



संस्थापन सेवाएं (भर्ती)/Establishment Services (Recruitment)  
भारतीय प्रौद्योगिकी संस्थान रुड़की/Indian Institute of Technology Roorkee  
रुड़की-247667 /Roorkee 247667 (उत्तराखण्ड /Uttarakhand)  
Tel : 01332- 284563, E-mail: [recruitment@iitr.ac.in](mailto:recruitment@iitr.ac.in)

**Advertisement No.IITR/ Establishment/2018/02**

**Dated: 4 May 2018**

Indian Institute of Technology Roorkee, Roorkee invites **only the on line applications** for the posts as per the details given below. The On-line option will remain open from 07.05.2018 to 31.05.2018. The print out of completed on line application alongwith all relevant supporting documents **duly self attested** addressed to the Assistant Registrar (Recruitment), Establishment Services, James Thomason Building, Indian Institute of Technology Roorkee, Roorkee-247667 (Uttarakhand) must reach in the Institute on or before 08.06.2018 through Speed/Registered post only. The A4 size envelope containing complete application should be super-scribed "Application for the post of \_\_\_\_\_".

For on-line option, educational qualification & experience, age limit & relaxation and important instructions to the candidates please visit Institute website [www.iitr.ac.in](http://www.iitr.ac.in).

Sl. No.	Name of the post	Pay Level (7 <sup>th</sup> CPC)	Number of Vacancy					Total	Age preferably below
			UR	SC	ST	OBC	PWD		
1.	Assistant Executive Engineer (Civil)	Pay Level-10 (7 <sup>th</sup> CPC)	-	-	01 * Backlog Vacancy	-	*HH (PD)	01	35 Yrs.
2.	General Duty Medical Officer	Pay Level-10 (7 <sup>th</sup> CPC)	02*	-	01	-	*one post for OH (OL) Backlog vacancy	03	35 Yrs
3.	Sr. Medical Officer (Psychiatrist)	Pay Level-11 (7 <sup>th</sup> CPC)	01	-	-	-	-	01	40 Yrs.
4.	Scientific Officer Grade-II	PB-3 Rs.15600-39100 AGP Rs.6000 (6 <sup>th</sup> CPC)	-	-	-	01* Backlog Vacancy	*VH (LV)	01	35 Yrs
5.	Chief Medical Officer	Pay Level-12 (7 <sup>th</sup> CPC)	01	-	-	-	-	01	50 Yrs
6.	Sports Officer@	PB-3 Rs.15600-39100 AGP Rs.8000 (6 <sup>th</sup> CPC)	01	-	-	-	-	01	50 Yrs
7.	Assistant Sports Officer@@	PB-3 Rs.15600-39100 AGP Rs.6000 (6 <sup>th</sup> CPC)	01	-	-	-	-	01	35 Yrs
8.	Deputy Registrar@@@	Pay Level-12 (7 <sup>th</sup> CPC)	02	01	-	-	-	03	50 Yrs
9.	Counsellor	Pay Level-10 (7 <sup>th</sup> CPC)	01	01	-	-	-	02	35 Yrs
10.	Assistant Registrar	Pay Level-10 (7 <sup>th</sup> CPC)	01	-	01	01	-	03	35 Yrs
11.	Technical Officer Level-I	Pay Level-10 (7 <sup>th</sup> CPC)	05	02	-	01	One post for OH(OL)	08	35 Yrs
12.	Technical Officer Level-II	Pay Level-11 (7 <sup>th</sup> CPC)	01	-	-	01	-	02	40 Yrs
13.	Technical Officer Level-III	Pay Level-12 (7 <sup>th</sup> CPC)	02	-	-	-	-	02	50 Yrs
14.	Assistant Librarian	PB-3 Rs. 15600-39100 AGP Rs.6000(6 <sup>th</sup> CPC)	01*	-	-	-	*For HH	01	35 Yrs

@ In anticipation of vacancy arising shortly.

@@Against the lien vacancy for one year, which can be continued.

