

COCHIN SHIPYARD LIMITED
KOCHI-15

(P&A Department)

No. P&A/6(126)/17-Vol-II

28 Nov 2018

NOTIFICATION FOR ENGAGEMENT OF TECHNICIAN (VOCATIONAL)/TRADE
APPRENTICES UNDER APPRENTICESHIP ACT 1961

Cochin Shipyard Limited (CSL), a listed premier Mini Ratna Company of Govt. of India, invites **Online application** from eligible Vocational/ITI holders, for undergoing **one year** Apprenticeship training under the Apprenticeship Act 1961.

I. **A. Category – I Technician (Vocational) Apprentices:-**

| Sl. No. | Discipline | Number of seats | Stipend per month |
|---------|------------------------------------|-----------------|-------------------|
| 1 | Accountancy & Taxation | 2 | ₹ 7,500/- |
| 2 | Computerised Office Management | 2 | |
| 3 | Customer Relationship Management | 2 | |
| 4 | Electrical & Electronic Technology | 1 | |
| 5 | Food & Restaurant Management | 4 | |
| 6 | Basic Nursing and Palliative care | 1 | |
| 7 | Refrigeration and Airconditioning | 3 | |

B. **Category – II Trade Apprentices:-**

| Sl. No. | Discipline | Number of seats | Stipend per month |
|---------|---|-----------------|-------------------|
| 1 | Electrician | 25 | ₹ 6,250/- |
| 2 | Fitter | 25 | |
| 3 | Welder | 25 | |
| 4 | Machinist | 5 | |
| 5 | Electronic Mechanic | 8 | |
| 6 | Instrument Mechanic | 7 | |
| 7 | Draughtsman (Mechanic) | 3 | |
| 8 | Draughtsman (Civil) | 2 | |
| 9 | Painter (Genl.) | 5 | |
| 10 | Mechanic Motor Vehicle | 5 | |
| 11 | Sheet Metal Worker | 20 | |
| 12 | Shipwright Wood (Carpenter) | 10 | |
| 13 | Mechanic Diesel | 20 | |
| 14 | Fitter Pipe (Plumber) | 20 | |
| 15 | Refrigeration and Air Conditioning Mechanic | 5 | |

II. **MINIMUM EDUCATIONAL QUALIFICATIONS:**

A. **Category – I Technician (Vocational) Apprentices:-**

Pass in Vocational Higher Secondary Education (VHSE) in the concerned vocation.

B. Category – II Trade Apprentices:-

Pass in ITI in the concerned trade. Certificate/Provisional National Trade Certificate (NTC) in the designated trades that are approved for undergoing Apprenticeship Training.

C. Those candidates having qualifications equivalent to any of the prescribed qualifications should upload Equivalency Certificate issued by the competent authority while submitting their online application and without such certificate, their candidature will not be considered.

III. **AGE:** Age limit will be followed as per Apprenticeship Rules.

IV. **RESERVATION OF VACANCIES:** Government of India Directives on reservation applicable for Scheduled Caste (SC)/Scheduled Tribe (ST)/Other Backward Class (OBC)/Persons with Disabilities (PwD) will be strictly followed.

V. **MINIMUM PHYSICAL STANDARDS:** As prescribed in Clause 4 of the Apprenticeship Rule 1992, and amendments thereof if any.

VI. **DURATION OF TRAINING:** The duration of Apprenticeship training will be for a period of one year as per Apprenticeship Act 1961.

VII. **PREVIOUS TRAINING:** Candidates who have already undergone or are currently undergoing apprenticeship under Apprenticeship Act 1961 in any Government or Public Sector or Private industrial organisation are not eligible to apply.

VIII. **SELECTION PROCEDURE:** Shortlisting of candidates will be done based on the percentage of marks obtained in the basic prescribed qualification as applicable to the respective disciplines.

