4<sup>th</sup>, 5<sup>th</sup> attempt, the multiplier factor will be 0.8, 0.7, 0.6 respectively for the conversion of weightage marks for 60 marks.

**Illustration 1:**

If a candidate has got 100% in SSLC/10<sup>th</sup> std in first attempt, his/her weightage marks will be calculated as  $100/100 \times 40 \times 1.0 = 40$ .

If a candidate has got 100% in SSLC/10<sup>th</sup> std in second attempt, his/her weightage marks will be calculated as  $100/100 \times 40 \times 0.9 = 36$ .

If a candidate has got 100% in SSLC/10<sup>th</sup> std in third attempt, his/her weightage marks will be calculated as  $100/100 \times 40 \times 0.8 = 32$ .

**Illustration 2:**

If a candidate has got 100% in +2/ITI in first attempt, his/her weightage marks will be calculated as  $100/100 \times 60 \times 1.0 = 60$ .

If a candidate has got 100% in +2/ITI in second attempt, his/her weightage marks will be calculated as  $100/100 \times 60 \times 0.9 = 54$ .

If a candidate has got 100% in +2/ITI in third attempt, his/her weightage marks will be calculated as  $100/100 \times 60 \times 0.8 = 48$ .

- While awarding marks for the **ITI Candidates who have not passed SSLC/10<sup>th</sup> Std, Zero marks** will be awarded for SSLC/10<sup>th</sup> Std. If two or more candidates score same marks and tie needs to be decided, selection will be done based on the age (Elder person to be selected). If date of birth is also same, then person with higher SSLC/10<sup>th</sup> Std marks will be selected.
- The G.O.Ms.No.188 P & AR (PERS.P) Department dated 28.12.1976 on the priority status will be followed in recruiting the candidates under priority category. If no suitable candidate under priority category is available, the post may be filled up with non priority candidates from the same community, as per the provisions available under G.O.Ms.No.541, P &AR (Per.R) Department dated 21.09.1989.
- The order of priority applicable for filling the priorities for state public sector undertakings will be followed for the selection of eligible candidates under priority category.
- Similarly, in respect of posts reserved for women candidates, if no suitable women candidate is available such posts may be filled up with eligible male candidates from the same category as per the provisions in G.O.Ms.No.89, P & AR (Per.S) Dept. dated 17.02.1989.
- Due representation to the Differently Abled Persons with 4% reservation will be given while recruiting the candidates as per Section 34 of the rights of Persons with Disabilities Act, 2016 in terms of G.O.Ms.No.21, welfare of differently abled persons (DAP-3.2) department dated: 30.05.2017.

## 15. Other Conditions

- (i) The applicants applying for this post should go through all instructions carefully and ensure that they fulfill all eligibility condition. Their selection will be purely subject to satisfying of the eligibility conditions.
- (ii) Incomplete application and applications containing false claims or incorrect particulars relating to category of reservation/education qualification/other basic qualification/age/communal categories will be liable for rejection.
- (iii) Selection of candidate by the Management carries with it no guarantee of actual appointment.
- (iv) The Number of vacancies advertised is only approximate and is liable to modification.
- (v) Any claim by a candidate that he/she has obtained a higher or additional qualification made after the submission of an application will not be entertained
- (vi) The claims of the candidates with regard to the date of birth, educational / technical qualifications and community are accepted only on the information furnished by them in their online applications. Their candidature therefore will be provisional and subject to the Management satisfying itself, about their age, educational / technical qualifications, community etc. Mere inclusion of name in the selection list will not confer on the candidates any right for appointment. The candidature is therefore,

provisional at all stages and the Management reserves the right to reject any candidature at any stage, even after the selection has been made.

- (vii) The candidature of candidates, if found ineligible, shall stand cancelled even after declaration of their result.
- (viii) A candidate found by the Management qualified to compete for the appointment must be prepared to appear when summoned before the Management at the place notified at their own expenses.

## **16. Disqualification/Debarment**

### **Disqualification:**

If a candidate attempts to canvas to bring influence on the authorities concerned or any member of the Committees personally/by letter/through relatives, friends, patrons, officials or other persons.

### **Debarment:**

- (a) If the applicant attempts any tampering, alteration with the documents or certificates, he is liable to be debarred from appearing for any of the selection conducted by the Management and consequently from entry into service.
- (b) (i) Candidates furnishing false particulars in the matter of qualification or the nature of pass in various subjects, experience gained, their religion or community etc.
  - (ii) Suppression of material information regarding
    - Employment in Government or Local Bodies, Public Corporations etc.,
    - Information regarding arrest, convictions / debarment / disqualification by any recruiting agency, criminal or any disciplinary proceeding initiated or finalized, participation in agitation or any political Organisation, candidature in election for Parliament / State Legislature / Local Bodies etc., if any, should also be furnished to the Management at the time of application i.e the details there of, originals of the Judgement of Acquittals, order / or G.O dropping further action in Departmental proceedings or any document that may prove the suitability of such candidates for an appointment must be produced at the stage / time of Certificate Verification.
    - Making false or vexatious allegations against the Management in petitions addressed to it or any other authority, will be viewed seriously and that the candidate responsible for such act will be debarred from appearing for the written test and selections by the Management permanently or for such a period as the Management may decide

### **17. Communication with the Management**

i) Any communication intended for the Management must be made in writing and addressed only to the Managing Director, TCMPPF.

ii) If a reply is sought, it must be accompanied by an envelope affixed with sufficient Postage Stamps with the address to which the reply is to be sent.

iii) Communications asking for reasons for non-selection and request for exemption from age limit or other qualifications will not receive any attention.

iv) The Management will receive communications only from candidates. Communications in the name of pleader or agent will not receive any attention.

### **18. List of Documents to be produced at the time of Certificate Verification/Oral Test (\*If applicable):**

1. Evidence of Date of Birth (SSLC / HSC / TC)
2. Community Certificate from the competent authority (i.e. Life card)\*
3. Evidence of Educational Qualifications (SSLC / HSC / Diploma / Degree / PG Degree or Provisional certificate etc.)
4. Evidence of Tamil qualification (viz. SSLC /HSC / Degree/ Certificate for having passed Tamil conducted by the Tamil Nadu Public Service Commission).
5. Differently Abled Certificate from the competent Medical Officer to the effect that he/she is a fit person to discharge his/her duties and with the entries therein regarding the percentage of Differently abled\*
6. A certificate of Destitute Widow from the RDO or the Assistant Collector or the Sub-Collector concerned in the format prescribed.\*
7. A certificate as evidence for claim in respect of Ex-serviceman.\*
8. If applied claiming any priority, the concerned priority certificate issued by the competent authority should be produced.

### **19. Important Dates:**

Date of Notification : 24/06/2018  
 Last date for receipt of filled-in application  
 Through website : 16/07/2018 (09.00 p.m)

**MANAGING DIRECTOR**  
**THE TAMILNADU CO – OPERATIVE MILK PRODUCERS' FEDERATION LIMITED**