@@@ One post of Deputy Registrar is against the lien vacancy for one year, which can be continued.

UR-Unreserved, OBC-Other Backward Class, SC-Scheduled Caste, ST-Scheduled Tribes, PWD-Persons with Disability.



The essential, desirable qualifications and experience for the above post(s) are as under:

1.	<b>Assistant Executive Engineer (Civil)</b>	
	Essential	Bachelor Degree in Civil Engineering/Technology or equivalent preferably first class with 3 years relevant experience.
2.	<b>General Duty Medical Officer</b>	
	Essential	MBBS from a university, recognized by Medical Council of India (MCI) with at least two years of experience in a recognized Hospital.  Preference will be given to the candidates who have the qualification of MD/MS Degree or PG Diploma with two years experience in a recognized Hospital.
3.	<b>Senior Medical Officer (Psychiatrist)</b>	
	Essential	MD/MS from a University, recognized by Medical Council of India (MCI) In the appropriate branch of a medicine OR PG Diploma from a University, recognized by Medical Council of India (MCI), in the appropriate branch of medicine + at least two years of experience in a recognized Hospital.  <b>Note:</b> Candidates having Post Graduate degrees will be preferred over those having Post Graduate Diplomas.
4	<b>Scientific Officer, Grade-II</b>	
	Essential	M.E./M.Tech. in Computer Science & Engineering/Electronics & Communication Engineering/Instrumentation with a 1st class or its equivalent grade. <b>OR</b> B.E./B.Tech. in the appropriate branch as above with a 1 <sup>st</sup> class or its equivalent grade with two years relevant experience. <b>OR</b> M.Sc. in Physics/Chemistry/Computer Science or Master of Computer Application (MCA) with a 1 <sup>st</sup> class or its equivalent grade with two years relevant experience.
	Desirable	Eight years' experience in Web Administration including atleast Three years in SUN Solaris/Linux based web servers <b>OR</b> Eight years' experience in System Administration including atleast Three years in SUN Solaris/Linux based system <b>OR</b> Eight years' experience in managing a large scale LAN/WAN Network of atleast 5000 nodes along with core level activities for managing latest Cisco Core Switch and all type of layer three switches. <b>OR</b> Eight years experience in working with sophisticated equipments like, NMR, XPS,SEM etc.
5	<b>Chief Medical Officer</b>	
	Essential	MD/MS in an appropriate branch of Medicine plus at least Eleven years experience in a recognized hospital of which at least Five years must be at the level of Senior Medical Officer.



6	<b>Sports Officer</b>	
	Essential	<ul style="list-style-type: none"> <li>(i) A Ph.D. in Physical Education. Candidates from outside the university system, in addition, shall also possess at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) at the Master's Degree level by the University concerned.</li> <li>(ii) Eight years experience as University Assistant DPES/College DPES, with a benefit of two years and one year for Ph.D. and M.Phil Degree holders.</li> <li>(iii) Evidence of organizing competitions and conducting coaching camps of at least two weeks duration.</li> <li>(iv) Evidence of having produced good performance teams/athletes for competitions like state/national/inter-university/combined university, etc.</li> <li>(v) Passed the physical fitness test in accordance with these Regulations</li> <li>(vi) Consistently good appraisal reports.</li> </ul>
7	<b>Assistant Sports Officer</b>	
	Essential	<ul style="list-style-type: none"> <li>(i) A Master's Degree in Physical Education or Master's Degree in Sports Science with at least 55% marks (or an equivalent grade in a point scale wherever grading system is followed) with a consistently good academic record.</li> <li>(ii) Record of having represented the University/College at the inter-university/inter-collegiate competitions or the State and/or national championship.</li> <li>(iii) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by UGC and passed the Physical fitness test conducted in accordance with these regulations.</li> <li>(iv) Candidates, who are, or have been awarded Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility conditions of NET/SLET/SET.</li> </ul>
8.	<b>Deputy Registrar</b>	
	Essential	<p>A Master's degree with at least 55% of the marks or its equivalent grade of 'B' in UGC 7 point scale alongwith-</p> <ul style="list-style-type: none"> <li>(i) Nine year's of experience as Assistant Professor in the AGP Rs. 6000 and above with experience in educational administration, or</li> <li>(ii) Comparable experience in research establishment and/or other Institutions of higher Education, or</li> <li>(iii) Five years of administrative experience as Assistant Registrar or in an equivalent post.</li> </ul>
	Desirable	<p>Experience in handling Administrative matters including Legal and General Administration <b>OR</b> Material Management, Procurement of Materials, Import Procedure, Store, Stock Verification, Financial matters <b>OR</b> Sponsored Research and Industrial Consultancy Projects in Government/ Semi Government Organizations/Educational Institution.</p>
9	<b>Counsellor</b>	
	Essential	<ul style="list-style-type: none"> <li>(a) Ph.D. in the area of Psychology with at least the good 2<sup>nd</sup> class in preceding Master Degree in Psychology.</li> <li>(b) Two years experience in counseling as a Psychologist in an academic institution of repute.</li> </ul>
	Desirable	<p>Experience in counseling young adults living in a residential campus of an Educational Institution of repute.</p>



