



TROPICAL FOREST RESEARCH INSTITUTE
(Indian Council of Forestry Research & Education)
 (An Autonomous Body of the Ministry of Environment, Forests & Climate Change, Govt. of India)
 P.O. – R.F.R.C., Mandla Road, JABALPUR – 482 021 (M.P)
 Phone: 0761-2840483
 Fax : 0761-2840484



RECRUITMENT NOTIFICATION
 Advt. No. 1/TFRI/Estt./2018, dated 28/03/2018

Applications are invited from the eligible candidates in the prescribed format for the following posts on direct recruitment basis. These posts carry All India transfer liability (where the Institutes/Centers of ICFRE are situated). Details and eligibility conditions, Application form and general instructions may be downloaded from website: <http://tfri.icfre.gov.in> and <http://www.icfre.org>.

Name of posts & number of vacancies

Sl. No.	Name of posts	Pay Scale	No. of posts	UR	SC	ST	OBC	Remarks
1	Technician (Field/Lab Research) (Category-1)	Pay matrix level 3 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 2000/-)	06	03	01	01	01	One post reserved for Ex-servicemen
2	Lower Division Clerk	Pay matrix level 2 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1900/-)	04	02	01	-	01	-
3	Forester	Pay matrix level 2 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1900/-)	01	01	-	-	-	-
4	Multi Tasking Staff	Pay matrix level 1 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1800/-)	09	05	-	03	01	One post reserved for Ex-Servicemen
4A	Sanitation Attendant "Safaiwala" (MTS)	--do--	01	-	01	-	-	
	Total posts		21	11	03	04	03	

Age relaxation for SC/ST /OBC candidates is as per Govt. of India orders issued from time to time. No age relaxation is allowed to SC/ST/OBC candidate applying against the unreserved posts.

Candidates are required to pay non-refundable application fee Rs. 300/- (Rupees three hundred only) through bank Demand Draft from any Nationalized Bank drawn in favour of the 'Director, Tropical Forest Research Institute' payable at Jabalpur. No other mode of payment of application fee is acceptable. Separate application should be submitted alongwith DD Rs. 300/- for each post, if a candidate wishes to apply for more than one post. The SC/ST/PH and all female candidates are exempted from the application fee. The application and its enclosures should reach to **Director, Tropical Forest Research Institute, P.O. R.F.R.C., Mandla Road, Jabalpur – 482021 (M.P.) on or before 14/05/2018**


 निदेशक / Director
 उष्णकटिबंधीय वन अनुसंधान संस्थान
 Tropical Forest Research Instil
 जबलपुर / Jabalpur

Details of Posts

Sl. No.	Name of posts & Pay scale	Eligibility
1.	<p>Technician (Field /Lab Research) (Category-I)</p> <p>Pay matrix level 3 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 2000/-)</p>	<p>I) Essential Educational Qualification: 10+2 in Science with 60% marks in aggregate or equivalent from a recognized Board.</p> <p>II) Age limit:- Not below 18 years or exceeding 30 years. Age relaxation upto 5 years will be allowed for the departmental candidates. Relaxable for Government Servants in accordance with the instructions or orders issued by the Government of India from time to time.</p>
2	<p>Lower Division Clerk</p> <p>Pay matrix level 2 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1900/-)</p>	<p>I) Educational & Other Qualification: 12th class certificate from a recognised Board.</p> <p>II) A typing speed of 30 words per minute in English or 25 words per minute in Hindi on manual typewriter, OR typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer</p> <p>III) Age limit:- Not below 18 years or exceeding 27 years. Age relaxation upto 5 years will be allowed for the departmental candidates. Relaxable for Government Servants in accordance with the instructions or orders issued by the Government of India from time to time.</p>
3	<p>Forester</p> <p>Pay matrix level 2 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1900/-)</p>	<p>I) Educational & Other Qualification: 12th pass from a Government recognized Board.</p> <p>II) Physical Standards: Men: a) Walk: 25 Kms in 4 hours. b) Height Minimum 165 cms. c) Chest 79 cms without expansion and 84 cms with expansion. Women: a) Walk: 14 Kms. in 4 hours. b) Height Minimum 150 cms. c) Chest 74 cms without expansion and 79 cms with expansion.</p> <p>III) Age limit:- Not below 18 years or exceeding 27 years. Age relaxation upto 5 years will be allowed for the departmental candidates. Relaxable for Government Servants in accordance with the instructions or orders issued by the Government of India from time to time.</p>


