

No. NCRTC/HR/Rectt./17/2018

Dated: 27.04.2018

VACANCY NOTICE
(No.17/2018)

REQUIREMENT OF SAFETY, PLANNING & AUTOCAD DESIGN ENGINEERS

National Capital Region Transport Corporation (NCRTC) – a Joint Sector Company of Govt. of India and States of Delhi, Haryana, Rajasthan and U.P, under the administrative control of Ministry of Urban Development, is mandated for implementing the Regional Rapid Transport System (RRTS) in National Capital Region (NCR), ensuring a balanced and sustainable urban development through better connectivity and access. The RRTS will be a new, dedicated, high speed, high capacity, comfortable commuter service connecting regional nodes in NCR. It will provide reliable, high frequency, point to point safe regional travel at high speed for relatively longer distance with fewer stops.

The technology chosen would allow covering distances of 100 km. in an hour with scheduled stoppages. The system would also ensure the convenience of quality last mile connectivity, addressing the needs of all categories of travelers on the network. The corridors being developed under RRTS Phase-1 are **Delhi - Meerut, Delhi - Panipat and Delhi - Alwar**. Once operational, RRTS will be the fastest, the most comfortable and the safest mode of travel in the NCR.

To meet the requirement, applications are invited from Engineering professionals working with Govt. organisations/ CPSEs/Metro Rail/ Reputed Private Sector Infrastructure Companies for absorption. The detail of posts is given below:-

(A) Vacancy detail, Max. Age, Qualification & Experience:-

S. N.	Post & Pay-scale	No. of post	Category	Max. Age (Yrs.)	Qualification	Experience
1.	Assistant Manager (Safety) (E2 Level) Rs.50000-160000(IDA)	04 (Four)	UR-03 & OBC-01	40	Qualification: i. B.E./B.Tech.(Fire & Safety) or Engineering graduate with PG Diploma in construction safety/ Industrial Safety from a recognized institute.	Minimum 2 years' experience of working on Metro Rail/ Railways projects. Should have experience of implementing and monitoring the prescribed safety measures/ inspecting safety related manuals/ SOPs, conducting mock drills.
2.	Engineering Associate-I (CAD Design/ Civil) (E1 Level) Rs.40000-140000(IDA), or Engineering Associate-II (CAD Design/ Civil) (E0 Level) Rs.30000-120000 (IDA),	03 (Three)	UR	35	Qualification: i. B.E./B.Tech.(Civil Engg.) or Equivalent. ii. Certificate in AutoCAD	Minimum 5 or 3 years' experience (for E1 & E0, respectively) of working on Metro Rail/ Railways projects in Auto CAD designing, preparing construction & alignment drawings, working on 3D views and good hand in latest software.
3.	Engineering Associate-I (Planning) (E1 Level) Rs.40000-140000(IDA), or Engineering Associate-II (Planning) (E0 Level) Rs. 30000-120000 (IDA),	04 (Four)	UR-03 & OBC-01	35	Qualification: i. B.E./B.Tech.(Civil Engg.) or Equivalent. ii. Certificate in Primavera application.	Minimum 5 or 3 years' experience (for E1 & E0, respectively) of working on Metro Rail/ Railways projects in the field of planning. Should have experience of cost estimation, preparing and periodically updating construction schedule identifying critical path and other activities related to project management for urban Metro projects. Should have proficiency on Primavera P6 and MS Office.

* -As on 01.05.2018. The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.

M. Arora
27/04/18

(B) Eligibility Criteria:

Post & Pay-scale	Eligibility Conditions		Candidates working with Private Sector companies
	Candidates working with Govt. org./ CPSEs/ Metro Rail Corporation		
	CDA Scales	IDA Scales	
Assistant Manager	- In pay-scale Rs.56100-177500 (L-10)/ Rs.53100-167800(L9), or - For 1½ years in Rs.47600-151100(L-8)	- In pay-scale Rs.50000-160000(E2), or - For 1½ years in Rs.40000-140000(E1)	- Having annual pay package of Rs.12 Lakh in a reputed infrastructure company.
Engineering Associate-I	- In pay-scale 47600-151100(L-8), or - For 1½ years in Rs.44900-142400(L7)	- In pay-scale Rs.40000-140000(E1), or - For 1½ years in Rs.30000-120000(E0)	- Having annual pay package of Rs.4.5 Lakh in a reputed infrastructure company.
Engineering Associate-II	- In pay-scale Rs.44900-142400(L7), or - For 1½ years in Rs.35400-112400(L6)	- In pay-scale Rs.30000-120000(E0), or - For 1½ years in Rs.29500-105850(NE8)	-Having annual pay package of Rs.3.5 Lakh in a reputed infrastructure company.