10	<p><b>Assistant Registrar</b></p> <table border="1"> <tr> <td data-bbox="251 91 435 165">Essential</td> <td data-bbox="435 91 1531 165">Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 pt scale along with a good academic record.</td> </tr> <tr> <td data-bbox="251 165 435 495">Desirable</td> <td data-bbox="435 165 1531 495"> <p>(a) A minimum of Five years experience as Supervisory/Superintendent preferably in PB-2 (Rs. 9300-34800) with a grade Pay Rs.4600/- or equivalent in a Government Semi-Government organization, Recognized University/Technological Institutions of National standing or at an equivalent level in a reputed private Organization.</p> <p>(b) Experience in handling administrative matters such as Accounting, Auditing, Recruitment, Establishment, Legal, Academic, Student Affairs, Materials Management, Projects, Estate &amp; Works etc.</p> <p>Computer literacy and ability to work independently will be preferred.</p> </td> </tr> </table>	Essential	Master's Degree with at least 55% of the marks or its equivalent grade of 'B' in the UGC 7 pt scale along with a good academic record.	Desirable	<p>(a) A minimum of Five years experience as Supervisory/Superintendent preferably in PB-2 (Rs. 9300-34800) with a grade Pay Rs.4600/- or equivalent in a Government Semi-Government organization, Recognized University/Technological Institutions of National standing or at an equivalent level in a reputed private Organization.</p> <p>(b) Experience in handling administrative matters such as Accounting, Auditing, Recruitment, Establishment, Legal, Academic, Student Affairs, Materials Management, Projects, Estate &amp; Works etc.</p> <p>Computer literacy and ability to work independently will be preferred.</p>
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Desirable	<p>(a) A minimum of Five years experience as Supervisory/Superintendent preferably in PB-2 (Rs. 9300-34800) with a grade Pay Rs.4600/- or equivalent in a Government Semi-Government organization, Recognized University/Technological Institutions of National standing or at an equivalent level in a reputed private Organization.</p> <p>(b) Experience in handling administrative matters such as Accounting, Auditing, Recruitment, Establishment, Legal, Academic, Student Affairs, Materials Management, Projects, Estate &amp; Works etc.</p> <p>Computer literacy and ability to work independently will be preferred.</p>				
11.	<p><b>Technical Officer, Level-I</b></p> <table border="1"> <tr> <td data-bbox="251 535 435 981">Essential</td> <td data-bbox="435 535 1531 981"> <p>M.Tech. in Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or equivalent.</p> <p><b>OR</b></p> <p>Master of Computer Applications with good (II<sup>nd</sup> class) or equivalent.</p> <p><b>OR</b></p> <p>B.Tech. in the Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or its equivalent with Two years relevant experience.</p> <p><b>OR</b></p> <p>M.Sc. in Physics/Chemistry/Computer Science with good II<sup>nd</sup> class with Two years relevant experience.</p> </td> </tr> <tr> <td data-bbox="251 981 435 1908">Desirable</td> <td data-bbox="435 981 1531 1908"> <p>Two years experience of operation and maintenance of sophisticated/computer based instruments/equipments in an educational Institute of repute or R&amp;D organization.</p> <p><b>OR</b></p> <p>Two years experience of operation and maintenance of computers, peripherals and data administration.</p> <p><b>OR</b></p> <p>Two years of experience in Web Administration/Web Development including having exposure in heterogeneous platform environment like Window/SUN Solaris/Linux based web servers, knowledge of server systems, databases, authoring tools, programming/scripting languages, operating systems etc.</p> <p><b>OR</b></p> <p>Two years of experience in managing large scale LAN/WAN Network along with core level activities for managing latest Cisco Core Switch and all types of layer three switches, knowledge and working experience in Wireless networking specially Wi-Fi Router, Wireless Lan Controller (WLC) etc.</p> <p><b>OR</b></p> <p>Two years of experience in E-Mail Server Administration on Solaris/Linux/windows based mail server in configuration, management, upgradation, and troubleshooting, knowledge of Active Directories and understanding of POP3/IMAP/SMTP/HTTP (for webmail) protocols.