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4.	Multi Tasking Staff & Sanitation Attendant "Safaiwala" Pay matrix level 1 (Pre-revised PB:1: Rs. 5200-20200 + GP Rs. 1800/-)	I) Educational Qualification: Essential: 10 th Standard pass certificate from recognized board/recognized school. Desirable: 03 years or more experience in relevant trade. III) Age limit:- Not below 18 years or exceeding 27 years. Age relaxation upto 5 years will be allowed for the departmental candidates. Relaxable for Government Servants in accordance with the instructions or orders issued by the Government of India from time to time.
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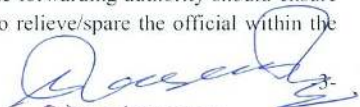
Scheme of written examination for the direct recruitment of Technician (Field/Lab research):-

There will be an objective questions paper comprising 100 multiple choice questions in total from different subjects of 12th standard for the recruitment of Technician, Cat.-I. Duration of exam will be 03 hrs. The details of each subject and carrying MCQ are as follows:-

<u>Subjects</u>	<u>MCQ</u>
• General Awareness	20
• Mental ability & Reasoning	20
• General English	20
• Arithmetic	20
• <u>Basic Science</u>	<u>20</u>
• Total No. of Questions	100

General Instructions:-

1. Mere fulfilling of the minimum qualification and experience requirements shall not vest any right in the candidate for being called for written examination.
2. All the applications received within due date in response to this advertisement shall be considered for short-listing by a Screening committee and only the candidates recommended by the screening committee will be called for appearing in the written examination. The decision of the Director, TFRI, Jabalpur on short-listing will be final and no correspondence will be entertained in this regard.
3. If a candidate **wishes to apply for more than one post**, he/she should submit separate application with required fee, copy of testimonial etc. Application for more than one post in a single application will not be entertained.
4. The Envelope containing the application should be superscribed as "**Application for the post of**". The envelopes without superscription of the post applied or, will not be entertained for further scrutiny.
5. Govt. servants applying for the above posts should forward their application "Through proper channel" and should enclose "**No Objection Certificate**" obtained (Annexure-4) from their Appointing Authority. They may send an advance copy of the application by the due date, if so desire. The forwarding authority should ensure that in the event of selection of the official, he should be in a position to relieve/spare the official within the time specified in the offer of appointment.


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6. **Application fee:** Non-refundable Demand Draft of Rs. 300/- (Rupees three hundred only) drawn from any nationalized Bank in favour of the Director, Tropical Forest Research Institute, payable at Jabalpur should be enclosed alongwith application. No other mode of payment of application fee is acceptable. However, SC/ST/PH and Women candidates are exempted from payment of application fee as per Govt. of India guidelines.
7. The application duly completed in all respects shall be submitted along with the self attested photocopies of certificates of educational and technical qualification, age proof, claim of belonging to SC/ST/OBC & Ex-servicemen category, experience etc. In case the certificate is in a local vernacular language, its English translation should be submitted. Apart from affixing one photograph on the application form, the candidates are required to send TWO additional and identical photographs separately along with the application form, duly stapled on the first page of the filled in application form, with their name written in capital letters and name of the post on the back side of the photographs.
8. Application will be liable for rejection due to reasons such as:
 - i) incomplete or unreadable and not submitted on prescribed format.
 - ii) Unsigned/undated/without photograph (including additional photos).
 - iii) Without proper certificate (Prescribed by DoPT) in respect of SC/ST/OBC/PwD
 - iv) Under aged/over aged candidates.
 - v) Not possessing the requisite educational qualification at the time of submitting application.
 - vi) Educational qualification from non-recognized institution.
 - vii) Application received after due date.
 - viii) Application without prescribed fee.
 - ix) Any other irregularity like mutilated or damaged application/documents etc.
 - x) Application for more than one post in single application.
9. Short-listed candidates for all the posts will be informed the Date, Time and venue for written examination separately.
10. The crucial date for determining the age limit shall be the last date for receipt of applications i.e. 14/05/2018.
11. Interested/eligible candidates may submit their applications to "The Director, Tropical Forest Research Institute, P.O.-R.F.R.C., Mandla Road, Jabalpur – 482 021 (M.P.) so as to reach on or before 14/05/2018 which would also be the crucial date for determining the age limit.
Candidates residing in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Jammu & Kashmir, Lahaul & Spiti districts and Panji sub division of Chamba district of Himachal Pradesh, A & N Islands, Lakshadweep, the last date of receipt of application is 29/05/2018. Application received after due date, unsigned applications, incomplete applications will not be entertained. Applications received after closing date will not be entertained under any circumstances. This Institute shall not be responsible for any postal delay or loss during the postal transit.
12. The candidates selected on direct recruitment will be governed by the provisions of the New Pension Scheme introduced by the Govt. of India w.e.f. 01-01-2004.