IX. **TRAVEL EXPENSES:** No travel expenses are admissible during apprenticeship training period.

X. **BOARDING/LODGING:** Boarding or lodging will not be provided by CSL during the apprenticeship training period.

XI. **REGISTRATION AND SUBMISSION OF APPLICATION:**

A. Documents to be uploaded Online:

Candidates are required to ensure that all certificates towards proof of age, qualification, caste, disability (if any) etc and a recent passport size colour photograph, signature are ready for uploading before commencement of the online application process. **Copies of Trade certificates/consolidated mark sheets in proof of all relevant educational qualifications, certificates in proof of age, caste, disability (if any) etc should be uploaded, failing which their candidature will not be considered.**

B. How to apply:

- (i) Candidates should go through the User Manual and FAQ published on our website www.cochinshipyard.com (Careers page) before filling the online application. Applicants should not submit more than one application.
- (ii) Candidates meeting the requirements notified may submit their application through online from **05 Dec 2018** and the facility can be accessed through our website www.cochinshipyard.com (Careers page). Application submitted through any other mode will not be accepted.
- (iii) After applying through online, candidate should ensure to retain a copy of the application printout containing the unique registration number generated by the system for their reference. It is important to note that, the unique registration number will be obtained only upon successful submission of online application.
- (iv) Applicants need not send the online application print out/ certificates etc. by post to Cochin Shipyard Ltd.
- (v) The website will remain functional for the purpose of submitting applications from **05 Dec 2018** and the last date for submission of applications through online is **20 Dec 2018**. In order to avoid heavy traffic in website on the last date that may result in non-submission of application, candidates are advised to log in to CSL website and submit applications well in advance before the last date.

XII. General

- (i) Candidates are advised to make sure that they are meeting the eligibility requirements as per the vacancy notification for the posts before submitting the applications.
- (ii) Candidates should ensure that all the entries in the online application have been correctly filled in and application submitted successfully. Change in data provided in the application after submitting the same through online will not be considered. Filling of garbage/junk details in any of the fields can lead to rejection of application.
- (iii) Application must be complete in all respects as per this Notification vis-a-vis other instructions issued by CSL. **Please note that incomplete applications will not be considered.**
- (iv) Candidates should bring a photo identity proof (in original) like PAN Card, Aadhar, Driving Licence etc, print out of online job application form (possessing unique registration number) duly signed, and all original certificates towards proof of age, qualification, experience, caste, disability (if any) etc along with self-attested copies of these certificates, for verification at the time of certificate verification and their candidature will be considered on the strength of the original certificates. In case of failure to produce the original certificates at the time of verification, the candidature will be rejected.
- (v) If at any stage it is found that any information furnished is false/ incorrect or the candidate does not satisfy the eligibility criteria, the candidature/appointment is liable to be cancelled/ rejected.

- (vi) No travelling allowance will be paid to the candidates for appearing for the certificate verification.
- (vii) Candidates who fail to produce the original certificates and mark sheets will not be allowed to attend the certificate verification process.
- (viii) Call letters will not be sent to eligible candidates by post. They will be informed to download call letter by SMS/E-mail/through CSL website.
- (ix) Mere submission of application through online and issue of call letter shall not confer any right to the applicant of acceptance of candidature or cannot be construed as an acknowledgement of fulfilling the eligibility criterion.
- (x) The number of vacancies indicated will not necessarily be filled up and will be based on suitability of applicants and organisational requirements. Further, Cochin Shipyard Ltd., reserves the right to restrict/alter/cancel/modify the recruitment process, if need so arises without or assigning any reason thereof.
- (xi) No correspondence regarding the rejection of application in case of ineligibility will be entertained.
- (xii) Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in the Courts/Tribunals/Forums at Ernakulam and such Courts/Authorities shall have sole and exclusive jurisdiction.
- (xiii) **Any amendment, modification or addition to this advertisement will be given our CSL website only.**
- (xiv) Upon completion of the Apprenticeship period, CSL shall have no obligation to offer employment to such apprentices nor can an apprentice claim right for employment on the grounds of completion of Apprenticeship.

XIII. **APPLICATION FEE:**

Nil

XIV. **IMPORTANT DATES:**

Commencement of Online Application : 05.12.2018

Last Date of Online Application : 20.12.2018

XV. **INCOMPLETE/ERRONEOUS ONLINE APPLICATION AND LATE APPLICATION RECEIVED AFTER DUE DATE WILL BE REJECTED.** No further communication in this regard will be entertained.

FOR ANY CLARIFICATION CANDIDATES MAY CONTACT VIA E-MAIL ID:
apprenticeship@cochinshipyard.com

“CANVASSING IN ANY FORM WILL BE A DISQUALIFICATION”
“ONLY INDIAN NATIONALS NEED APPLY”

Sd/-
CHIEF GENERAL MANAGER (HR&TRG)