</p> <p><b>OR</b></p> <p>Two years experience in running and maintaining sophisticated instruments like NMR (Nuclear Magnetic Resonance spectroscopy)/XPS (X-ray Photoelectron spectroscopy)/FE-SEM (Field Emission Scanning</p> </td> </tr> </table>	Essential	<p>M.Tech. in Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or equivalent.</p> <p><b>OR</b></p> <p>Master of Computer Applications with good (II<sup>nd</sup> class) or equivalent.</p> <p><b>OR</b></p> <p>B.Tech. in the Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or its equivalent with Two years relevant experience.</p> <p><b>OR</b></p> <p>M.Sc. in Physics/Chemistry/Computer Science with good II<sup>nd</sup> class with Two years relevant experience.</p>	Desirable	<p>Two years experience of operation and maintenance of sophisticated/computer based instruments/equipments in an educational Institute of repute or R&amp;D organization.</p> <p><b>OR</b></p> <p>Two years experience of operation and maintenance of computers, peripherals and data administration.</p> <p><b>OR</b></p> <p>Two years of experience in Web Administration/Web Development including having exposure in heterogeneous platform environment like Window/SUN Solaris/Linux based web servers, knowledge of server systems, databases, authoring tools, programming/scripting languages, operating systems etc.</p> <p><b>OR</b></p> <p>Two years of experience in managing large scale LAN/WAN Network along with core level activities for managing latest Cisco Core Switch and all types of layer three switches, knowledge and working experience in Wireless networking specially Wi-Fi Router, Wireless Lan Controller (WLC) etc.</p> <p><b>OR</b></p> <p>Two years of experience in E-Mail Server Administration on Solaris/Linux/windows based mail server in configuration, management, upgradation, and troubleshooting, knowledge of Active Directories and understanding of POP3/IMAP/SMTP/HTTP (for webmail) protocols.</p> <p><b>OR</b></p> <p>Two years experience in running and maintaining sophisticated instruments like NMR (Nuclear Magnetic Resonance spectroscopy)/XPS (X-ray Photoelectron spectroscopy)/FE-SEM (Field Emission Scanning</p>
Essential	<p>M.Tech. in Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or equivalent.</p> <p><b>OR</b></p> <p>Master of Computer Applications with good (II<sup>nd</sup> class) or equivalent.</p> <p><b>OR</b></p> <p>B.Tech. in the Computer Science &amp; Engineering/Electronics &amp; Communication Engineering/Mechanical Engineering/Civil Engineering/Biotechnology/Instrumentation with good II<sup>nd</sup> class or its equivalent with Two years relevant experience.</p> <p><b>OR</b></p> <p>M.Sc. in Physics/Chemistry/Computer Science with good II<sup>nd</sup> class with Two years relevant experience.</p>				
Desirable	<p>Two years experience of operation and maintenance of sophisticated/computer based instruments/equipments in an educational Institute of repute or R&amp;D organization.</p> <p><b>OR</b></p> <p>Two years experience of operation and maintenance of computers, peripherals and data administration.</p> <p><b>OR</b></p> <p>Two years of experience in Web Administration/Web Development including having exposure in heterogeneous platform environment like Window/SUN Solaris/Linux based web servers, knowledge of server systems, databases, authoring tools, programming/scripting languages, operating systems etc.</p> <p><b>OR</b></p> <p>Two years of experience in managing large scale LAN/WAN Network along with core level activities for managing latest Cisco Core Switch and all types of layer three switches, knowledge and working experience in Wireless networking specially Wi-Fi Router, Wireless Lan Controller (WLC) etc.</p> <p><b>OR</b></p> <p>Two years of experience in E-Mail Server Administration on Solaris/Linux/windows based mail server in configuration, management, upgradation, and troubleshooting, knowledge of Active Directories and understanding of POP3/IMAP/SMTP/HTTP (for webmail) protocols.</p> <p><b>OR</b></p> <p>Two years experience in running and maintaining sophisticated instruments like NMR (Nuclear Magnetic Resonance spectroscopy)/XPS (X-ray Photoelectron spectroscopy)/FE-SEM (Field Emission Scanning</p>				