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13. Relaxation in upper age limit is applicable as per the norms of Govt. of India to the employees already working in Central Govt. Departments. No upper age limit for the officials already working in ICFRE and its Institutes/Centers.
14. No correspondence and interim enquiries will be entertained in any manner.
15. Canvassing in any form by the applicant will disqualify his/her candidature.
16. Posts are temporary but likely to continue; number of posts in the advertisement may decrease or increase.
17. The Director, T.F.R.I. reserve the right to fill or not to fill any or all the advertised posts without assigning the reason.
18. Legal disputes, if any, shall be subject to the jurisdiction of the Competent Court at Jabalpur, Madhya Pradesh.
19. The selection of the candidates will be on the basis of written examination for the posts Technician, MTS Sanitation Attendant.
20. After qualifying in the written examination for the post of Lower Division Clerk and Forester, candidates have to appear for the following skill/physical test:

Lower Division Clerk: Typing speed of 30 words per minute in English and 25 words in Hindi on manual typewriter or typing speed of 35 words per minute in English or 30 words per minute in Hindi on Computer.

Forester: Physical test (As per details given Education & other qualification)
21. The candidate must note that if his/her ineligibility is detected at any stage before or after the written examination, the conditions prescribed in the rules and instructions given in the advertisement or any other information/documents called for at any stage are not complied within the time specified therein, his/her candidature will be liable for cancellation. The Institute will not be responsible for cancellation on this account.


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Tropical Forest Research Institute

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PO : R.F.R.C., Mandla Road, Jabalpur– 482 021 (M.P.)

Format of the Application Form

Affix self
attested
passport size
photograph

Application for the Post of _____

1. Advertisement No. :
2. Amount of Application Fee : RsD .D. No.....Date
Name of Bank
3. Name of Applicant (in Block Letters):
4. Father's / Husband Name :
5. Date of Birth :
6. Age as on 14/05/2018:YearsMonths..... Days
7. Nationality :
8. Whether SC/ST/OBC/PWD (Specify):
9. Sex: Male / Female :
10. Address for correspondence :
11. Mobile No. / e-mail address :
12. Aadhaar No. :
13. Educational qualification :

Exam Passed	Year	Board / School	Total marks	Marks obtained	Grade/ %

14. Any other qualification :
15. Experience if any :
16. I hereby declare that the above information is correct to the best of my knowledge and belief that nothing has been concealed or distorted. If any time, I am found to have concealed/ distorted any material information, my appointment shall be liable for termination.

Place:
Date:

Signature of Candidate

**APPLICATION FORM FOR GROUP 'C'
(Retired Defence Service Personnel)**

Please paste
your passport
size
photograph
(in uniform)

1. Personnel Number, Rank and Name :
2. Arm/ Service :
3. Father's Name :
4. Dates of —
- (a) Birth :
- (b) Enrolment :
- (c) Retirement / Discharge :
5. Reasons for Release / Discharge :
6. Medical Category :
7. Award or Decoration :
8. Home, District and State :
9. Present Address/ Mailing Address :
10. Permanent Address :
11. Present profession employment :
12. Qualification: (Please attach attested copies of mark sheets)

Course	Year	Institution	Civil Equivalent
(a) Civil (Education)			
(b) Military (Education)			
(c) Military (Profession)			

13. *Languages known -

Read/Write/Speak

- (a) Indian :
- (b) Foreign :

14. * Character as assessed by Military authorities

15. Extra-curricular activities-

(a) Sports :

(b) Literary :

(c) Cultural/Art :

16. Details of pay/pension/gratuity-

(a) Last basic pay drawn :

(b) Total emoluments :

(c) Details of pension/gratuity :

17. Zilla Sainik Board/Employment Exchanges:

(Registration No.)

18. Job applied for

Date

(.....)

Signature

Name

Address

*Countersigned

* Applicable where applications are not made directly.

PROFORMA OF CERTIFICATE FOR EMPLOYED OFFICIALS

G.I., Dept. of Per. & Trg., O.M. No.36034/2/91-Estt.(SCT), Dated 03-04-1991

I hereby, with the information available, certify that Shri(Name)

No..... (Rank) would complete prescribed period of appointment on

.....(Date)

Place:

Signature

Date:

Commanding Officer

Office Seal

**FORM OF UNDERTAKING TO BE GIVEN BY CANDIDATES APPLYING FOR CIVIL
POSTS UNDER EX-SERVICEMEN CATEGORY**

G.I., Dept. of Per. & Trg., O.M. No.36034/2/91-Estt.(SCT), Dated 03-04-1991

I understand that, if selected on the basis of the recruitment/examination to which this application relates, my appointment will be subject to my producing documentary evidence to the satisfaction of the Appointing Authority that I have been duly released/retired/discharged from the Armed Forces and that I am entitled to the benefits admissible to ex-servicemen in terms of the Ex-Servicemen (Re-employment in Central Civil Services and Posts) Rules, 1979, as amended from time to time.