* - As on 01.05.2018. The eligibility criteria, i.e. age, experience may be relaxed in exceptional cases.

- Candidates having relevant Experience, with Metro Rail Corporations, may be given relaxation in eligibility conditions/ additional weightage in case of suitable candidates.
- Numbers of vacancies are subject to change.

PHYSICAL & MEDICAL FITNESS:

The applicant should not only be suitable in related field, but also be physically and medically fit enough to work at project sites. In case of selection, candidates will have to undergo a medical examination as per the Company policy.

SELECTION PROCESS:

- After scrutiny of the applications, candidates will be shortlisted on the basis of eligibility criteria i.e. experience, desirable qualification etc. and will be called for interview.
- NCRTC reserves the right to conduct a written examination in case the number of application received from eligible candidates is high. The details of written examination, if any, shall be communicated to the candidates in advance and candidates have to make their own arrangements for travel and stay.
- Management may relax any of the condition/s, in accordance to the response to meet the requirement.
- Interviews of shortlisted candidates will be held at New Delhi only.
- The decision of NCRTC management regarding grant of grade/ pay to selected candidates would be final.

SURETY BOND:

The candidates selected for immediate absorption shall have to execute a Surety Bond of Rs.1,50,000 plus GST and cost of training, if any, to serve the Corporation for a minimum period of one year. A three months' prior notice, will be required before seeking resignation from the Corporation.

COMPENSATION PACKAGE & POSTING:

The Company offers attractive pay and other perks and allowances attached to the post/ grade as per IDA pattern scale of pay and company policy. The job is transferable and the selected candidates can be posted/ transferred to any of the work site of NCRTC during the course of their service.

HOW TO APPLY:

Eligible and interested candidates may apply as per the application format at 'Annexure-I', attached. All relevant documents should be enclosed with the application.

Alkaram
27/04/18

GENERAL INSTRUCTIONS:

- (a) Complete filled-up application should reach this office latest by **19.05.2018**. Envelope containing the duly filled-up application should be super-scribed as-

**"APPLICATION FOR THE POST OF-
ON IMMEDIATE ABSORPTION BASIS"**

and should be addressed to:-

**Career Cell, HR Department,
National Capital Region Transport Corporation,
7/6 Siri Fort Institutional Area,
August Kranti Marg,
New Delhi-110 049.**

- (b) Incomplete/ without supporting documents and applications received after due date shall not be accepted. NCRTC will not be responsible for non-receipt/ late receipt of the application/ any communication due to postal delay or any other reason.
- (c) Mere fulfilling the terms and conditions requirement/ qualification will not vest any right on the candidates to be called for Interview.
- (d) NCRTC reserves the right to call only the requisite number of candidates for written or interview, or both, after screening/ short-listing with reference to the candidate's qualification, suitability, etc.
- (e) NCRTC reserves the right to reject any candidate without assigning any reason.
1. The application should be supported with the following documents:-
- (i) Educational Certificates
 - (ii) Work experience Certificate/s issued by last employer/s
 - (iii) Letter of appointment and latest three salary slip issued by current employer showing fulfillment of CTC criteria, where applicable.
 - (iv) Copies of the APARs
 - (v) Company incorporation Certificate (for Private Sector candidates)
 - (vi) Documents establishing relevant experience claimed.
 - (vii) Copy of Aadhaar Card
2. Shortlisted candidates will be informed either through email or whatsapp or SMS or mobile/ phone or by speed post and they will have to appear for interview on the scheduled date and time with all original documents/ testimonials.
3. **Canvassing in any form shall disqualify the candidate.**

Haroon
27/04/18



NATIONAL CAPITAL REGION TRANSPORT CORPORATION LTD.
(A joint venture of Govt. of India and participating State Govts.)