		Electron Microscopy)/Computer aided machines etc.
12	<b>Technical Officer, Level-II</b>	
	Essential	Ph.D. in Physics/Chemistry/Biotechnology/Computer Science & Engineering/ Electronics & Communication Engineering/Mechanical Engineering/ Civil Engineering. <b>OR</b> M.Tech. with good II <sup>nd</sup> class in the relevant area, as above, with Three years relevant experience. <b>OR</b> B.Tech. with good II <sup>nd</sup> class in the relevant area, as above, with Five years relevant experience.
	Desirable	Three years Experience of operation and maintenance of sophisticated/computer based instruments/equipments in an educational Institute of repute or R&D organization OR Management of Sponsored Research & Industrial consultancy Project at any CFTI.
13.	<b>Technical Officer, Level-III</b>	
	Essential	Ph.D. in Physics/Chemistry/Computer Science & Engineering/ Electronics & Communication Engineering with Five years relevant experience. <b>OR</b> M.Tech. with good II <sup>nd</sup> class in the relevant area, as above, with Seven years relevant experience. <b>OR</b> Master of Computer Applications with good IInd class with Seven years relevant experience. <b>OR</b> B.Tech. in Computer Science & Engineering/Electronics & Communication Engineering with good II <sup>nd</sup> class with Nine years relevant experience.
	Desirable	Five years experience of operation and maintenance of sophisticated/Computer based instruments/equipments in an educational Institute of repute or R&D organization. <b>OR</b> Five years experience of operation and maintenance of computers, peripherals and data administration. <b>OR</b> Five years experience of operation and maintenance of computer Networks in an educational Institute of repute or R&D organization.
14.	<b>Assistant Librarian</b>	
	Essential	(i) A Master's degree in Library Science/Information Science/ Documentation or an equivalent professional degree with at least 55% marks or its equivalent grade of B in UGC seven point scale plus a consistently good academic record and at least Five years of relevant experience. (ii) Qualifying in the national level test conducted for the purpose by the UGC or any other agency approved by the UGC. (iii) Candidates who are, or have been awarded Ph.D. degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of Ph.D. Degree), Regulations 2009, shall be exempted from the requirement of the minimum eligibility condition of NET/SLET/SET.