2. I also understand that I shall not be eligible to be appointed to a vacancy reserved for Ex-servicemen in regard to the recruitment covered by this examination, if I have at any time prior to such appointment, secured any employment on the civil side (including Public Sector Undertakings, Autonomous Bodies/Statutory Bodies, Nationalized Banks, etc.), by availing of the concession of reservation of vacancies admissible to Ex-servicemen.

Place:

Signature of Candidate

Date:

(in the case of Govt. employees)

Certificate to be furnished by the Employer / Forwarding Authority certified that :

- (i) The particulars furnished by Shri/Smt. _____ are correct.
- (ii) There is no vigilance / disciplinary case either pending or contemplated against him/here.
- (iii) Integrity of the applicant is certified.
- (iv) Photocopies of the up-to-date ACRs, attested by an officer not below the rank of an Under Secretary to the Govt. of India are enclosed.

Date : (Signature of the Head of the Department / Forwarding Authority)

Department/Office with seal

Telephone No. _____

FORM OF SCHEDULED CASTE/TRIBE CERTIFICATE

This is to certify that Shri/Shrimati*/Kumari* _____ son/daughter* of _____ village/town* _____ in District/Division* _____ of the State/Union Territory* _____ belongs to the _____ Caste/Tribe which is recognized as a Scheduled Caste/Scheduled Tribe* under:

*The Constitution (Scheduled Castes) Orders, 1950: *The Constitution (Scheduled Tribes) Order, 1950; *The Constitution (Scheduled Tribes) (Union Territories) Order, 1950; *The Constitution (Scheduled Tribes) (Union Territories) Order, 1951: {as amended by the Scheduled Castes and Scheduled Tribes List (Modification Order, 1956, the Bombay Recognition Act, 1960, the Punjab Recognition Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Recognition) Act, 1971 and the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976}, the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987} *The Constitution (Jammu and Kashmir) Scheduled Order, 1956; *The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Orders (Amendment) Act, 1976; *The Constitution (Dadra and Nagar Haveli) Scheduled Castes Order, 1962; * The Constitution (Dadra and Nagar Haveli) Scheduled Tribes Order, 1962; *The Constitution (Pondicherry) Scheduled Castes Order, 1964; * The Constitution (Scheduled Tribes) (Uttar Pradesh) Order, 1967; * The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968; * The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968; * The Constitution (Nagaland) Scheduled Tribes Order, 1970. * The Constitution (Sikkim) Scheduled Tribes Order, 1978. *The constitution (Jammu and Kashmir) Scheduled Tribes Order, 1989. *The constitution (Scheduled Castes) Orders (Amendment) Act, 1990. *The Constitution (Scheduled Tribes) Orders, amendment Act, 1991. *The Constitution (Scheduled Tribes)order Second Amendment Act, 1991.

2. This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes Certificate issued to Shri/Shrimati*/Kumari* _____ father/mother of Shri/Shrimahi/Kumari _____ of village/town _____ in District/Division _____ of the State/Union Territory _____ who belongs to the Caste/Tribe which is recognised as Scheduled Caste/Scheduled Tribe in the State/Union Territory _____ issued by the _____ dated _____.

3. Shri/Shrimati/Kumari _____ and or his/her family ordinarily reside(s) in village/town _____ of _____ District/Division of the State/Union Territory of _____.

Signature _____
Designation _____
(with seal of office)
State/Union Territory

Place _____

Date _____

FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD
CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE
GOVERNMENT OF INDIA

This is to certify that Shri/Smt/Kumari _____ son/daughter of _____ of village/town _____ in District/division _____ in the State/Union Territory _____ belongs to the _____ community which is recognised as a backward class under the Government of India, Ministry of Social Justice and Empowerment's Resolution No. _____ dated _____. Shri/Smt/Kumari _____ and /or his/her family ordinarily reside(s) in the _____ District/Division of the _____ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy layer) mentioned in Column 3 of the Scheduled to the Government of India, Department of Personnel & Training O.M. No.36012/22/93-Estt(SCT) dated 08.09.1993.

District Magistrate
Deputy Commissioner etc

Dated:

Seal.