APPLICATION FOR THE POST OF- _____
(Ref. Vacancy Notice No.)

A. PERSONAL DETAILS:-

1.	Applicant's Name		Affix your latest passport size photograph, duly self-attested
2.	Father's/ Husband's Name		
3.	Date of Birth		
	Age as on 01.02.2018 Yrs.....Months.....Days	
4.	Gender		
5.	Category (UR/SC/ST/OBC/PWD)		
6.	Organisation/ Department		
7.	Present Designation		
8.	Present Pay-Scale and Basic pay		
	Pay package & CTC (Pvt. Sector Co.		
	Holding present pay-scale w.e.f.		
	Period of holding the present grade Years Monthsdays
9.	Correspondence Address		
10.	Contact No. (with STD code)	Phone.....	Mobile.....
11.	E-mail ID		
12.	AADHAAR No.		

B. EDUCATION DETAILS

S.N.	Qualification	Name of Board/ Institute/ University	Year of passing	Division/ Grade/ Percentage

C. EXPERIENCE DETAILS:-

S.N.	Period		Designation	Organisation	Responsibilities in brief
	From	To			

(Attach separate sheet, if required)

- Total work experience in the relevant field- Years.
- Experience with Railways/ Metro Rail Organisations- Years.

D. OTHER DETAILS

1.	Whether any punishment awarded in last 10 years.	Yes/ No	
	If Yes, please furnish details		
2.	Whether any disciplinary action/ inquiry is contemplated against the applicant	Yes/ No	
	If Yes, please furnish detail		
3.	Furnish Annual Performance Appraisal Report (APAR) grading (Outstanding/ Very Good/ Good/ Average/ Below average), if applicable.	2013-14	
		2014-15	
		2015-16	
		2016-17	
4.	Time required for joining, if selected		

E. SUPPORTING DOCUMENTS ENCLOSED:-

S. N.	Supporting document	Attached (Yes/ No)	Remarks (If any)
1.	Age proof (Matriculation Certificate/ Mark-sheet)		
2.	Qualification Certificate & mark-sheet		
3.	Experience Certificate/s		
4.	Latest salary slip & bank statement showing entry or IT Returns		
5.	Document fulfilling of CTC criteria		
6.	Company incorporation Certificate		

F. CONFIRMATION: I do hereby confirm that I am fulfilling the following criteria:-

S.N.	Criteria	Fulfilling (Yes/No)	Remarks(If any)
1.	Age as on 01.05.2018		
2.	Qualification		
3.	Presently working with Govt. org./ CPSEs/ Metro Rail/ Private Sector Infrastructure Company		
4.	Working in the required grade/ Pay-scale/ Pay-package		
5.	Experience is adequate (in total number of years)		
6.	Experience is in the required field (as asked)		
7.	Seeking any relaxation		

I hereby declare that the particulars furnished above by me are true. I understand that my candidature will be cancelled, if any information is found incorrect or false at any point of time.

Date:

(Signature of the candidate)

Place:

Name.....

Design.....

PRE-REVISED & REVISED PAY-SCALES (IDA & CDA)

IDA Pay-Scales		CDA Pay-Scales	
Pre-Revised (2nd PRC) (Rs.)	Revised (3rd PRC) (Rs.)	Pre-Revised (6th CPC) (Rs.)	Revised (7th CPC) (Rs.)
51300-73000	120000-280000	37400-67000 + GP 10000	L-14 144200-218200
43200-66000	100000-260000	37400-67000 + GP 8900	L-13A 131100-216600
36600-62000	90000-240000	37400-67000 + GP 8700	L-13 123100-215900
32900-58000	80000-220000	15600-39100 + GP 7600	L-12 78800-209200.
29100-54500	70000-200000	15600-39100 + GP 6600	L-11 67700-208700
24900-50500	60000-180000	15600-39100 + GP 5400	L-10 56100-177500
20600-46500	50000-160000	9300-34800+ GP 5400	L-9 53100-167800
16400-40500	40000-140000	9300-34800 + GP 4800	L-8 47600-151100
12600-32500	30000-120000	9300-34800 + GP 4600	L-7 44900-142400
		9300-34800 + GP 4200	L-6 35400-112400