	Desirable	(a) Master Degree in Science. (b) Specialized course in Computer Applications & Networking. (c) Experience of working in Computerized Libraries.
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The candidates fulfilling the above qualifications and experience may submit their applications through online application submission system on the Institute website ([www.iitr.ac.in](http://www.iitr.ac.in)). An application fee (non refundable) of Rs.100/- will be applicable. No application fee is required from IIT Roorkee employee, SC/ST candidates and Divyang (Persons with Disabilities).

The last date for receipt of print out of completed online application in the Institute is 08.06.2018.

**Note:**

1. The candidates are required to apply through ONLINE only. The ONLINE option will remain open from 07.05.2018 to 31.05.2018. For submission of application through ONLINE mode, please visit Institute's website [www.iitr.ac.in](http://www.iitr.ac.in).
2. Preference will be given to Divyang (Persons with Disabilities), even where the reservation is not marked and suitable PWD's applicants are available.
3. The candidates should send a Non-refundable Demand Draft of Rs. 100/- in favour of Registrar, IIT Roorkee, Roorkee-247 667 payable at Roorkee towards the Application Fee. No fee is required from IIT Roorkee employees, SC/ST and Persons with Disabilities candidates.
4. The application received after expiry of last date will not be entertained and Institute will not be responsible for any postal delay.
5. The Institute reserves the right to fill or not to fill any or all of the posts advertised.
6. The number of the post(s) may change at the time of interview.
7. Minimum requirement of qualifications and/or experience may be relaxed in respect of outstanding exceptional cases.
8. The maximum age limit will be considered on the last date of receipt of applications. The relaxation 05 years for SC/ST candidates and 03 years for OBC candidates with additional 10 years age relaxation to persons with disabilities will be given in accordance with the Government of India Rules. Relaxation in upper age limit for those applicants, who are in Central Government or central Government Autonomous body, Ex-Servicemen, shall be admissible as per the Government of India rules. Further, the institute may consider relaxation in upper age limit in case of highly experienced and deserving candidate.
9. Regular employees of IITs who are educationally qualified and otherwise eligible can be considered for recruitment upto a maximum of 55 years of age.
10. For availing the benefits of Other Back ward Classes, the candidates are required to produce the latest OBC non -creamy layer certificate on the prescribed proforma applicable for appointment to the posts of Central Government.

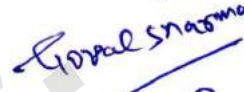


11. Persons employed in Government Departments/Autonomous Bodies/Public Sector Undertakings (PSUs) must send their application "Through Proper Channel" or "No Objection Certificate" (NOC) to be brought at the time of interview. To avoid delay, an advance copy of such application complete in all respect, may be sent super scribing on the top of the application "ADVANCE COPY".
12. The Institute is free to restrict/change the criteria to call the eligible candidates for the Written Test/Interview, as per response to an advertised post for reasons given in Clause 13.
13. The prescribed essential qualification and experience indicated are bare minimum, and merely fulfilling the requirements laid down in the advertisement will not automatically entitle any candidate to be called for Job Oriented Test and/or Interview. Where number of applications received in response to an advertisement is large, it may not be convenient and/or possible for the Institute to conduct test and/or interview for all the applicants. In such cases, the Institute may restrict the number of applicants to be called for Job Oriented Test and/or Interview to a reasonable limit, on the basis of qualifications and experience higher than that of the minimum prescribed in the advertisement. Therefore, the applicants should furnish details of all the qualifications and experience possessed in the relevant field of the application form along with the documentary evidences.
14. Experience/essential qualifications and age will be reckoned on the last date for submission of online application.
15. Incomplete applications or applications without self attested copies of all relevant certificates (both educational and experience) or applications received after the last date are liable to be rejected.
16. No correspondence will be entertained from the candidates regarding the eligibility, status of application, postal delays, conduct and result of test/ interview, etc.

  
4/5/2018  
सहायक कुलसचिव (भर्ती)  
**Assistant Registrar (Rect.)**

प्रतिलिपि प्रेषित/ **Copy forwarded to:**

staff@iitr.ac.in  
Channel-i

  
3.5.18